



SANTA BARBARA COUNTY
DEPARTMENT OF
Behavioral Wellness
A System of Care and Recovery

Psychiatric Health Facility (PHF) Governing Board Meeting
Wednesday March 28, 2018
3:00 PM – 4:00 PM
PHD Auditorium
300 N San Antonio Rd, Santa Barbara

AGENDA

PHF Governing Board Members:

Supervisor Lavagnino, Santa Barbara County Board of Supervisors, 5th District
Supervisor Wolf, Santa Barbara County Board of Supervisors, 2nd District, Alternate
Vincent Wasilewski, Chief Deputy for Custody Operations, Sheriff’s Department
Terri Maus-Nisich, Assistant CEO, Health and Human Services
Van Do-Reynoso, Director of Public Health Department
Polly Baldwin, Public Health Medical Doctor
Janette Pell, Director of General Services
Arlene Diaz, Manager, Public Administrator – Guardian

Staff: Alice Gleghorn, PHF CEO; Laura Zeitz, PHF Hospital Administrator; John Jayasinghe, Deputy Director of Business Systems; Alesha Silva; Nurse Supervisor; Jamie Huthsing, Interim Quality Care Manager; Ole Behrendtsen, PHF Medical Director; Karen Campos, Administration; Hannah Atkinson, Department Business Specialist and County Counsel.

Facilitator: Terri Maus-Nisich, Assistant CEO, Health and Human Services

Persons desiring to address the meeting participants can complete and deliver to the staff the form which is available at the room entrance prior to the commencement of this comment period. This is an opportunity for members of the public to speak on items that are not on the agenda for today’s meeting. Public Comment will also be taken following each agenda section.

These are regular agenda items. Staff may, or may not have updates in each category at every meeting.
Important: **GREY** = Quarterly Update – no report due this month.

AGENDA ITEM	PRESENTER
Roll Call	Karen Campos
General Public Comment	Public
1. Welcome and Overview	Terri Maus-Nisich
<ul style="list-style-type: none"> • Introduction of New Staff <ul style="list-style-type: none"> ○ John Jayasinghe, Deputy Director of Business Systems 	Alice Gleghorn
Action: No action.	

<p>2. Review and Approve Minutes of the PHF Governing Board Meeting listed below:</p> <ul style="list-style-type: none"> February 28, 2018 – (Exhibit 2a) <p>Action: Receive and Approve Meeting Minutes for the February 28, 2018 PHF Governing Board Meeting.</p>	<p>All</p>
<p>3. Medical Staff Bylaws</p> <ul style="list-style-type: none"> No update at this meeting. <p>Action: No action.</p>	
<p>4. Staff will report on the following Quality Assessment and Performance Plan and Indicators (QAPI):</p> <ul style="list-style-type: none"> QAPI March Update (Exhibit 4a) - Indicators that are highlighted in grey are reported to the PGB on a quarterly basis; therefore, no data is presented for the month of March. <p>Over a few years, the PHF has worked to decrease the hours of restraint usage and the number of seclusion episodes. In FY16/17, the utilization rate has been very low, less than 1% per month for both seclusion and restraints. At this point, the PHF monitors monthly utilization to ensure that the rates do not increase.</p> <p><u>Complaints and Grievances:</u></p> <ul style="list-style-type: none"> Report (monthly) <p><u>Infection Prevention and Control:</u></p> <ul style="list-style-type: none"> Report (Quarterly: January, April, July, October) <p><u>Patient Services, Care and Safety:</u></p> <ul style="list-style-type: none"> Report (Quarterly: Feb, May, Aug, Nov) Patient Injuries (monthly) Adverse Outcomes in Patient Care (monthly) Suicide Management, Treatment Planning, Consents, Nursing Services (Quarterly: Feb, May, Aug, Nov) <p><u>Social Work Services:</u></p> <ul style="list-style-type: none"> Report (Quarterly: Mar, Jun, Sept, Dec) <p><u>Restraint / Seclusion:</u></p> <ul style="list-style-type: none"> Report (Quarterly: Mar, Jun, Sept, Dec) <p><u>Medication Use/Pharmacy Services:</u></p> <ul style="list-style-type: none"> Report (Quarterly: Feb, May, Aug, Nov) Medication Error Rates/Unavailability (monthly) <p><u>Significant Adverse Outcomes:</u></p> <ul style="list-style-type: none"> Report (monthly) 	<p>Jamie Huthsing</p>

Food and Nutritional Services:

- Report (Quarterly: Mar, Jun, Sept, Dec)

Physician and Allied Health Professionals Related Services:

- Report (Quarterly: Feb, May, Aug, Nov)

Environmental Services(EVS):

- Report (Quarterly: Jan, Apr, Jul, Oct)

Environment of Care (Facilities):

- Report (Quarterly: Feb, May, Aug, Nov)

Laboratory Services:

- Report (Quarterly: Mar, Jun, Sept, Dec)

QAPI Indicator List

- Proposed changes to QAPI Indicator List (Exhibit 4b)

Jamie Huthsing

Process Improvement Project(s):

- Report (Quarterly: Jan, Apr, Jul, Oct)

Jamie Huthsing

- **PHF Status Report:**

- Patient Status (UR) Report (monthly) (Exhibit 4c)

Jamie Huthsing

- **Contract Monitoring**

- Report (Quarterly: Feb, May, Aug, Nov)

- **Significant Areas/Key Events occurring at the Psychiatric Health Facility (PHF) such as patient care (monthly)**

- o Infection Control Program Update
 - Greely Contract Update
- o Possible Cottage Hospital Support

Laura Zeitz

Action: Receive report and review and approve proposed changes to the QAPI Indicator list presented above.

<p>5. Staff will provide a report on the following Compliance:</p> <ul style="list-style-type: none"> • Staff Credentialing/Privileging. The PHF’s Medical Practice Committee (MPC) has reviewed the credentials of the staff members identified below, and recommends that the PHF Governing Board accept the MPC’s recommendation to credential and approve the medical staff’s privileges at the PHF (Exhibit 5a): <ul style="list-style-type: none"> ○ Miriam Staub, M.D ○ Jungku Lee, M.D <p>Action: Approve credentialing of candidates and approve staff privileges listed above.</p>	<p>Ole Behrendtsen</p>
<p>6. Budget Development</p> <ul style="list-style-type: none"> • Retirement of PHF Nurse, Mary Pat Sweeney • PHF Bathroom Update • PHF/Building 3 Generator <p>Action: Vote to approve the request to BOS to waive the six month wait period for retirees to work.</p>	<p>Alice Gleghorn</p> <p>John Jayasinghe</p> <p>Janette Pell</p>
<p>7. Policies and Procedures - consider new and revised policies and other items listed below:</p> <ul style="list-style-type: none"> • New Policies <ul style="list-style-type: none"> ○ Blood Borne Pathogen Exposure Control Plan ○ Isolation Precaution Guidelines • Revised <ul style="list-style-type: none"> ○ Scabies and Lice Management Policy <p>Action: Review and approve the new and revised Policies and Procedures presented above.</p>	<p>Hannah Atkinson</p>
<p>8. PHF Governing Board Administrative Items</p> <ul style="list-style-type: none"> • None at this meeting. <p>Action: No action.</p>	
<p>9. Review of Future Meeting Agenda Items Provide direction to staff regarding items to add for the next PHF Board meeting.</p>	<p>Terri Maus-Nisich</p>
<p>10. Adjournment - Next Meeting Date, April 25, 2018</p>	<p>All</p>

Writings that are a public record under Government Code § 54957.5(a) and that relate to an agenda item for open session of a regular meeting of the PHF Governing Board and that are distributed to the majority of the members of the PHF Governing Board less than 72 hours prior to that meeting shall be available for public inspection at Santa Barbara County Clerk of the Board at 105 E. Anapamu Street, 4th Floor in Santa Barbara, and also on the Behavioral Wellness website at: www.countyofsb.org/behavioral-wellness

Further Information Regarding Meetings:

Meeting Procedures

Members of the public are encouraged to attend and testify before the meeting participants on any matter appearing on the agenda.

Correspondence to the PHF Governing Board regarding items appearing on the agenda should be directed to Karen Campos, Department of Behavioral Wellness, 315 Camino Del Remedio, Santa Barbara CA 93110.

The schedule of the PHF Governing Board, meeting agendas, supplemental hearing materials and minutes of the Board meetings are available on the Department of Behavioral Wellness website at www.countyofsb.org/behavioral-wellness

Disability Access

The location for this meeting is the Santa Barbara County Public Health Department Building located at 300 N San Antonio Rd, Santa Barbara, CA. The meeting room is wheelchair accessible. Accessible public parking is available. American Sign Language interpreters, Spanish language interpretation and sound enhancement equipment may be arranged by contacting the Clerk of the Board of Supervisors by 4:00 p.m. three days prior to the meeting date. For information about these services please contact the Clerk of the Board at (805) 568-2240.