

# Budget Hearings Board Inquiry Form

Board Member	
Carbajal	
Wolf	
Farr	
Adam	X
Lavagnino	

Inquiry Number:09

Department:

Date: 6/8/14

Page(s) of Budget Book/PowerPoint:

**Request/Question:** What is the total cost allocation revenue from non-GF departments for maintenance?

Response Prepared by: John Jayasinghe, CEO Fiscal and Policy Analyst

## Response:

The Cost Allocation Plan revenue from non-General Fund departments is budgeted for **\$865,170** for FY 2014-15 building and landscape maintenance.

The Cost Allocation Plan allocates General Services-Facilities Management services for the following functions:

Building Maintenance: This includes the cost of routine maintenance performed on structures primarily by County staff. The department accumulates costs by building and the plan allocates these costs based on building area occupied.

Building Direct Identify: The department calculates charges for and bills certain departments on a monthly basis. The plan shows these costs as directly identified and offsets the allocation to the grantees with the amount direct billed. These amounts also reduce total building costs accumulated for the Building Labor function and the Building Services and Supplies function; the remaining building costs are allocated to the other occupants based on area occupied.

Special Projects: This includes costs for building repairs and maintenance projects that typically are not capitalized. Projects that are not specifically identified to a department are allocated by the Plan based upon building area occupied. Special departmental projects such as moving or remodeling are accumulated in FIN by department and the Plan allocates these costs based on the direct costs accumulated in FIN.

Building Landscape: This includes the cost of grounds maintenance performed by County personnel. The department accumulates costs by building and the plan allocates these costs based on building area occupied.