

PSYCHIATRIC HEALTH FACILITY POLICIES AND PROCEDURES

COUNTY OF SANTA BARBARA
DEPARTMENT OF ALCOHOL, DRUG AND MENTAL HEALTH SERVICES

Section:	SAFETY		
Subject:	SECURITY PRECAUTIONS		
Form Ref #:		March 1998 - Effective	
Search Item:	C-5.2	May 2006 - Revised	
Director's Approval:	_____	Date:	_____
Assistant Director's Approval:	_____	Date:	_____

POLICY:	This document is to ensure that PHF patients are carefully secured within the premises.
PROCEDURE:	<ol style="list-style-type: none"> 1. Any staff person returning to the unit after a break, outing, errand, etc., needs to check with the Team Leader (or another senior staff person if the Team Leader is unavailable) as to current unit status and client incidents. Unit status may require special conditions, i.e., patio remaining locked, 1:1 staffing, etc., which returning staff needs to be aware of and coordinate with. 2. Any client housed on the PHF, but who remains a jail inmate, should not be informed by PHF staff of any plans or arrangements to return them to jail. Family members, friends, etc., of the client will not be informed of this information. We will advise that we are a psychiatric treatment facility and arrangements for return to jail are made by Sheriff's Department Staff.

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