



To the Santa Barbara County Board of Supervisors,

Thank you for the opportunity to submit this application on behalf of the low-income seniors who will participate in the Community Action Commission's Healthy Senior Lunch program this year.

Our Healthy Senior Lunch program provides low-income and home-bound seniors throughout Santa Barbara County the nutritional support they need to stay healthy and independent. Our program is the only large-scale hot meal program in the region that does not charge for the service. Instead, we ask for a donation in the amount participants can afford.

To keep this program alive, we need significant financial support from both public and private funders. The County of Santa Barbara's Outside Agency funding will help CAC accomplish our goal of alleviating senior hunger and helping seniors remain active and independent in their homes for as long as possible.

Sincerely,

A handwritten signature in black ink that reads 'Fran Forman'.

Fran Forman



FY 2016-17 Outside Agency Funding Request Form

Deadline for Submission: Monday, May 2, 2016, 5:00 p.m.

The Board of Supervisors *may* consider funding requests from outside agencies during the **FY 2016-17** budget hearings in June 2016, if funding is available. An allocation of funding to outside agencies is not guaranteed.

Please submit the following by **5:00 p.m., Monday, May 2, 2016, NO EXCEPTIONS, via Email or Hardy Copy (postmarks will not be accepted)**:

1. Provide a cover letter explaining your request; and
2. Fill out this application (no more than 2 pages); and
3. Attach the Line Item Budget spreadsheet (no more than 2 pages) for the agency's program request

Hearings are scheduled for June 13, 15, and 17, with Outside Agency Requests considered on one of these days (yet to be determined). The **requesting agency must be represented and present**; please plan accordingly.

Total Request: \$ _____

Name of Organization: _____

Title of Program: _____ New or ongoing program? _____

Location(s) of services delivered: _____

Name of Agency Executive Director: _____

Phone #: _____ Email: _____ Website: _____

1. Briefly summarize the purpose of the program, why the funds are needed, and the benefit to the community:

2. Briefly summarize the service to be provided and how many people will be served:

3. Detail the timeline for providing the service:

4. Describe key outcomes to be achieved with the funding and how they will be measured:

5. Describe if this is a one-time or ongoing request, and if funded in prior years and amounts:

6. Describe the agency's expertise and capacity to deliver services including fiscal stability:

7. Agency staff responsible for application: _____

County Staff Comments Only:

Address submittals to:

Adriana de Bruin
Business Manager, County Executive Office
105 E. Anapamu Street, Room 406
Santa Barbara, CA 93101

Requests can be emailed to: outsideagency@countyofsb.org

Questions: Please contact Adriana de Bruin, Business Manager, County Executive Office, at 568-3400.

Agency: *Community Action Commission of Santa Barbara County*

Program Name: *Healthy Senior Lunch Program*

Amount \$\$ Requested: *\$75,000*

Program Budget

Funding Sources/Revenues	FY 2016-17	
	Committed	Uncommitted
Federal Revenue		\$ 636,269.00
Santa Barbara County Revenue (Amount Requested)		\$ 75,000.00
City of Santa Barbara Revenue		\$ 11,500.00
City of Lompoc Revenue		\$ 7,300.00
City of Carpinteria Revenue		\$ 10,000.00
City of Goleta		\$ 3,500.00
NSIP Revenue		\$ 110,807.00
Uway-Santa Barbara County Rev		\$ 1,200.00
Trust Donations		\$ 10,000.00
Foundation Donations		\$ 129,012.00
Rsource Development		\$ 69,356.00
CAC (Expected Deficit)		\$ 56,316.00
Total Budgeted Revenue 2016 - 2017		<u><u>\$ 1,120,260.00</u></u>

Funding Uses/Expenses	Budget
Salaries	\$ 371,198.00
Taxes	\$ 43,245.00
Benefits	\$ 94,099.00
In-Kind Personnel	\$ 141,795.00
Staff Travel	\$ 900.00
Staff Training	\$ 1,000.00
Food costs	\$ 579,868.00
Consultants	\$ 2,000.00
Rent	\$ 29,300.00
Telephone	\$ 2,850.00
Utilities	\$ -
Insurance	\$ 9,895.00
Accounting/Auditing	\$ -
Office Supplies/Postage	\$ 1,500.00
Vdhicle Operations	\$ 30,500.00
Vehicle Repair/Maint.	\$ 880.00
Building Repair/Maint.	\$ -
Equipment Repair/Maint.	\$ -
Equipment Rental	\$ -
Volunteer Expense	\$ 150.00

Taxes & Licenses	\$	3,400.00	
Printing	\$	500.00	
Advertising	\$	950.00	
Memberships/Subscriptions	\$	50.00	
Outside Services	\$	300.00	
Program Supplies	\$	2,100.00	
Indirect/Allocated Costs	\$	79,997.00	
Other In-Kind	\$	77,160.00	
Total Budgeted Expenses			<u>\$1,473,637.00</u>