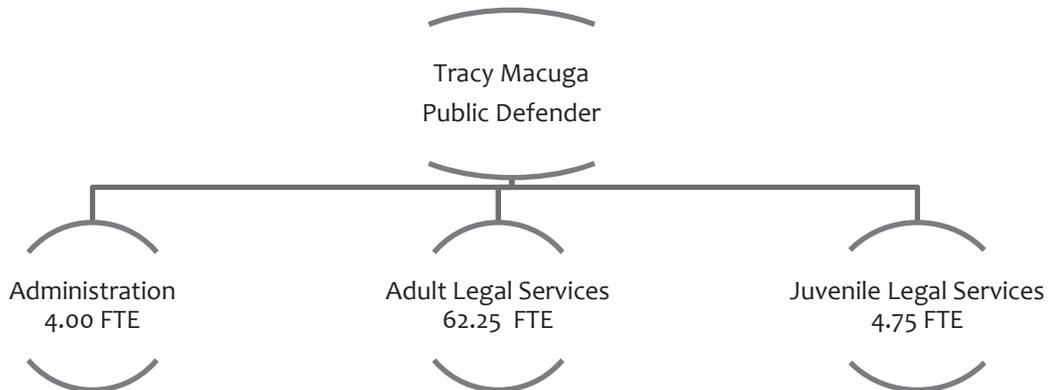


Public Defender



RECOMMENDED BUDGET & STAFFING SUMMARY & BUDGET PROGRAMS CHART

Operating	\$ 14,910,000
Capital	\$ 0
FTEs	71



Public Defender

MISSION STATEMENT

Our Mission is to zealously protect the rights, liberties and dignity of all persons in Santa Barbara County and maintain the integrity and fairness of the American Justice System by providing the finest client-centered legal representation in the cases entrusted to us through compassionate, holistic and innovative advocacy with care and respect for our clients.

DEPARTMENT DESCRIPTION

The Santa Barbara County Public Defender's Office fulfills the County's obligation to provide excellent representation to residents who cannot afford an attorney. The law requires the Public Defender to defend adults charged with crimes triable in the Superior Court, including death penalty crimes; defend minors in delinquency proceedings; defend persons charged with contempt of court; protect individuals who can no longer care for themselves for reasons such as physical or developmental disability, mental illness, Alzheimer's, or dementia; and appear in court on behalf of persons held in mental health facilities. Every day, the Public Defender's Office appears in 25 different courtrooms in our Santa Barbara, Santa Maria, and Lompoc Superior Courts.

HIGHLIGHTS OF 2020-21 OBJECTIVES

- Adopt workplace processes and procedures that reflect the new office model necessary to provide services in light of COVID-19. This will include a teleworking policy for attorneys and support staff.
- Re-vision Department's values statement so it aligns with Renew '22 principles.
- Develop Law Office Professional, Information Technology, and Community Defender Division Policy and Procedures Manuals to complete three-year plan encompassing all job classes.
- Conduct workplace assessment.
- Create written resource pamphlets and information materials (print and web based) to improve services to clients, with an emphasis on specialty courts and protocols for implementation of SB 384.
- Modified and 'cleaned' eDefender case management system database to migrate data into soon to be launched E2 case management system.
- Expand IT tools and resources to assist in effective and efficient representation:
 - Develop Case Management Business Intelligence to streamline work processes
 - Improved remote workforce tools needed to assist with digital transition of applications
 - Created and implemented an inventory process
- Expand holistic defense into juvenile delinquency proceedings and representation of transitional age youth, employing a holistic approach to advocate for the whole child.
- Establish a pre-arraignment diversion program in conjunction with law enforcement agencies, Probation, and the District Attorney. This program will target individuals who suffer from substance abuse disorders and mental health issues funded through the Prop 47 grant.
- Maintain the Pre-Arraignment Unit representation to ensure clients are connected with services as soon as possible with the goal of reducing the pre-trial incarceration population.
- Community Outreach: Continue to participate in and lead community events such as Justice Bus, Veteran's Stand Down, Know Your Rights presentations, career days, and community based organizational fairs.

Public Defender

HIGHLIGHTED RENEW 2022 INITIATIVES

Already Underway

- Established a strategic five-year plan rooted in Renew '22 principles that reaffirms our values of seeking justice, fairness and dignity for our clients.
- Incorporate an IT Strategic Plan that leverages mobility.
- Publish first-ever annual report outlining a snapshot of the effort, accomplishments, achievements, dedication and commitment of Public Defender employees.
- Case Management System Rebuild and Redesign (E2)
 - Utilize artificial intelligence, business intelligence, and automation to improve efficiency and customer service.
 - Employ data-driven decision making that relies on quantitative and qualitative statistics to assist in staffing recommendations, effectiveness of services provided, and overall budget needs.
 - E2 expected launch date of August 2020 with future enhancements coming in the next 2 years including launching an online portal.
- Talent retention and development through participation in training curriculum for supervisors and trainers. Executive management participation in the first Santa Barbara County Leadership Certificate Program.
- Invest in staff development to meet the evolving 21st century workforce.
 - Facilitated the first ever NAPD leadership conference in California in December 2019.
- Expand holistic defense countywide and specifically to address the needs of our juvenile clients and transitional age youth.
- Community outreach and increased office presence is ongoing to promote educational programming for schools and community events.
- Develop Law Office Professionals Policy and Procedures Manual.
- In-House Training and Career Development
 - In-house trainings include trial skills, mitigation work, and forensics.
 - Specialized trainings for attorneys to meet mandated legal education requirements.
 - Partnerships with outside organizations for additional trainings.
- Identify Additional Grant Opportunities
 - Awarded Prop 47, SB1810, and Women's Fund of Santa Barbara grant
 - Continue to seek grant opportunities to generate new revenue streams
- Continue to strengthen strategic partnerships with the Sheriff, Probation and Behavioral Wellness to further successful re-entry and reduce recidivism by collaborative case management and discharge planning.
- Continue to build capacity to share non-confidential data to enhance seamless re-entry opportunities and secure benefits for clients in need of substance abuse disorders treatment options.
- Emergency response to COVID-19 which has included moving 90% of our workforce to teleworking while the courts have been closed to all but essential functions.

Implementation in FY 2020-21

- Technology Expansion:
 - Train all staff on new technology as developed in E2 and remote workforce tools needed to support digital transition of Public Defender applications.
 - Enhance services offered through Uptrust, a software program that allows direct messaging with clients, to connect client needs with case management system.
 - Utilize data extracted from E2 to evaluate workload for all staff and adjust as necessary.

Public Defender

- Apply new technology to existing business practices to improve processes for daily operations such as conflict checks, case assignments, expert requests, IT help desk requests, and task assignments.
- Build in work queues to transform business operations to eliminate paper process and digitize them within case management system
- Grow strategic partnerships
 - Expand partnership with AmeriCorps to provide increased holistic defense countywide
 - Improve electronic discovery exchange with the District Attorney's Office to coincide with the launch of the Pre-Arrest Diversion Program
 - Strengthen relationships with community-based organizations in order to enhance communication when providing clients holistic defense and access to services.
 - Draft a countywide electronic discovery protocol in association with justice partners.
- Advance Department Leadership and Emergency Planning
 - Author a succession plan for the head of the department.
 - Identify potential candidates for management positions and develop their skills through leadership training.

Public Defender

RENEW 2022 BIG PICTURE GOALS

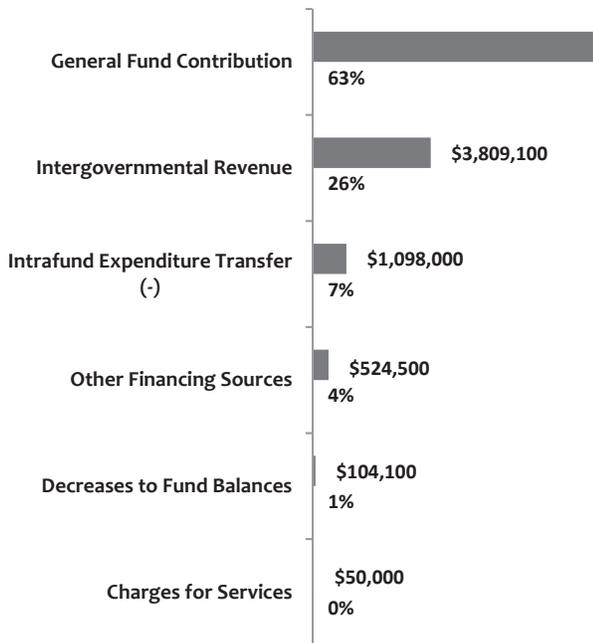
Public Defender will implement the following initiatives in FY 2020-21 to achieve the 6 countywide Big Picture Goals:

Big Picture Goal	FY 2020-21 Initiatives
RE-DESIGN	
Evaluate and migrate County services online	<ul style="list-style-type: none">• Launch eDefender portal, online access for clients to submit financial applications, request services, and submit walk-in requests to the Public Defender's Office.• As part of the holistic defense vision, expand Uptrust enrollment and services. This social justice communication platform generates automatic text message notifications to clients to remind them of court dates and scheduled meetings with their attorneys, thereby reducing Failures to Appear (FTAs). Expansion will also connect clients with services to address hardships such as transportation challenges, child care needs, and school/work needs that are often connected to FTAs.
Train County employees in the process improvement program	<ul style="list-style-type: none">• Two staff members from the leadership team will participate in the County-provided process improvement and innovation training program, who will then provide in-house training to other staff members to share the process improvement and innovation tools throughout the Department.
RE-BALANCE	
Enhance financial resiliency	<ul style="list-style-type: none">• Secure a fellowship for an immigration attorney with a partnering law school to meet our constitutional duties under Padilla v. Kentucky.• Utilize data to make evidence based decisions in work process development to ensure that the most efficient use of time and funds are being employed.• Continue to develop strategic public-private partnerships and garner IT tools to increase sustainability in the Department's infrastructure and services.
RESPOND	
Conduct an external customer or client satisfaction survey	<ul style="list-style-type: none">• Conduct a work place assessment. In conjunction, conduct employee engagement surveys to take place annually to assist in shaping the evolving role of public defense.• Develop a client satisfaction survey to be completed at the conclusion of a case.
RETAIN	
Facilitate the participation of managers in a leadership development program	<ul style="list-style-type: none">• Commit to sending one member of the Public Defender's Office each year to the Leadership Program at the EU.• Leadership team and future leaders of the Office will attend yearly leadership training focused specifically on public defense.
Retain new employees during their first 5 years of employment	<ul style="list-style-type: none">• Conduct yearly stay interviews coupled with employee performance reviews to provide agile response to employee needs.• Develop employee expectations for all job classes to develop guidelines to meet the demands of today's workforce.

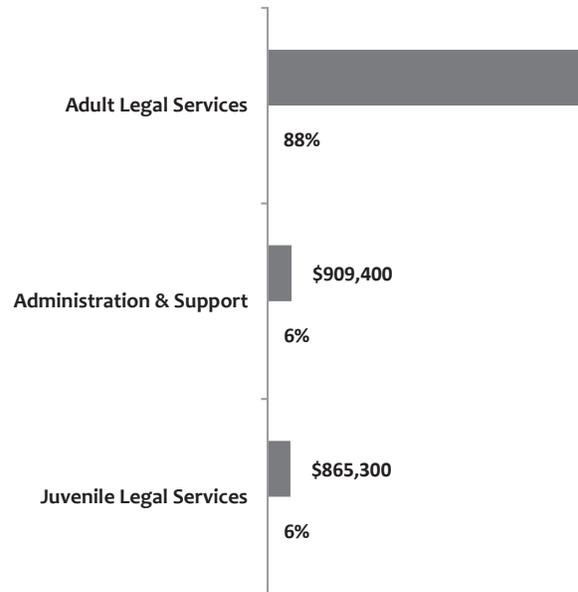
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RECOMMENDED SOURCES & USES OF FUNDS

Source of Funds - \$14,910,100

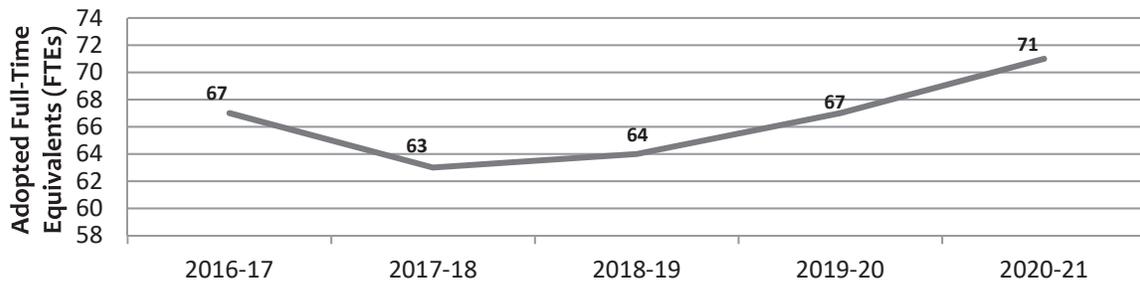


Use of Funds - \$14,910,100



STAFFING TREND

FTE counts include regular staff only, and do not include extra help and contractors-on-payroll.



Public Defender

BUDGET OVERVIEW

Staffing Detail By Budget Program	2018-19 Actual	2019-20 Adopted	2019-20 Estimated Actual	2020-21 Recommended	Change From FY19-20 Ado to FY20-21 Rec
Administration & Support	6.65	5.00	5.00	4.00	(1.00)
Adult Legal Services	46.66	56.85	56.85	62.25	5.40
Juvenile Legal Services	4.84	5.15	5.15	4.75	(0.40)
Unallocated	0.11	-	-	-	-
Total	58.26	67.00	67.00	71.00	4.00
Budget By Budget Program					
Administration & Support	\$ 1,543,931	\$ 1,012,400	\$ 1,253,300	\$ 909,400	\$ (103,000)
Adult Legal Services	9,617,470	11,582,600	11,648,000	13,135,300	1,552,700
Juvenile Legal Services	886,684	961,800	804,100	865,300	(96,500)
Unallocated	-	-	168,800	-	-
Total	\$ 12,048,084	\$ 13,556,800	\$ 13,874,200	\$ 14,910,000	\$ 1,353,200
Budget By Categories of Expenditures					
Salaries and Employee Benefits	\$ 10,663,973	\$ 12,029,500	\$ 12,183,600	\$ 13,177,400	\$ 1,147,900
Services and Supplies	697,090	731,700	892,900	703,500	(28,200)
Other Charges	687,021	795,600	797,700	1,029,100	233,500
Total Operating Expenditures	12,048,084	13,556,800	13,874,200	14,910,000	1,353,200
Fund Balance Impact (+)	81,805	-	-	-	-
Total	\$ 12,129,889	\$ 13,556,800	\$ 13,874,200	\$ 14,910,000	\$ 1,353,200
Budget By Categories of Revenues					
Intergovernmental Revenue	\$ 4,055,690	\$ 4,193,000	\$ 3,980,400	\$ 3,809,100	\$ (383,900)
Charges for Services	63,182	50,000	46,300	50,000	-
Miscellaneous Revenue	15	-	-	-	-
Total Operating Revenues	4,118,887	4,243,000	4,026,700	3,859,100	(383,900)
Other Financing Sources	-	-	100,000	524,500	524,500
Intrafund Expenditure Transfers (-)	472,202	656,100	868,700	1,098,000	441,900
Decreases to Fund Balances	-	110,000	254,200	104,100	(5,900)
General Fund Contribution	7,538,800	8,547,700	8,547,700	9,324,300	776,600
Fund Balance Impact (-)	-	-	76,900	-	-
Total	\$ 12,129,889	\$ 13,556,800	\$ 13,874,200	\$ 14,910,000	\$ 1,353,200

FTE counts include regular staff only, and do not include extra help and contractors-on-payroll.

Public Defender

CHANGES & OPERATIONAL IMPACT: 2019-20 ADOPTED TO 2020-21 RECOMMENDED

Staffing

- Net increase of 4.0 FTE due to:
 - Addition of 1.0 deputy public defender, social worker and case manager through SB1810 grant. Grant funding for three years for a total of 3.0 FTE.
 - Addition of 1.0 social worker through CCP funding.

Expenditures

- Net operating expenditure increase of \$1,353,200 due to:
 - +\$1,147,900 in Salaries and Employee Benefits, primarily due to additional 4.0 FTE (3.0 FTE grant funded and 1.0 Community Corrections Partnership funded) positions and negotiated salary increases.
 - +\$233,500 increase in Other Charges, primarily for General Liability Insurance (\$159,800), Information Technology Service (\$25,300) and Motor Pool (\$37,200).
 - -\$28,200 decrease in Services and Supplies, due to contract with Family Services Agency adult holistic defense program funds only being one-time funding for FY19/20.

These changes result in recommended total expenditures of \$14,910,000.

Revenues

- Net operating revenue decrease of \$383,900 due to:
 - -\$383,900 decrease in intergovernmental Revenue from Prop 172 Revenue due to COVID shutdown.
- Net non-operating revenue increase of \$1,112,000 due to:
 - +776,600 increase in Intrafund Expenditure Transfer for General Fund Contribution.
 - +\$524,500 increase in Miscellaneous Revenue due to three grant funds, Department of State Hospitals (DSH) SB1810, BSCC Prop47, and HEAP funding.
 - +\$386,300 increase in Intrafund Expenditure drawn from unallocated cannabis revenue due to anticipated decline in Prop 172 revenues.
 - +\$55,600 increase in Intrafund Expenditure Transfers for AB 109 funding.
 - -\$5,900 decrease in Use of Fund Balances to reflect changes in one-time use of funds.

These changes result in recommended operating revenues of \$3,859,100 and non-operating revenues of \$11,050,900, for total revenues of \$14,910,000. Non-operating revenues include General Fund Contribution and Intra-fund transfers.

RELATED LINKS

For more information on Public Defender, refer to the website at www.countyofsb.org/defender.

Public Defender

PERFORMANCE MEASURES

Description	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Estimated Actual	FY 2020-21 Recommend
Department-Wide				
Advocate for clients' release: number of clients provided with pre-arraignment consultation (target = 800)	N/A	502	600	800
Number of clients evaluated for referral to services including shelter, housing, drug treatment, mental health treatment, vocation services (target = 800)	N/A	N/A	700	800
Hours spent internally interpreting for client meetings, phone calls, jail visits (target = 4,000)	N/A	N/A	4,000	4,000
Percentage of PD IT Helpdesk request that are forensic litigation support related (target = 1,400) 35%	N/A	437	1,288	1,400
Number of requests sent out for audio/video transcripts needed for a hearing or trial (target = 500)	N/A	N/A	550	550
Number of Expert requests submitted by Deputy Public Defenders (target = 140)	N/A	N/A	140	140
Number of investigative request submitted by attorneys to investigators (target = 3,200)	N/A	N/A	3,200	3,200
Provide expungement services: number of Prop 47 motions filed (target = 7,000)	N/A	7,000	7,000	7,000
Provide immigration representation: number of Padilla consultations, averaging 3-5 hours per consult (target = 1,000)	N/A	500	600	600
Provide expungement clinics hosted in the community (target = 6)	N/A	4	6	6
Number of juvenile record requests sealed (target = 450)	210	350	450	450
Provide training to staff: number of in-house trainings, workshops, and lectures provided (target = 160)	N/A	146	150	160
Volunteer hours for post-bars, interns, and externs: total number of hours (target = 10,000)	N/A	7,000	8,000	10,000
Provide effective representation to defendants:				
- Number of felony matters handled		2,542	2,617	2,617
- Number of misdemeanor matters handled	N/A	9212	8825	8,825
- Number of juvenile matters handled		710	788	788
- Number of LPS court trials		15	17	17

Public Defender

ADMINISTRATION & SUPPORT BUDGET PROGRAM

Provides centralized support services for the department, including clerical, fiscal, personnel, and information technology.

Staffing

Staffing Detail By Budget Program	2018-19 Actual	2019-20 Adopted	2019-20 Estimated Actual	2020-21 Recommended	Change From FY19-20 Ado to FY20-21 Rec
PUBLIC DEFENDER	1.00	1.00	1.00	1.00	-
CHIEF DEPUTY	1.63	-	-	-	-
DEP PUBLIC DEFENDER	0.46	-	-	-	-
ASST DIRECTOR	-	-	-	1.00	1.00
PROGRAM/BUS LDR-GEN	0.30	-	-	-	-
CHIEF FINANCIAL OFFICER	0.70	1.00	1.00	-	(1.00)
LEGAL OFFICE PRO	0.26	-	-	-	-
EDP SYS & PROG ANLST	1.00	1.00	1.00	1.00	-
DEPT BUS SPEC	0.93	1.00	1.00	1.00	-
PUBLIC DEFENDER INVEST	0.07	-	-	-	-
EXECUTIVE SECRETARY	0.07	-	-	-	-
LEGAL OFFICE PRO SR	0.23	-	-	-	-
COMPUTER SYSTEMS SPEC	-	1.00	1.00	-	(1.00)
Total	6.65	5.00	5.00	4.00	(1.00)

FTE counts include regular staff only, and do not include extra help and contractors-on-payroll.

Revenue & Expenditures

Budget By Categories of Expenditures	2018-19 Actual	2019-20 Adopted	2019-20 Estimated Actual	2020-21 Recommended	Change From FY19-20 Ado to FY20-21 Rec
Salaries and Employee Benefits	\$ 1,450,698	\$ 991,000	\$ 1,214,300	\$ 876,800	\$ (114,200)
Services and Supplies	5,814	21,400	24,500	28,600	7,200
Other Charges	87,419	-	14,500	4,000	4,000
Total Operating Expenditures	1,543,931	1,012,400	1,253,300	909,400	(103,000)
Total Expenditures	\$ 1,543,931	\$ 1,012,400	\$ 1,253,300	\$ 909,400	\$ (103,000)
Budget By Categories of Revenues					
Miscellaneous Revenue	15	-	-	-	-
Total Operating Revenues	15	-	-	-	-
Intrafund Expenditure Transfers (-)	-	-	-	14,000	14,000
General Fund Contribution	1,433,700	1,012,400	1,012,400	895,400	(117,000)
Total Revenues	\$ 1,433,715	\$ 1,012,400	\$ 1,012,400	\$ 909,400	\$ (103,000)

Public Defender

ADMINISTRATION & SUPPORT BUDGET PROGRAM (CONT'D)

2019-20 Anticipated Accomplishments

- Strategic Private Partnerships
 - Awarded two grants in collaboration with our justice partners totaling \$9 million: \$6 million three-year Board of State and Community Partnership (BSCC) grant and \$3million three-year Department of State Hospitals (DSH) \$3 grant.
 - Recruited the Bail Project to partner with the Public Defender's Office which is a non-profit organization providing money for people unable to pay bail.
 - Initiated social justice text messaging options through Uptrust with a goal of reducing FTAs and bench warrants.
 - Selected as National Legal Aid and Defender Association (NLADA) VISTA host site providing holistic defense capacity building within the communities
- Modernized our practice with ambitious technology initiatives.
 - Discovered majority of issues causing problems within the current case management system database.
 - Developed and started to implement plan to resolve issues and prepare database for future implementation and expansion.
 - Over 50 major database issues were identified on the system, consisting of more than 360,000 corrupted data items (finding more weekly). Corrupted data items include bad data, data stored in the wrong location, incorrect connections between database entities and malfunctioning workflows leading to errors and loss of data. Over the last 12 months we have been working on 'fixing' these database issues and cleaning up the corrupted data items.
 - Designed/blue print main E2 case forms with new entity developments in mind.
 - Identified 'pitfalls' within the system and developed plans to fix/avoid in upgraded E2 case management system.
 - Evaluated the needs of all staff to design E2 system to meet the application needs of all job class and duties.
 - Redesigned the workflows in the current system that were failing (that were able to be fixed without the database upgrade)
 - Completed IT Strategic roadmap, leveraging Department five-year plan, Renew '22, and County five-year IT strategic plan.
 - By the end of June 2020, every attorney will have a laptop, and every investigator and community defender staff will be updated from a desktop to a Surface Pro.
 - By the end of 2019, every user upgraded to new version of Windows 10 and all legacy assets retired.
 - IT inventory of all equipment created.
 - Technology resources for remote workforce developed
 - Active Directory cleaned up to correctly reflect users and devices
- Policies and Procedures
 - Completed policies and procedures for investigators, which were approved by the investigators' union.
 - Legal office professional policies and procedures drafted.
- File Retention & Life Cycle Management Policy
 - Retired legacy assets based on pre-identified technology lifecycle, share services opportunities, and cost/benefit analysis.
 - Adhered to Sustainability Policy: Strive to reuse before buy, buy before build. Assure sustainable maintenance according to lifecycle.

Public Defender

2020-21 Objectives

- Continue exploration and expansion of technological tools to assist staff with teleworking needs in support of the office's ongoing COVID-19 response.
- Re-Vision values statement to reflect the stated goals of Renew '22.
- Execute policy and procedures for legal office professionals, information technology and Community Defender Division and have them ratified by the union.
- Continue to develop additional Strategic Private Partnerships
 - Establish fellowship with Code for America providing three data fellows focused on building resources for clients.
 - Be selected as Gideon's Promise host site, recruiting the future leaders of client-focused public defense.
 - Formulate Immigration and Post-Bar Fellowships.
- Technology initiatives implemented to continue modernizing our practice:
 - Roll new and updated web-based case management system, eDefender 2.0, which will further enable attorney mobility as well as streamline our business processes. Commencement August 2020. Phase 1 will be complete and Phase 2-4 to be completed by June 2021
 - Phase 2: Finish database clean up (including migrating data and creating placeholders for new data); build designed E2 case forms and connect them to the proper database locations and test data entry; upgrade the database to current stable version offered by JTI (2018 SR3), thus converting from E1 to E2; build document handling system to preserve security and utilizing automation task creation.
 - Phase 3: Design and implement workflows converting current forms into tasks and requests within our system with document handling and paperless approval process; work queues developed to handle requests of all job classes; office forms templates utilizing JDA 3 to build motions within our system as repository for commonly used motions, notices and letters
 - Phase 4: Build in IT helpdesk ticketing system within case management system; design and develop online portal of case management system; set up fully updated test environment as a 'sand box' for future upgrades and environment to build features before launching into production
 - By the end of June 2021, all support staff will have upgraded desktops with the latest Windows operating system.
 - Updated modern intranet and internet websites that are easier to navigate and contains more information for our clients, the public, and our employees.
 - Continue developing social justice text messaging system through Uptrust in order to meet our clients' needs, expanding the use to our Community Defender Division.
 - Future proof modern applications by developing and incorporating remote workforce tools needed to meet the virtual needs in response to COVID-19 pandemic.

Public Defender

ADULT LEGAL SERVICES BUDGET PROGRAM

Provides representation to clients appearing in the Superior Court when their life or liberty is at stake, as well as investigative services and alternative sentencing options as required for these clients, and provides office support to our Department's attorneys and interaction with clients contacting our office.

Staffing

Staffing Detail By Budget Program	2018-19 Actual	2019-20 Adopted	2019-20 Estimated Actual	2020-21 Recommended	Change From FY19-20 Ado to FY20-21 Rec
CHIEF DEPUTY	0.18	1.85	1.85	2.00	0.15
DEP PUBLIC DEFENDER SR	5.96	6.00	6.00	8.25	2.25
DEP PUBLIC DEFENDER	20.61	25.00	25.00	24.00	(1.00)
PROGRAM MANAGER	-	-	-	1.00	1.00
DIVISION CHIEF	-	1.00	1.00	-	(1.00)
LEGAL OFFICE PRO	6.10	8.00	8.00	8.00	-
PUBLIC DEFENDER INVEST	6.37	7.00	7.00	7.00	-
LEGAL OFFICE PRO SR	5.61	6.00	6.00	6.00	-
SOC SVCS WORKER SR PS/L	1.04	1.00	1.00	4.00	3.00
COMPUTER SYSTEMS SPEC	-	-	-	1.00	1.00
SOCIAL SVCS PRACTITIONER	-	1.00	1.00	-	(1.00)
SOCIAL SERVICES WORKER	0.78	-	-	-	-
ADMHS CASE WORKER	-	-	-	1.00	1.00
Total	46.66	56.85	56.85	62.25	5.40

FTE counts include regular staff only, and do not include extra help and contractors-on-payroll.

Revenue & Expenditures

Budget By Categories of Expenditures	2018-19 Actual	2019-20 Adopted	2019-20 Estimated Actual	2020-21 Recommended	Change From FY19-20 Ado to FY20-21 Rec
Salaries and Employee Benefits	\$ 8,405,639	\$ 10,119,100	\$ 10,046,800	\$ 11,435,300	\$ 1,316,200
Services and Supplies	675,912	667,900	837,800	674,900	7,000
Other Charges	535,919	795,600	763,400	1,025,100	229,500
Total Operating Expenditures	9,617,470	11,582,600	11,648,000	13,135,300	1,552,700
Total Expenditures	\$ 9,617,470	\$ 11,582,600	\$ 11,648,000	\$ 13,135,300	\$ 1,552,700
Budget By Categories of Revenues					
Intergovernmental Revenue	4,055,690	4,193,000	3,980,400	3,809,100	(383,900)
Charges for Services	63,182	50,000	46,300	50,000	-
Total Operating Revenues	4,118,872	4,243,000	4,026,700	3,859,100	(383,900)
Other Financing Sources	-	-	100,000	524,500	524,500
Intrafund Expenditure Transfers (-)	472,202	656,100	868,700	1,084,000	427,900
Decreases to Fund Balances	-	110,000	254,200	104,100	(5,900)
General Fund Contribution	5,600,900	6,573,500	6,573,500	7,563,600	990,100
Total Revenues	\$ 10,191,974	\$ 11,582,600	\$ 11,823,100	\$ 13,135,300	\$ 1,552,700

Public Defender

ADULT LEGAL SERVICES BUDGET PROGRAM (CONT'D)

2019-20 Anticipated Accomplishments

- **Adult Litigation:**
 - Deputy public defenders provide legal representation to clients at every stage of the criminal process, from arraignment to sentencing. Our practice is client centered and we strive to attain the most successful case and life outcomes for the people we represent. This year, we provided newly hired public defenders with an in-house immersion training that prepared them for a misdemeanor trial rotation and instilled the tenets of holistic defense.
 - The adult litigation team handled an average caseload of 2617 felonies and 8825 misdemeanors.
 - The litigation team took 12 felony cases and 8 misdemeanor cases to jury trial, and completed 4 bench trials. Each jury trial case averaged 9.85 court days per trial and 122.7 days from the date of assignment to jury trial start date.
 - Investigated and briefed approximately 10-15 Franklin cases requiring an average of 80-120 hours of investigative work and 40-60 hours attorney time per case. This is a special process for people who were age 25 or younger at the time of their crimes and sentenced to life sentences or long determinate sentences, which requires defense counsel to prepare special sentencing briefings and investigations to preserve the record of a client's youthful factors surrounding his or her crime so that they will have a record to present at their Youthful Parole Hearing.
 - The Pre-Arrest unit continued to develop and progress. PAU is the first point of contact with most Public Defender clients in custody, and allows our office to identify possible pre-arrest diversion candidates and effectively argue for release from jail on reasonable terms.
- **Specialty Units:**
 - As part of our duties we represent individuals in Probate, LPS conservatorships, and those who are deemed incompetent to stand trial. These clients are often some of our most vulnerable. Our conservator/probate attorneys handled a total of 17 Total LPS Trials, 1 Murphy Trial.
 - We also file writs and appeals when the case warrants such a filing. The Writs team has been instrumental in its response to the COVID-19 crisis by crafting motion work for relief both at the superior court level as well as the appellate court. The Writs team also won the release of 6 clients from the Psychiatric Health Facility.
- **Community Defender Division and Re-Entry Services:**
 - The Community Defender Division (CDD) continues to provide compassionate and tireless advocacy and services for our clients while simultaneously seeking long-term systemic changes to improve the lives of our most vulnerable citizens. CDD combines the knowledge and expertise of social workers, housing advocates, resource specialists and attorneys to address the entire person and all of the underlying causes for involvement with the criminal justice system. Clients have been assisted in the following areas this year: finding housing, addressing substance abuse, connection with medical insurance, assistance in mental health treatment, and overall case management for those of varying intellectual abilities. This year we were able to increase the CDD staff to 11 full time holistic defense advocates.
 - CDD is expected to make 615 referrals by the end of FY 2019-20.
 - Holistic Defense Advocates have made 112 total referrals:
 - 65 connections to services (58%)
 - 43 assisted with benefits (38%)
 - 35 released from custody to treatment (30%)
 - 33 mitigation reports (29%)
 - 64 social histories (57%)
 - 22 mental health petitions (20%)

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- 88 crisis intervention (78%)
- 61 short term counseling (54%)
- 11 long term counseling (9%)
- 33 oral advocacy in court (29%)
- Women's Fund of Santa Barbara Grant provides a Holistic Defense Advocate: 39 referrals have been made
 - 21 have children
 - 19 have serious mental illness
 - 17 have mild to moderate mental illness
 - 29 have experienced trauma
 - 26 have substance use issues
 - 12 are victims of violence
 - 24 were unhoused at the time of arraignment
 - 28 have housing now
- Client Resource Advocates have made jail visits to 2,450 individuals
- Housing Specialists have made 150 referrals
 - 78 clients connected to social services for benefits (Medi-Cal, GR, Food Stamps)
 - 78 clients connected to the housing authority with Section 8 applications and low income housing applications
 - 60 individuals have had beds saved for them at the shelter
 - 60 clients have been housed transitionally, whether in a residential treatment facility or sober living
 - 40 clients have been permanently housed
- Rehabilitation Services Coordinators have made 230 referrals
 - 200 individuals applied and accepted into residential treatment programming
 - 13 individuals linked to sober living homes
- Additional achievements
 - Launched a drop-in legal clinic in Santa Maria.
 - Applied for the previously awarded Women's Fund Grant that is focused on holistic defense for justice-involved women.
 - Continued collaboration with United Way AmeriCorps to provide a housing specialist for homeless clients in Solutions Court.
 - Continued to develop informational material for Public Defender client and staff use including a county-wide resource guide, DUI information packet in English and Spanish, and CDD brochure explaining each position.
 - Continued to participate in community events and outreach, including:
 - Participated in the Veteran's Stand Down event
 - Expungement Clinics through partnership with Pepperdine Law School's Justice Bus – 6 total
 - Sleeping Bag Drive—gave away 225 sleeping bags
 - Recovery Day in Santa Maria
 - Point in Time Count
 - Various High School Career Fairs
 - Thanksgiving and Christmas Dinner meal service to the homeless

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2020-21 Objectives

- Continue to collaborate with all justice partners in public safety to streamline electronic discovery exchange.
- Build more relationships with community based organizations to ensure that our clients are seamlessly connected to services that are needed to provide holistic defense.
- Reduce the average length of time felony and misdemeanor cases have been waiting to go to court to ensure that a client's right to a speedy trial.
- Secure a fellowship for an immigration attorney with a partnering law school to meet our constitutional duties under *Padilla v. Kentucky*.
- Improve PAU services to increase pre-trial release and linkage to community services thus beginning re-entry upon arrest. Lowering the pre-trial incarceration population will ease the burden on all justice partners, most notably the Sheriff's Office
 - Identify ways to collect accurate and inclusive data regarding ethnicity and indigenous populations in order to determine appropriate service needs for traditionally underrepresented communities, including ways in which to overcome pervasive language barriers.
- Expand resources for justice involved people and their families by creating informational materials (print and web based) to improve service to clients (adult and juvenile), potential clients, and their loved ones.
- Build innovative technology tools to assist our newly formed remote workforce in light of COVID-19.

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JUVENILE LEGAL SERVICES BUDGET PROGRAM

Provides representation to minors charged with felonies or misdemeanors in the Juvenile Court.

Staffing

Staffing Detail By Budget Program	2018-19 Actual	2019-20 Adopted	2019-20 Estimated Actual	2020-21 Recommended	Change From FY19-20 Ado to FY20-21 Rec
CHIEF DEPUTY	-	0.15	0.15	-	(0.15)
DEP PUBLIC DEFENDER SR	0.19	-	-	0.75	0.75
DEP PUBLIC DEFENDER	3.51	3.00	3.00	2.00	(1.00)
LEGAL OFFICE PRO	0.97	1.00	1.00	1.00	-
PUBLIC DEFENDER INVEST	0.05	1.00	1.00	1.00	-
LEGAL OFFICE PRO SR	0.13	-	-	-	-
Total	4.84	5.15	5.15	4.75	(0.40)

FTE counts include regular staff only, and do not include extra help and contractors-on-payroll.

Revenue & Expenditures

Budget By Categories of Expenditures	2018-19 Actual	2019-20 Adopted	2019-20 Estimated Actual	2020-21 Recommended	Change From FY19-20 Ado to FY20-21 Rec
Salaries and Employee Benefits	\$ 807,636	\$ 919,400	\$ 753,700	\$ 865,300	\$ (54,100)
Services and Supplies	15,364	42,400	30,600	-	(42,400)
Other Charges	63,683	-	19,800	-	-
Total Operating Expenditures	886,684	961,800	804,100	865,300	(96,500)
Total Expenditures	\$ 886,684	\$ 961,800	\$ 804,100	\$ 865,300	\$ (96,500)
Budget By Categories of Revenues					
General Fund Contribution	504,200	961,800	961,800	865,300	(96,500)
Total Revenues	\$ 504,200	\$ 961,800	\$ 961,800	\$ 865,300	\$ (96,500)

2019-20 Anticipated Accomplishments

- Completed approximately 500 juvenile hall visits with minors.
- Assisted 450 juvenile clients in sealing their records and aided adult clients in sealing their juvenile records.
- Handled 5 juvenile transfer cases.
- Increased the number of attorneys in our office that qualify to serve in juvenile court pursuant to California Court Rule 5.664. Currently we have 7 attorneys qualified.

2020-21 Objectives

- Participate in educational events aimed at juveniles including Know Your Rights Programming, career fairs and, community service fairs to inform the community of our representation of minors.
- Continue to meet expanding constitutional and ethical duties for justice involved youth.
- Expand holistic defense into juvenile unit to assist with placement, advocacy, mitigation (particularly in transfer hearings), and relationship building with CBOs providing services to youth.
- Expand immigration defense in the juvenile division by assisting with Special Immigrant Juvenile Status (SIJS) applications, which provides immigration relief to juveniles in state custody who have been abandoned, abused or neglected.
- Improve non-confidential information sharing across departments providing services to youth (i.e. Child Welfare Services, Probation, and Behavioral Wellness).

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