

# Clerk-Recorder-Assessor

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County Clerk-Recorder-Assessor and Registrar of Voters

Administration & Support

Elections

Clerk-Recorder

Assessor



FY 2019-20 BUDGET WORKSHOP



# Key Challenges / Emerging Issues

- Staffing challenges in both the Assessor and Elections Divisions
- 2021 Census redistricting and implementation of **Measure G2018** Citizens' Independent Redistricting Commission
- Pending legislation SB 363 requiring Elections to operate satellite offices from the Saturday immediately preceding Election day through Election Day
- Legislative Changes Impacting Elections (multitude in the last 5-10 years with more pending)



# Summary

Operating	\$ 18,499,500
Capital	\$ 2,732,500
General Fund	\$ 10,728,300
FTEs	101.5
Use of One-Time for Ongoing Operations	\$ 0
Service Level Reductions	\$ 0
Restoration Requests	\$ 0
Expansion Requests	\$ 242,000



# Capital Projects Detail

- **Vote Tabulation System, \$ 2,500,000**

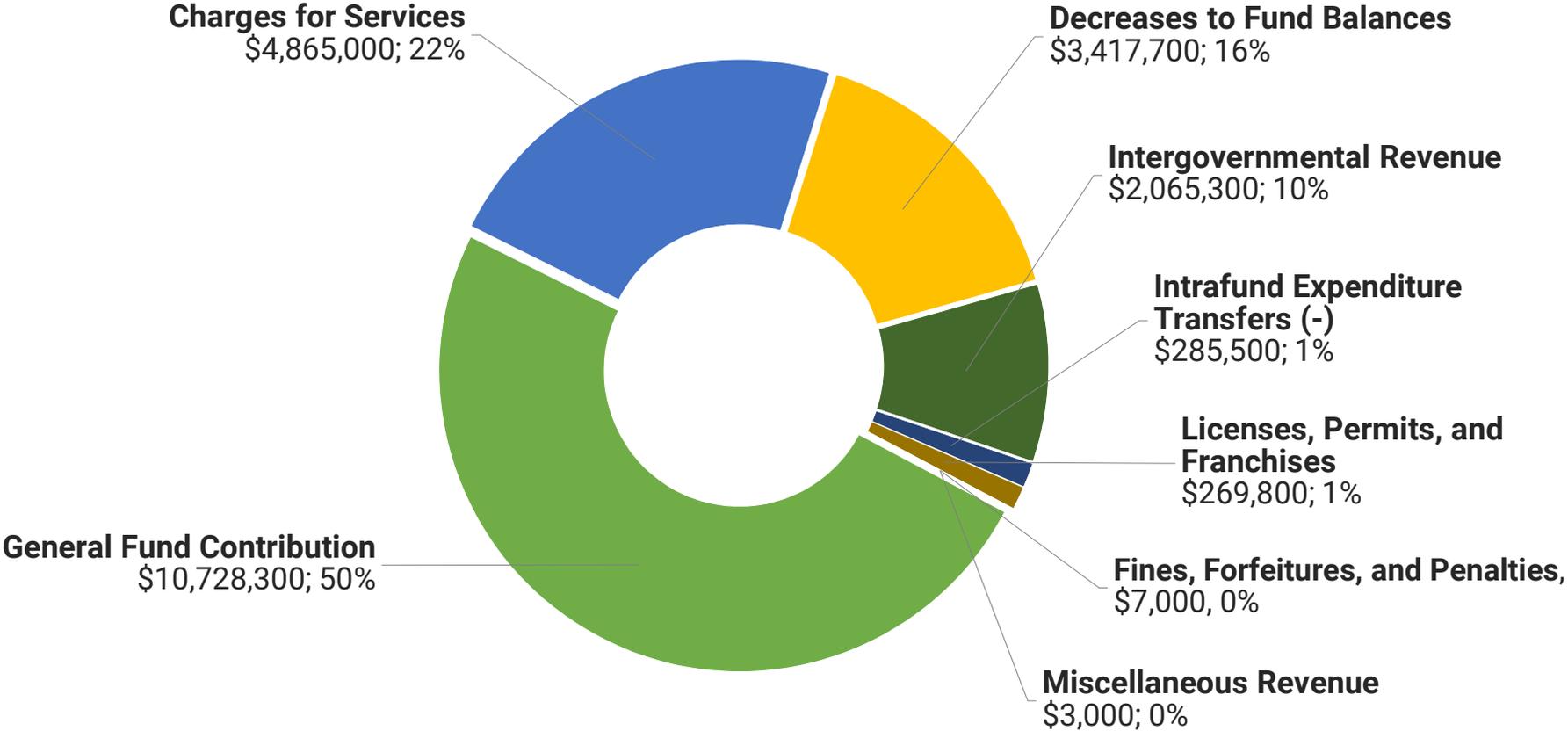
Acquisition and installation of a new vote tabulation system funded by Federal Help America Vote Act (HAVA) grant funds of \$2,000,000 and existing reserves of \$500,000.

- **Elections Server Redundancy, \$ 100,000**

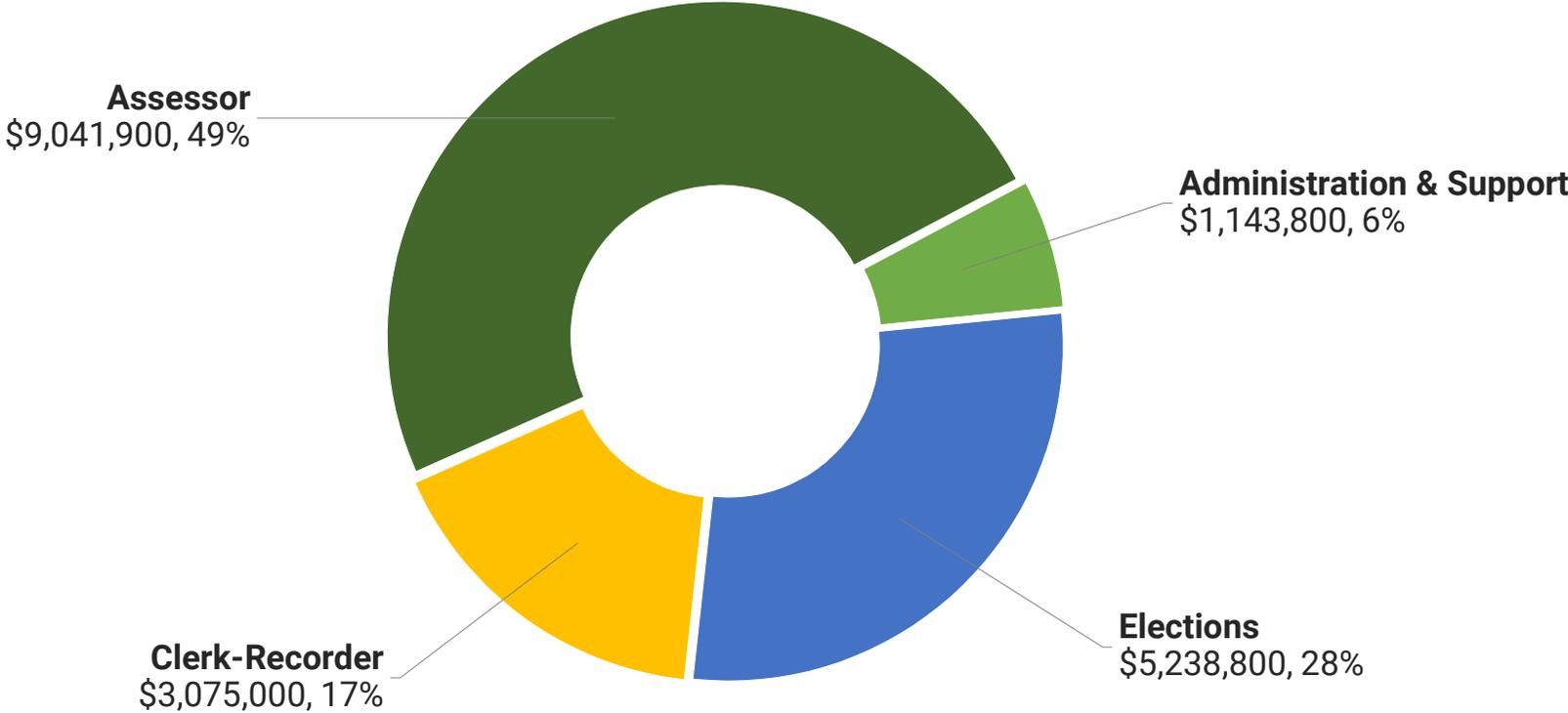
Project to securely isolate the Elections Division servers from other county department servers funded by a release of existing Elections Equipment fund balance.



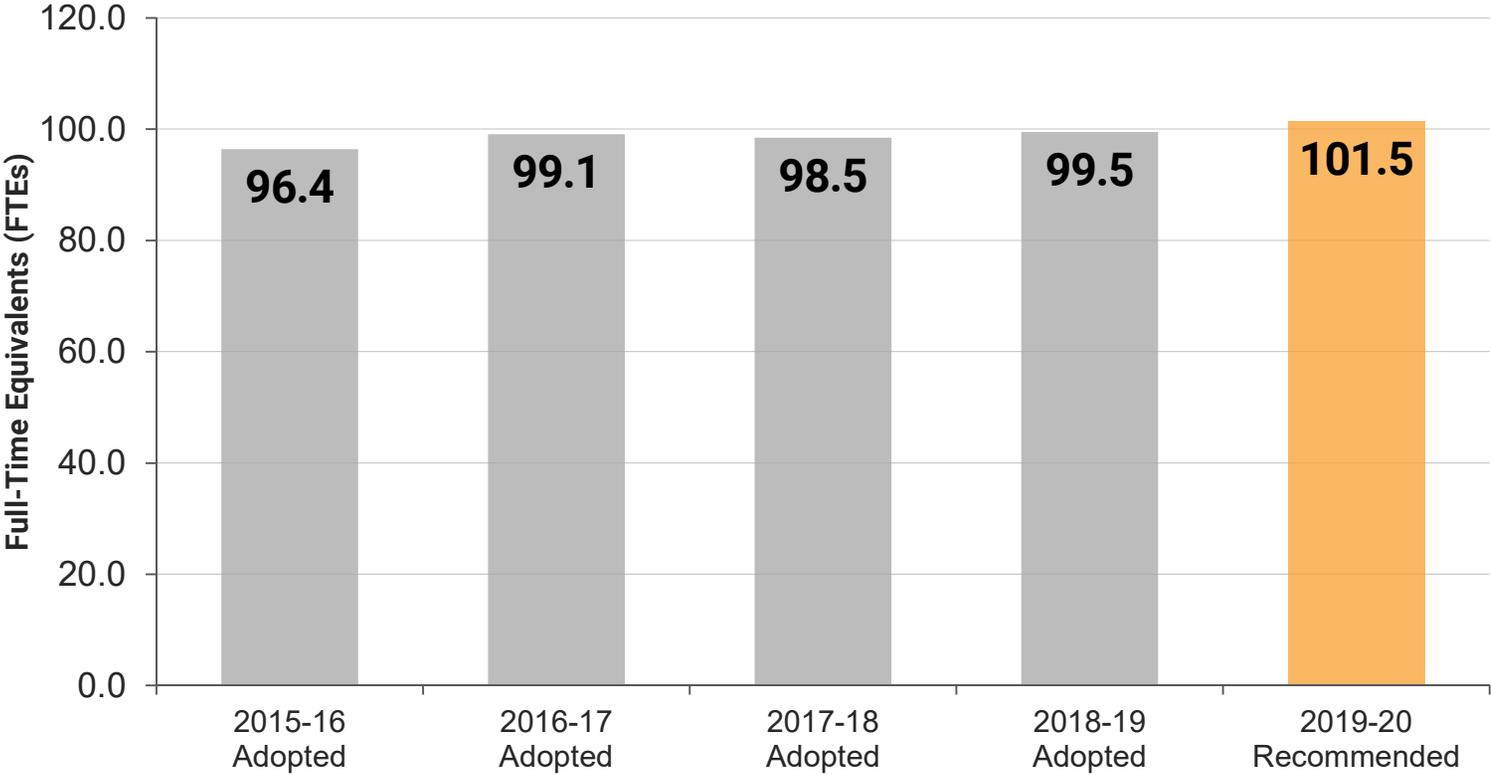
# FY 2019-20 Source of Funds



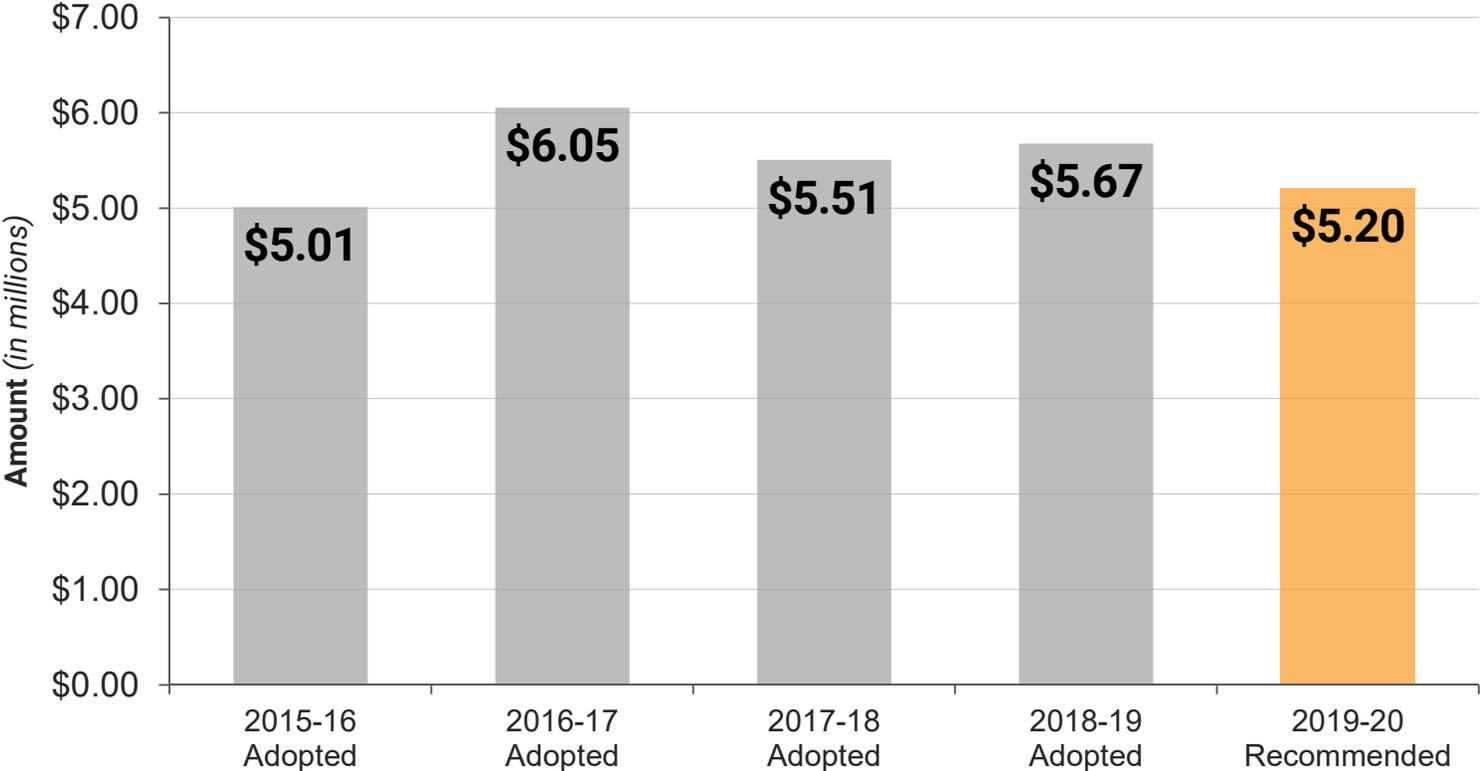
# FY 2019-20 Use of Operating Funds



# Staffing Summary



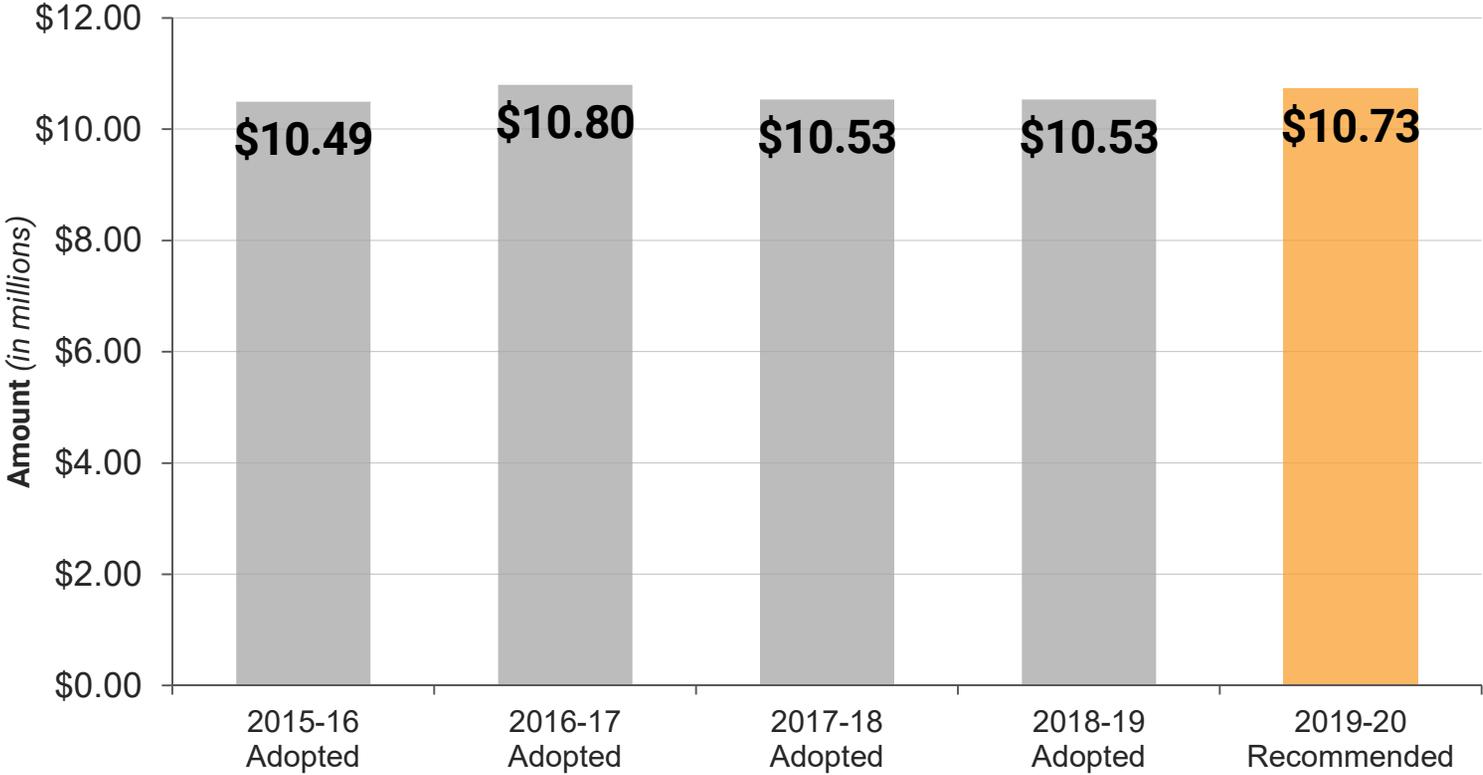
# Operating Revenue | 5-Year Summary



FY 2019-20 Recommended does not include \$2M in one-time Federal grant revenue for Elections voting equipment



# GFC | 5-Year Summary



# FY 2018-19 Anticipated Accomplishments

- Elections Division

- Successfully conducted the Montecito Fire Protection District Special Election and the 2018 Gubernatorial General Election.
- Completed a project to update the website making it more accessible to all voters and incorporated suggestions and feedback on accessible layout and functionality from the Santa Barbara County Voting Accessibility Advisory Committee and staff from the Braille Institute.



# FY 2018-19 Anticipated Accomplishments

- Clerk-Recorder Division

- Implemented a new website for the Clerk-Recorder providing expanded content and additional accessibility for users such as translation into Spanish and compatibility with mobile devices and applicable standards.
- Updated the Documentary Tax Ordinance to clarify and include recent modifications from the legislature regarding the tax.
- In calendar year 2018, remitted over \$4M in Documentary Transfer Tax to the General Fund and over \$2.5M in SB 2 Building Homes and Jobs Act revenue to the State Controller.



# FY 2018-19 Anticipated Accomplishments

- Assessor Division

- Anticipate reviewing roughly 9,600 parcels subject to Prop 8/Section 51 of the Revenue and Taxation Code, which require property values to be enrolled at the lesser of factored base value or market value as of the January 1<sup>st</sup> tax lien date, by June 30<sup>th</sup> as part of the assessment roll.
- Since July 1, 2018 through March 20, 2019, resolved 537 total cases (271 complex cases) with an assessed value of \$3.257 Billion and retained a value of \$2.539 Billion for a 78% retention rate.



# FY 2019-20 Objectives

- Elections Division

- Conduct the Presidential Primary Election (March 3, 2020).
- Begin the process to fulfill the requirements of the county elections official under recently passed **Measure G2018** (County Ordinance 5051) to form an eleven-member Citizens' Independent Redistricting Commission.
- Acquire and implement a new vote tabulation system in FY 2019-20.



# FY 2019-20 Objectives

- Clerk-Recorder Division

- Move the Historic Maps library to a more secure environment and catalogue locations into a new system.
- Complete automating the historic birth certificates, which currently reside on microfilm and paper books, decreasing the wait time for customers requesting birth records from the 1950s.



# FY 2019-20 Objectives

- Assessor Division

- Review an estimated 9,100 parcels subject to Prop 8/Section 51 of the enrolled Revenue and Taxation Code, which require property values to be enrolled at the lesser of factored base value or market value as of the January 1<sup>st</sup> tax lien date, by June 30<sup>th</sup> as part of the assessment roll.
- Perform timely resolution of assessment appeals within the statutory timeframe while adequately defending the disputed roll value at risk.
- Continue updating and modernizing the Assessor Property System by completing Phase 3: Maps Module and Phase 4: Change of Ownership Statement Module.



# RENEW '22

Continue to improve departmental efficiencies by taking advantage of new technologies and upgrading processes to better serve our customers



- Vital Records
- Assessor Property System Rebuild (ongoing)
- Maximize Staff Utilization (ongoing)
- *Ballot Layout and Vote Tabulation System*
- *Assess Viability of Implementing All Vote-by-Mail Elections*
- *Automate Functions*
- *Develop Possessory Interest Valuation Program*



# Performance Measures - Elections

Description	2016-17 Actual	2017-18 Actual	2018-19 Est. Actual	2019-20 Recommended
Number of voter registration transactions processed for the fiscal year	<b>115,930</b>	<b>90,942</b>	<b>145,000</b>	<b>145,000</b>
Total voter registration in the scheduled statewide election	<b>222,983</b>	<b>206,110</b>	<b>217,417</b>	<b>240,000</b>
Percentage and number of permanent Vote-By-Mail voters	<b>64%</b> 141,628 / 223,983	<b>66%</b> 135,511 / 206,110	<b>68%</b> 146,871 / 217,417	<b>65%</b> 156,000 / 240,000
Total turnout in the scheduled statewide election	<b>82%</b> 182,264 / 223,983	<b>45%</b> 92,919 / 206,110	<b>73%</b> 157,697 / 217,417	<b>51%</b> 122,400 / 240,000
Poll turnout as a percentage of total votes in the scheduled statewide election	<b>34%</b> 61,652 / 182,264	<b>25%</b> 22,978 / 92,919	<b>29%</b> 45,035 / 157,697	<b>32%</b> 39,168 / 122,400



# Performance Measures - Clerk-Recorder

Description	2016-17 Actual	2017-18 Actual	2018-19 Est. Actual	2019-20 Recommended
Percentage and number of official documents recorded and indexed the same day	<b>100%</b> 84,056	<b>100%</b> 71,160	<b>100%</b> 70,000	<b>100%</b> 70,000
Percentage and number of documents recorded electronically (E-Recorded)	<b>33%</b> 27,635 / 84,056	<b>33%</b> 23,570 / 71,160	<b>34%</b> 23,800 / 70,000	<b>34%</b> 23,800 / 70,000
Number of marriage licenses issued	<b>4,062</b>	<b>3,673</b>	<b>3,850</b>	<b>4,000</b>



# Performance Measures - Assessor

Description	2016-17 Actual	2017-18 Actual	2018-19 Est. Actual	2019-20 Recommended
Total number of parcels subject to Proposition 8/Section 51 of the Revenue and Taxation Code	<b>14,200</b>	<b>12,068</b>	<b>9,600</b>	<b>9,100</b>
Retention rate and retained value of property under appeal	<b>91%</b> \$1.10 Billion	<b>96%</b> \$2.52 Billion	<b>90%</b> Unknown	<b>90%</b> Unknown



# FY 2019-20 Service Level Reductions

**NONE**



# Restoration / Expansion Requests

	Description of Request	FTE(s)	GFC Amount	Non-GFC Amount
1	<b>Elections</b> - Requesting funding to cover costs associated with implementing AB 216 Vote-by-Mail (VBM) Ballots requiring Elections to pay for return postage on all VBM ballots	0.0	\$82,000	
2	<b>Elections</b> - Requesting funding to cover costs associated with the establishment and operation of three additional satellite offices to provide better service to voters and alleviate much of the Election Day traffic at the existing three locations	0.0	\$75,000	
3	<b>Elections</b> - Requesting funding to cover costs stemming from increasing voter registration as a result of AB 1461 California New Motor Voter	0.0	\$85,000	



# Summary

- Elections - Acquire and install a new vote tabulation system
- Clerk-Recorder - Continue to experience downturn in recording volume stemming from multiple factors (state legislation significantly increasing fees, natural disasters, and growing interest rates)
- Assessor - Magnitude of ongoing operation gap could result in significant service level reductions adversely impacting the assessment roll which provides funding for many county, state, and local agency public services



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**Individual commitment to a group effort - that is what makes a team work, a company work, a society work, a civilization work.**

Vince Lombardi

