

# General Government & Support Services

COUNTY OF SANTA BARBARA

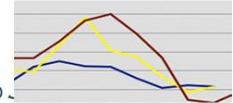


OFFICE OF THE AUDITOR-CONTROLLER



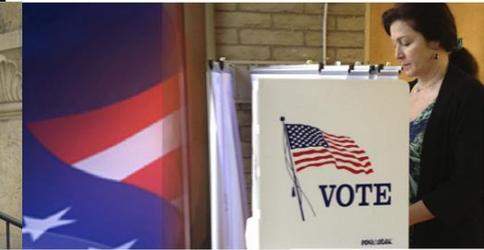
## COMPREHENSIVE ANNUAL FINANCIAL REPORT

FISCAL YEAR ENDED



**Assessor**

- What we do
- How we can help
- Property Value Notice
- Property Tax Programs
- Recent Home Sales



PUBLIC ADMINISTRATION



**TAX COLLECTOR**

OTHER EXEMPTION

BASIC PROPERTY TAXES

SPECIAL DISTRICT FIXED CHARGES

FIRST INSTALLMENT \$1,134.93

SECOND \$1

DUE NOV. 1, 2017 DELINQUENT AFTER DEC. 31, 2017

DUE FEB. 1 AFTER

VETERANS SERVICES

**Expenditures by Department**

Department	Percentage
ITD	31.9%
Social Services	15.7%
Public Health	8.3%
Sheriff	7.9%
ADMHS	5.0%
Clerk-Recorder	4.6%
Auditor-Controller	4.7%
Other Depts (12)	8.7%
Fire	2.0%
Probation	3.2%
Public Works	3.3%
Treasurer	2.5%
Planning and Development	2.1%

# General Government & Support Services

## **General Government and Support Services Functional Group**

The General Government and Support Services Functional Group includes the Auditor-Controller (A-C), Clerk-Recorder-Assessor (CRA), General Services (GS), Human Resources (HR), and Treasurer-Tax Collector/Public Administrator Departments (TTC). They provide the financial infrastructure and central support services to County departments. The elected officers also provide a variety of General Governmental Services by statute to numerous other county government agencies including schools, cities, and special districts. Property tax administration, investment services, and election services are good examples.

The General Government and Support Services Group provides essential financial, budget, accounting, audit, human resource support, investment, payroll, tax administration, public administrator, public guardian, veterans services, vital records maintenance, document recording, election services, purchasing, mail services, information technology support and infrastructure for information technology and communication, fleet operations, facilities, and land management including infrastructure maintenance and capital project management.

### **Strategic Values**

The Functional Group believes in honoring and maintaining the public's trust by providing superior, courteous, and professional services at reasonable costs. The aim is to promote high-quality business services that provide for fairness, accountability, and effectiveness for all County departments and the other public entities they serve.

### **Strategic Purpose**

To provide the financial, physical, and administrative services, human capital and infrastructure that allows the County organization and other public entities to accomplish their mission, goals, and objectives related to delivery of services to the public

### **Strategic Goals**

- Complete the replacement of the 35 year old mainframe property tax system used by the A-C and TTC. Upgrade and integrate several other systems including the Assessor valuation systems, TTC payment applications, and A-C FIN accounting system.
- GS is leading on one of the County's largest capital projects, constructing a 376-bed, Northern Branch Jail. This involves a State grant of \$90 million dollars and requires project team expertise from the CEO, GS, Sheriff, County Counsel, the A-C and consultants, and contractors to build, finance, and operate the new facility.
- GS, the Community Services Department and CEO are ensuring all resources are maximized to address the maintenance needs of County facilities and Parks that seek to replace antiquated infrastructure in Capital Planning.
- This group maintains and develops financial applications and systems that support the delivery of County services. The group combined, has well over a 100 applications.
- The County, through the Debt Advisory Committee, manages the County debt levels throughout the year and leverages debt financing when appropriate.
- Property Tax generates the County's largest tax sources and the A-C, TTC, and CRA annually are required to implement legislative changes.
- Elections are complex and driven by details and timelines. The CRA is constantly focused on ensuring accurate elections. The next two elections will occur in June 2016 and November 2016.
- GS is conducting a comprehensive evaluation for the County's Public Safety Microwave Radio Communications Network and continues to work collaboratively on achieving goals from the County's Internet Technologies and Strategic Plan.
- Implement policy and programs to enhance the recruitment and retention of qualified, diverse staff to meet the needs of the community.

# General Government & Support Services

## Functional Summary

Staffing By Department	2014-15 Actual	2015-16 Adopted	Change from FY15-16 Ado to FY16-17 Rec	2016-17 Recommended	2017-18 Proposed
Auditor-Controller	51.39	49.20	0.05	49.25	49.25
Clerk-Recorder-Assessor	97.09	96.38	1.75	98.12	98.12
General Services	113.77	120.00	-	120.00	120.00
Human Resources	23.47	26.50	(0.50)	26.00	26.00
Treasurer-Tax Collector-Public	40.37	44.00	-	44.00	44.00
Total	<u>326.08</u>	<u>336.08</u>	<u>1.30</u>	<u>337.38</u>	<u>337.38</u>
<b>Budget By Department</b>					
Auditor-Controller	\$ 7,875,469	\$ 8,626,702	\$ 280,298	\$ 8,907,000	\$ 9,249,000
Clerk-Recorder-Assessor	14,118,053	16,542,401	278,894	16,821,295	17,165,321
General Services	38,607,847	44,433,291	2,208,802	46,642,093	46,440,080
Human Resources	8,820,363	8,471,046	(317,121)	8,153,925	8,171,945
Treasurer-Tax Collector-Public	6,696,519	7,296,789	151,212	7,448,001	7,767,820
North County Jail	2,516,095	24,071,489	8,317,713	32,389,202	41,497,323
Debt Service	2,606,053	2,128,362	(112,732)	2,015,630	1,902,641
Total	<u>\$ 81,240,399</u>	<u>\$ 111,570,080</u>	<u>\$ 10,807,066</u>	<u>\$ 122,377,146</u>	<u>\$ 132,194,130</u>
<b>Budget By Categories of Expenditures</b>					
Salaries and Employee Benefits	\$ 40,012,299	\$ 46,065,762	\$ 1,060,024	\$ 47,125,786	\$ 49,063,724
Services and Supplies	25,415,986	50,739,838	9,376,047	60,115,885	67,777,217
Other Charges	15,812,114	14,764,480	370,995	15,135,475	15,353,189
Total Operating Expenditures	<u>81,240,399</u>	<u>111,570,080</u>	<u>10,807,066</u>	<u>122,377,146</u>	<u>132,194,130</u>
Capital Assets	13,168,641	11,586,857	4,441,937	16,028,794	11,526,844
Other Financing Uses	18,183,025	4,644,098	112,757	4,756,855	4,852,148
Intrafund Expenditure Transfers (+)	1,365,362	1,075,060	529,637	1,604,697	1,519,377
Increases to Fund Balances	6,937,737	392,389	221,727	614,116	179,273
Fund Balance Impact (+)	2,624,706	-	-	-	64,464
Total	<u>\$ 123,519,871</u>	<u>\$ 129,268,484</u>	<u>\$ 16,113,124</u>	<u>\$ 145,381,608</u>	<u>\$ 150,336,236</u>
<b>Budget By Categories of Revenues</b>					
Taxes	\$ 255,027	\$ 255,000	\$ -	\$ 255,000	\$ 255,000
Licenses, Permits and Franchises	342,197	305,000	20,000	325,000	326,200
Fines, Forfeitures, and Penalties	7,160	5,000	-	5,000	5,000
Use of Money and Property	1,218,898	1,153,695	207,182	1,360,877	1,400,644
Intergovernmental Revenue	1,834,761	21,441,132	11,591,579	33,032,711	42,971,380
Charges for Services	37,222,005	40,238,668	2,404,106	42,642,774	42,595,660
Miscellaneous Revenue	5,284,988	4,083,711	(472,676)	3,611,035	3,645,706
Total Operating Revenues	<u>46,165,036</u>	<u>67,482,206</u>	<u>13,750,191</u>	<u>81,232,397</u>	<u>91,199,590</u>
Other Financing Sources	24,341,875	11,502,533	3,757,893	15,260,426	8,598,231
Intrafund Expenditure Transfers (-)	1,600,068	1,072,496	522,062	1,594,558	1,509,586
Decreases to Fund Balances	18,519,796	14,722,462	(2,639,535)	12,082,927	9,835,653
General Fund Contribution	32,506,472	34,488,787	722,513	35,211,300	35,916,500
Fund Balance Impact (-)	386,624	-	-	-	3,276,676
Total	<u>\$ 123,519,871</u>	<u>\$ 129,268,484</u>	<u>\$ 16,113,124</u>	<u>\$ 145,381,608</u>	<u>\$ 150,336,236</u>

# General Government & Support Services

