

General Government & Support Services

COUNTY OF SANTA BARBARA

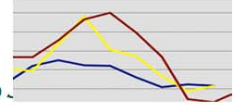


OFFICE OF THE AUDITOR-CONTROLLER



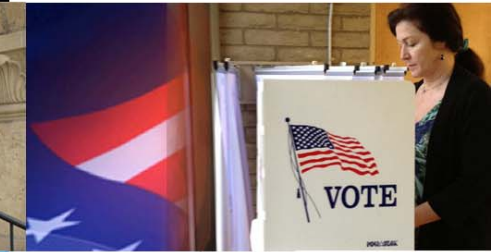
COMPREHENSIVE ANNUAL FINANCIAL REPORT

FISCAL YEAR ENDED



Assessor

- What we do
- How we can help
- Property Value Notice
- Property Tax Programs
- Recent Home Sales



PUBLIC ADMINISTRATION



TAX COLLECTOR

OTHER EXEMPT

BASIC PROPERTY TAXES

SPECIAL DISTRICT FIXED CHARGES

FIRST INSTALLMENT \$1,134.93

SECOND \$1

DUE NOV. 1, 2017 DELINQUENT AFTER DEC. 31, 2017

DUE FEB. 1 AFTER

VETERANS SERVICES

Expenditures by Department

Department	Percentage
ITD	31.9%
Social Services	15.7%
Public Health	8.3%
Sheriff	7.9%
ADMHS	5.0%
Auditor-Controller	4.7%
Clerk-Recorder	4.6%
Other Depts (12)	8.7%
Fire	2.0%
Probation	3.2%
Public Works	3.3%
Treasurer	2.5%
Planning and Development	2.1%

General Government & Support Services

Functional Group Overview

The General Government and Support Services Functional Group includes the Auditor-Controller (A-C), Clerk-Recorder-Assessor-Elections (CRA), General Services (GS), Human Resources (HR), and Treasurer-Tax Collector/Public Administrator Departments (TTC). They provide the financial infrastructure and central support services to County departments. The elected officers also provide a variety of General Governmental Services by statute to numerous other county government agencies including schools, cities, and special districts. Property tax administration, investment services, and election services are good examples.

The General Government and Support Services Group provides essential financial, budget, accounting, audit, human resource support, investment, payroll, tax administration, public administrator, public guardian, veterans services, vital records maintenance, document recording, election services, purchasing, mail services, information technology support and infrastructure for information technology and communication, fleet operations, facilities, and land management including infrastructure maintenance and capital project management.

Strategic Values

The Functional Group believes in honoring and maintaining the public's trust by providing superior, courteous, and professional services at reasonable costs. The aim is to promote high-quality business services that provide for fairness, accountability, and effectiveness for all County departments and the other public entities they serve.

Strategic Purpose

To provide the financial, physical, and administrative services, human capital and infrastructure that allows the County organization and other public entities to accomplish their mission, goals, and objectives related to delivery of services to the public.

Strategic Goals

- Continue supporting the Aumentum property tax system used by the A-C and TTC. Upgrade and integrate several other systems including the Assessor valuation systems, TTC payment applications, and A-C FIN accounting system.
- GS is leading one of the County's largest capital projects, constructing a 376-bed Northern Branch Jail. This involves a State grant of \$90 million dollars and requires project team expertise from the CEO, GS, Sheriff, County Counsel, the A-C and consultant and contractors.
- GS, the Community Services Department and CEO are ensuring all resources are maximized to address the maintenance needs for County facilities and Parks that seek to replace antiquated infrastructure in Capital Planning.
- The Functional Group maintains and develops financial applications and systems that support the delivery of County services. The group combined, delivers well over 100 applications.
- The County, through the Debt Advisory Committee, manages the County debt levels throughout the year and leverages debt financing when appropriate.
- Property Tax generates the County's largest tax sources and the A-C, TTC, and CRA annually are required to implement legislative changes.
- Elections are complex and driven by details and timelines. The CRA is constantly focused on ensuring accurate elections.
- GS is conducting a comprehensive evaluation for the County's Public Safety Microwave Radio Communications Network. Numerous Public Safety Communication sites are being upgraded to improve coverage areas. The County has embraced a new Countywide Information Technology governance structure. Implement policy and programs to enhance the recruitment and retention of qualified, diverse staff to meet the needs of the community.
- Employ Strategic Human Resources policies, tools and programs to foster employee engagement.

General Government & Support Services

Functional Summary

Staffing By Department	2016-17 Actual	2017-18 Adopted	2017-18 Estimated Actual	2018-19 Recommended	Change from FY17-18 Ado to FY18-19 Rec
Auditor-Controller	45.72	49.00	49.00	48.60	(0.40)
Clerk-Recorder-Assessor	95.52	98.50	98.50	99.50	1.00
General Services	108.62	115.50	115.50	117.50	2.00
Human Resources	26.36	29.25	29.25	25.25	(4.00)
Treasurer-Tax Collector-Public	41.42	44.00	44.00	43.50	(0.50)
Total	317.64	336.25	336.25	334.35	(1.90)
Budget By Department					
Auditor-Controller	\$ 7,880,813	\$ 8,929,000	\$ 8,408,400	\$ 9,056,800	\$ 127,800
Clerk-Recorder-Assessor	15,625,220	17,487,118	16,960,900	17,968,100	480,982
General Services	43,888,048	47,558,580	44,892,600	49,001,700	1,443,120
Human Resources	8,069,634	8,664,661	8,237,500	8,511,700	(152,961)
Treasurer-Tax Collector-Public	6,824,801	7,723,199	7,261,900	7,896,200	173,001
North County Jail	23,050,318	73,849,605	40,535,400	37,364,200	(36,485,405)
Debt Service	2,008,470	1,902,646	1,906,500	1,792,300	(110,346)
Total	\$ 107,347,306	\$ 166,114,809	\$ 128,203,200	\$ 131,591,000	\$ (34,523,809)
Budget By Categories of Expenditures					
Salaries and Employee Benefits	\$ 43,905,376	\$ 47,962,810	\$ 44,283,700	\$ 48,500,900	\$ 538,090
Services and Supplies	48,628,936	103,032,701	68,343,700	67,313,500	(35,719,201)
Other Charges	14,812,994	15,119,298	15,575,800	15,776,600	657,302
Total Operating Expenditures	107,347,306	166,114,809	128,203,200	131,591,000	(34,523,809)
Capital Assets	9,533,472	16,994,049	13,517,800	19,141,100	2,147,051
Other Financing Uses	7,379,423	4,940,149	5,141,400	4,919,000	(21,149)
Intrafund Expenditure Transfers (+)	1,508,006	2,315,185	2,347,700	2,398,400	83,215
Increases to Fund Balances	17,438,943	348,972	2,476,100	337,000	(11,972)
Fund Balance Impact (+)	3,921,636	-	977,400	-	-
Total	\$ 147,128,786	\$ 190,713,164	\$ 152,663,600	\$ 158,386,500	\$ (32,326,664)
Budget By Categories of Revenues					
Taxes	\$ 273,373	\$ 225,000	\$ 225,000	\$ 225,000	\$ -
Licenses, Permits and Franchises	361,531	322,500	320,500	424,200	101,700
Fines, Forfeitures, and Penalties	8,257	6,000	6,000	6,500	500
Use of Money and Property	1,063,082	1,099,994	1,253,100	1,194,400	94,406
Intergovernmental Revenue	23,997,650	69,506,259	39,294,900	27,601,900	(41,904,359)
Charges for Services	42,409,387	43,175,237	43,231,000	44,806,700	1,631,463
Miscellaneous Revenue	4,076,013	3,768,197	3,631,300	3,722,700	(45,497)
Total Operating Revenues	72,189,295	118,103,187	87,961,800	77,981,400	(40,121,787)
Other Financing Sources	22,634,709	11,146,522	9,846,000	16,244,300	5,097,778
Intrafund Expenditure Transfers (-)	1,514,733	2,304,590	2,357,400	2,412,600	108,010
Decreases to Fund Balances	14,422,151	24,083,865	17,423,400	26,673,200	2,589,335
General Fund Contribution	35,896,711	35,075,000	35,075,000	35,075,000	-
Fund Balance Impact (-)	471,187	-	-	-	-
Total	\$ 147,128,786	\$ 190,713,164	\$ 152,663,600	\$ 158,386,500	\$ (32,326,664)

General Government & Support Services

