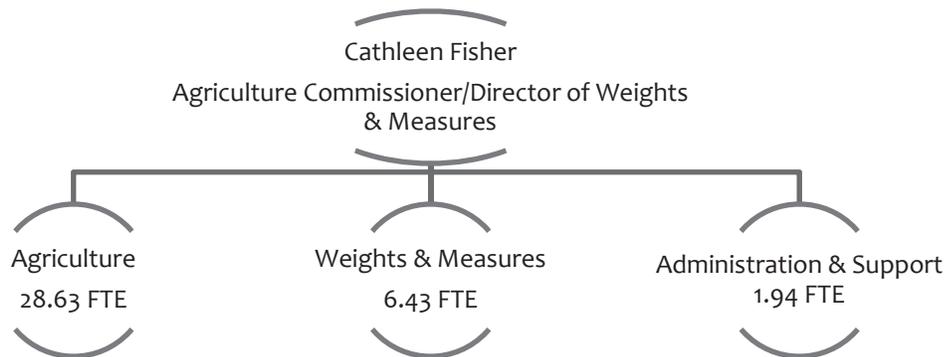


Agriculture Weights & Measures Department



RECOMMENDED BUDGET & STAFFING SUMMARY & BUDGET PROGRAMS CHART

Operating	\$6,711,200
Capital	\$ 100,000
FTEs	37.0



Agriculture Weights & Measures Department

MISSION STATEMENT

The mission of the Agricultural Commissioner's Office is to protect agriculture, natural resources, and the quality of life in Santa Barbara County.

DEPARTMENT DESCRIPTION

The Agricultural Commissioner's Office enforces laws and regulations in our agricultural weights & measures programs. Pesticide Use Enforcement and Pest Prevention are the main components of the Agriculture budget program. These programs are designed to ensure the safe and legal use of pesticides and to prevent the introduction of harmful exotic pests. The Department also issues over 5,000 Phytosanitary certificates a year that enable local agricultural products to enter the global marketplace.

The Weights & Measures budget program protects businesses and consumers by ensuring fairness in the marketplace. Inspectors check the accuracy of over 7,000 commercial devices in the County each year and check over 725 stores with point-of-sale (scanner) systems for pricing accuracy.

The Department also provides education and outreach to farmers, farm workers, businesses and the public on regulatory compliance, integrated pest management, reduced risk pesticide use, and pests of concern.

HIGHLIGHTS OF 2020-21 OBJECTIVES

- Support our new combined Agriculture/Weights & Measures Inspector positions by ensuring staff are being cross-trained and supervisors in the programs are working together to ensure program workloads are completed in an efficient and timely manner.
- Participate in upcoming hemp regulatory program.
- Prepare staff for future leadership opportunities through department, county, and state trainings.
- Collaborate with other agencies including University of California Cooperative Extension (UCCE), University of California Santa Barbara (UCSB), and the community on developing a comprehensive outreach and education program for the Shot hole borer.
- Replace aging meter testing equipment used for certifying utility meters with a more technologically advanced testing unit.
- Digitize department files per State and County guidelines whenever possible to ensure all department staff are able to view files through a central location.
- Due to COVID-19 the Department will develop online training/workshops to assist growers and pest control industry to earn the necessary continuing education credits required by the Department of Pesticide Regulations to acquire pesticide applicators licensing.

Agriculture Weights & Measures Department

HIGHLIGHTED RENEW 2022 INITIATIVES

Already Underway

- Re-balance
 - Reclassification of Agricultural Biologist and Weights & Measure Inspector allows staff to work in multiple programs throughout the years providing challenges and professional development.
- Re-design
 - New phytosanitary pilot program for additional agricultural businesses.
- Retain
 - Reduced commute time for staff.
 - Participate with Leadership Certificate pilot program.
 - Offer alternative work schedules.

Implementation in FY 2020-21

- Re-design
 - Migrate 100% of all department forms on-line.
- Respond
 - Monthly summaries, quarterly newsletters, website/social media, staff meetings, expand education and outreach.
 - Taskforce develop and implement a biennial customer satisfaction survey.
- Retain
 - Provide opportunity for supervisors and managers to participate in the county Leadership Certification Program (LCP).
 - New employee orientation and training plan.
 - Department office locations provide staff opportunity to live closer to their work location.
 - Offer alternative work schedules.

Agriculture Weights & Measures Department

RENEW 2022 BIG PICTURE GOALS

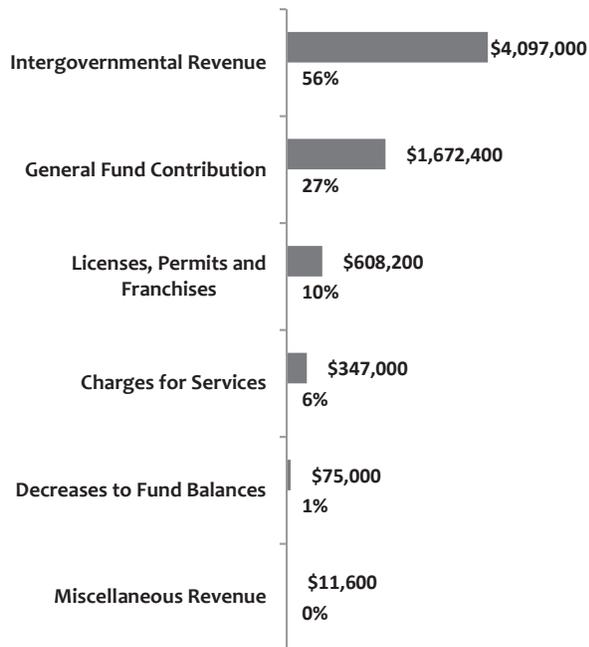
Agriculture Weights & Measures Department will implement the following initiatives in FY 2020-21 to achieve the 6 countywide Big Picture Goals:

Big Picture Goal	FY 2020-21 Initiatives
RE-DESIGN	
Evaluate and migrate County services online	<ul style="list-style-type: none">• Provide industry access to complete registration forms on-line.• Migrate 100% of all department forms on-line.
County provided process improvement training	<ul style="list-style-type: none">• Facilitate a licensing study and training group.• Provide training for leadership opportunities in all programs.
RE-BALANCE	
Enhance financial resiliency	<ul style="list-style-type: none">• Reclassification of Agricultural Biologist and Weights & Measure Inspector allows staff to work in multiple programs throughout the years providing challenging work environment and professional development.• Review schedule of fees and revise hourly rate.
RESPOND	
Conduct an external customer or client satisfaction survey	<ul style="list-style-type: none">• Coordinate a department taskforce.• Taskforce develop and implement a biennial customer satisfaction survey.
RETAIN	
Facilitate the participation of managers in a leadership development program	<ul style="list-style-type: none">• Provide opportunity for supervisors and managers to participate in the county Leadership Certification Program (LCP).
Retain new employees during their first 5 years of employment	<ul style="list-style-type: none">• Department office locations provide staff opportunity to live closer to their work location.• Offer alternative work schedules.• New employee onboarding / orientation and training plan.

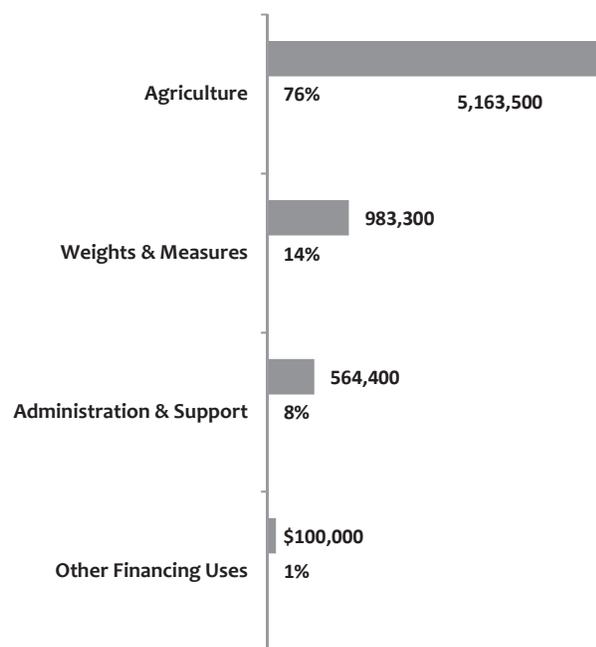
Agriculture Weights & Measures Department

RECOMMENDED SOURCES & USES OF FUNDS

Source of Funds - \$6,811,200

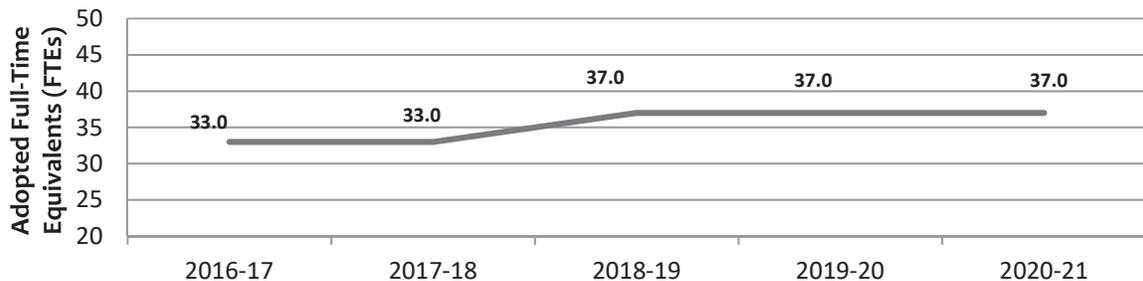


Use of Funds - \$6,811,200



STAFFING TREND

FTE counts include regular staff only, and do not include extra help and contractors-on-payroll.



Agriculture Weights & Measures Department

BUDGET OVERVIEW

Staffing Detail By Budget Program	2018-19 Actual	2019-20 Adopted	2019-20 Estimated Actual	2020-21 Recommended	Change From FY19-20 Ado to FY20-21 Rec
Administration & Support	1.92	2.29	2.29	1.94	(0.36)
Agriculture	27.02	28.30	28.30	28.63	0.34
Weights & Measures	5.94	6.41	6.41	6.43	0.02
Total	<u>34.88</u>	<u>37.00</u>	<u>37.00</u>	<u>37.00</u>	<u>-</u>
<hr/>					
Budget By Budget Program					
Administration & Support	\$ 538,108	\$ 570,900	\$ 572,000	\$ 564,400	\$ (6,500)
Agriculture	4,104,676	4,742,300	4,741,200	5,163,500	421,200
Weights & Measures	872,669	920,400	920,400	983,300	62,900
Total	<u>\$ 5,515,453</u>	<u>\$ 6,233,600</u>	<u>\$ 6,233,600</u>	<u>\$ 6,711,200</u>	<u>\$ 477,600</u>
<hr/>					
Budget By Categories of Expenditures					
Salaries and Employee Benefits	\$ 4,421,674	\$ 5,105,800	\$ 5,105,800	\$ 5,548,500	\$ 442,700
Services and Supplies	656,378	714,000	712,900	696,300	(17,700)
Other Charges	437,400	413,800	414,900	466,400	52,600
Total Operating Expenditures	<u>5,515,453</u>	<u>6,233,600</u>	<u>6,233,600</u>	<u>6,711,200</u>	<u>477,600</u>
Capital Assets	81,062	-	-	-	-
Other Financing Uses	35,643	200,000	200,000	100,000	(100,000)
Fund Balance Impact (+)	4,864	-	-	-	-
Total	<u>\$ 5,637,021</u>	<u>\$ 6,433,600</u>	<u>\$ 6,433,600</u>	<u>\$ 6,811,200</u>	<u>\$ 377,600</u>
<hr/>					
Budget By Categories of Revenues					
Licenses, Permits and Franchises	\$ 480,275	\$ 928,000	\$ 928,000	\$ 608,200	\$ (319,800)
Intergovernmental Revenue	3,188,008	3,396,800	3,396,800	4,097,000	700,200
Charges for Services	281,325	341,000	341,000	347,000	6,000
Miscellaneous Revenue	9,576	13,600	13,600	11,600	(2,000)
Total Operating Revenues	<u>3,959,185</u>	<u>4,679,400</u>	<u>4,679,400</u>	<u>5,063,800</u>	<u>384,400</u>
Decreases to Fund Balances	82,737	116,200	116,200	75,000	(41,200)
General Fund Contribution	1,595,100	1,638,000	1,638,000	1,672,400	34,400
Total	<u>\$ 5,637,021</u>	<u>\$ 6,433,600</u>	<u>\$ 6,433,600</u>	<u>\$ 6,811,200</u>	<u>\$ 377,600</u>

FTE counts include regular staff only, and do not include extra help and contractors-on-payroll.

Agriculture Weights & Measures Department

CHANGES & OPERATIONAL IMPACT: 2019-20 ADOPTED TO 2020-21 RECOMMENDED

Staffing

- The department's current staffing level is at 37.0 FTEs.

Expenditures

- Net operating expenditures increase of \$477,600 is primarily due to:
 - +\$442,700 increase in Salaries and Employee Benefits reflects an increase in regular salaries, retirement, Social Security, medical insurance costs and unemployment insurance costs.
 - -\$17,700 decrease in Services and Supplies.
 - +\$52,600 increase in Other Charges for Utilities and Other Services.
- Net Non-operating expenditures decrease of \$100,000 due to fewer vehicle replacements.

These changes result in recommended operating expenditures of \$6,711,200, non-operating expenditures of \$100,000 for total expenditures of \$6,811,200.

Revenues

- Net operating revenue increase of \$384,400 is primarily due to:
 - +\$700,200 increase in Intergovernmental Revenue for our agricultural programs.
 - + \$6,000 increase in Charges for Services.
 - -\$319,800 decrease in Licenses, Permits and Franchises and Miscellaneous Revenue.
- Net non-operating revenue decrease of \$6,800 is primarily due to:
 - -\$41,200 decrease in use of Fund Balances.
 - +\$34,400 increase in General Fund Contribution.

These changes result in recommended operating revenues of \$5,063,800 non-operating revenues of \$1,747,400 and total revenues of \$6,811,200.

RELATED LINKS

For more information on the Agricultural Commissioner, refer to the website at <http://www.agcommissioner.com>.

Agriculture Weights & Measures Department

PERFORMANCE MEASURES

Description	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Estimated Actual	FY 2020-21 Recommended
Administration & Support				
Departmental Employee Performance Reviews (EPRs) completed by the due date	100% 33/33	100% 42/42	100% 47/47	100% 37/37
Agriculture				
Certified Farmers' Markets inspections conducted	100% 28/28	100% 18/18	100% 22/22	100% 22/22
Pesticide use enforcement program inspections conducted	106% 425/400	103% 410/400	113% 480/425	100% 425/425
Education/outreach sessions conducted	100% 100/100	100% 100/100	100% 100/100	100% 100/100
Weights & Measures				
Commercial weighing and measuring devices inspected for compliance	100% 6,500/6,500	100% 7,000/7,000	101% 7,043/7,000	100% 7,000/7,000
Business locations with point-of-sale (scanner) pricing systems inspected	100% 750/750	100% 725/725	102% 739/725	100% 725/725

Agriculture Weights & Measures Department

ADMINISTRATION & SUPPORT BUDGET PROGRAM

The Agricultural Commissioner/Weights and Measures Administration & Support are the front line staff of the department. A wide variety of essential functions are performed in support of the department's diverse programs and responsibilities.

Staffing

Staffing Detail By Budget Program	2018-19 Actual	2019-20 Adopted	2019-20 Estimated Actual	2020-21 Recommended	Change From FY19-20 Ado to FY20-21 Rec
AG COMM/SEALER WGTS-MEAS	0.62	0.55	0.55	0.53	(0.02)
ASST DIRECTOR	0.49	0.56	0.56	0.34	(0.22)
EDP SYS & PROG ANLST	0.01	0.01	0.01	0.03	0.02
AGRI COMMISSIONER-DEPT	0.19	0.20	0.20	0.24	0.04
DEPUTY DIRECTOR	0.11	0.10	0.10	0.09	(0.01)
ADMN OFFICE PRO	0.02	0.04	0.04	-	(0.04)
AGRICULTURAL INTEGRATED PEST MANA	0.04	0.10	0.10	0.03	(0.07)
AGRI BIOLOGIST SUPV	0.04	0.02	0.02	0.53	0.51
WGTS & MEASURES INSP SUPV	0.05	0.10	0.10	0.01	(0.09)
AG BIO/W&M INSPECTOR	0.09	0.51	0.51	0.09	(0.42)
AGRI BIOLOGIST	0.15	0.08	0.08	0.04	(0.04)
WGTS-MEASURES INSP	0.10	0.02	0.02	-	(0.02)
ADMN OFFICE PRO SR	-	-	-	0.01	0.01
Total	1.92	2.29	2.29	1.94	(0.36)

FTE counts include regular staff only, and do not include extra help and contractors-on-payroll.

Revenue & Expenditures

Budget By Categories of Expenditures	2018-19 Actual	2019-20 Adopted	2019-20 Estimated Actual	2020-21 Recommended	Change From FY19-20 Ado to FY20-21 Rec
Salaries and Employee Benefits	\$ 418,440	\$ 431,600	\$ 431,600	\$ 396,400	\$ (35,200)
Services and Supplies	29,399	24,200	24,200	52,900	28,700
Other Charges	90,269	115,100	116,200	115,100	-
Total Operating Expenditures	538,108	570,900	572,000	564,400	(6,500)
Capital Assets	1,076	-	-	-	-
Other Financing Uses	5,643	-	-	-	-
Total Expenditures	\$ 544,826	\$ 570,900	\$ 572,000	\$ 564,400	\$ (6,500)
Budget By Categories of Revenues					
Intergovernmental Revenue	183,598	407,100	408,200	396,900	(10,200)
Miscellaneous Revenue	135	-	-	-	-
Total Operating Revenues	183,733	407,100	408,200	396,900	(10,200)
General Fund Contribution	79,800	163,800	163,800	167,500	3,700
Total Revenues	\$ 263,533	\$ 570,900	\$ 572,000	\$ 564,400	\$ (6,500)

Agriculture Weights & Measures Department

ADMINISTRATION & SUPPORT BUDGET PROGRAM (CONT'D)

2019-20 Anticipated Accomplishments

- Administrative staff continue working with the agricultural industry to ensure accurate data entry into the Phytosanitary Certificate Issuance & Tracking System.
- Enable industry to process their federal phytosanitary certificate forms at their office locations. Transition two additional growers to assume Authorized Entity (AE) roles per California Department Food and Agriculture (CDFA) requirements.
- Support the EOC during natural disasters and recovery efforts by identifying staff who live locally and are able to access the facility during a disaster and attend the EOC trainings.
- Participate with County Cannabis Business Licensing program and enforcement task group.
- Facilitate agriculture/cannabis stakeholder working group to address potential incompatible farming practices.
- Support staff to successfully obtain all state licenses and prepare for future leadership opportunities through in-house study groups and participation in county and state partnership events such as California Association of Standards and Agricultural Professionals (CASAP).
- Support leadership staff with enrolling in Human Resources management/executive training classes.
- Continue to support and participate in the county's Leadership Certification Program and Transformation Taskforce.
- Relocation of mid-county office to Buellton to provide and improve services to the industry.
- Establish an improved on-boarding/training program.
- Support the agricultural industry, commercial businesses and public by providing essential services during the COVID-19 pandemic while practicing social distancing and utilizing remote communication tools to minimize contact and slow the spread of the COVID-19.
-

2020-21 Objectives

- Support our combined Agriculture/Weights & Measures Inspector positions by ensuring staff are being cross-trained and supervisors in the programs are working together to ensure program workloads are completed in an efficient and timely manner.
- Continue to volunteer support of the EOC during natural disasters and support federal agencies with recovery efforts for the agricultural community.
- Provide industry the necessary training to process their federal phytosanitary certificate forms at their locations. Have at least two more growers assumed Approval Entity (AE) roles per CDFA requirements.
- Digitize department files per State and County guidelines whenever possible to ensure all department staff are able to view files through a central location.
- In cooperation with the weights and measures database vendor, introduce paperless options for inspection and permitting processes.
- Continue involvement with County Cannabis Licensing program.
- Continue to provide essential services, programs and support to agricultural industry, commercial businesses, and the public which may be struggling due to the COVID-19 pandemic.

Agriculture Weights & Measures Department

AGRICULTURE BUDGET PROGRAM

This program is divided into two main components, Pesticide Use Enforcement and Pest Prevention in addition to organic, direct marketing and statistics programs. These mandated programs are designed to ensure the safe and legal use of pesticides in the agricultural and structural settings and to prevent the introduction of harmful exotic pests into this county through inspection of incoming agricultural products.

Staffing

Staffing Detail By Budget Program	2018-19 Actual	2019-20 Adopted	2019-20 Estimated Actual	2020-21 Recommended	Change From FY19-20 Ado to FY20-21 Rec
AG COMM/SEALER WGTS-MEAS	0.33	0.35	0.35	0.43	0.08
ASST DIRECTOR	0.44	0.37	0.37	0.60	0.23
EDP SYS & PROG ANLST	0.90	0.92	0.92	0.88	(0.03)
AGRI COMMISSIONER-DEPT	2.80	2.79	2.79	2.76	(0.03)
DEPUTY DIRECTOR	0.20	0.30	0.30	0.26	(0.04)
ADMN OFFICE PRO	2.48	2.54	2.54	2.57	0.03
AGRICULTURAL INTEGRATED PEST MANA	0.85	0.90	0.90	0.97	0.07
AGRI BIOLOGIST SUPV	1.88	1.98	1.98	1.47	(0.51)
WGTS & MEASURES INSP SUPV	0.10	0.30	0.30	0.25	(0.05)
AG BIO/W&M INSPECTOR	3.29	10.99	10.99	8.54	(2.45)
WGTS-MEASURES INSP	0.18	0.01	0.01	0.02	0.01
AGRI BIOLOGIST	12.67	5.92	5.92	8.94	3.02
ADMN OFFICE PRO SR	0.89	0.94	0.94	0.94	-
Total	27.02	28.30	28.30	28.63	0.34

FTE counts include regular staff only, and do not include extra help and contractors-on-payroll.

Revenue & Expenditures

Budget By Categories of Expenditures	2018-19 Actual	2019-20 Adopted	2019-20 Estimated Actual	2020-21 Recommended	Change From FY19-20 Ado to FY20-21 Rec
Salaries and Employee Benefits	\$ 3,290,294	\$ 3,871,500	\$ 3,871,500	\$ 4,282,900	\$ 411,400
Services and Supplies	548,881	625,300	624,200	559,400	(65,900)
Other Charges	265,501	245,500	245,500	321,200	75,700
Total Operating Expenditures	4,104,676	4,742,300	4,741,200	5,163,500	421,200
Capital Assets	24,129	-	-	-	-
Other Financing Uses	20,007	160,000	160,000	85,000	(75,000)
Total Expenditures	\$ 4,148,812	\$ 4,902,300	\$ 4,901,200	\$ 5,248,500	\$ 346,200
Budget By Categories of Revenues					
Licenses, Permits and Franchises	13,807	423,000	423,000	106,000	(317,000)
Intergovernmental Revenue	3,004,410	2,818,700	2,817,600	3,700,100	881,400
Charges for Services	272,405	332,000	332,000	338,000	6,000
Miscellaneous Revenue	2,625	300	300	200	(100)
Total Operating Revenues	3,293,247	3,574,000	3,572,900	4,144,300	570,300
Decreases to Fund Balances	12,427	116,200	116,200	75,000	(41,200)
General Fund Contribution	1,196,300	1,212,100	1,212,100	1,029,200	(182,900)
Total Revenues	\$ 4,501,974	\$ 4,902,300	\$ 4,901,200	\$ 5,248,500	\$ 346,200

Agriculture Weights & Measures Department

AGRICULTURE BUDGET PROGRAM (CONT'D)

2019-20 Anticipated Accomplishments

- Assure staff is prepared to become certified through the USDA Export Services program as Accredited Certification Officials in order to increase export services to the agricultural growers.
- Continue to volunteer support of the EOC during natural disasters and support federal agencies with recovery efforts for the agricultural community.
- Provide the necessary training and support for the combined Agriculture/Weights & Measures Inspector position to successfully integrate into all agriculture and weights & measures programs.
- Identify emerging leaders within our department and support the growth and development of leadership skills through our department's and state partner sponsored training.
- Provide education and outreach at the 2019 Santa Barbara County Fair.
- Implement the Bee Safe program that includes bee health and the enforcement of AB 2468.
- Attend Southern Deputy Agricultural Commissioner group meetings.
- Provide education and outreach to certified producers and organic growers.
- Re-establish quarterly weed management meetings to build membership and leadership through community involvement.
- Receive grant funding through CDFR for an invasive weed removal project.
- Coordinate with the Resource Conservation District (RCD) and the new UCCE Rangeland advisor on outreach and educational opportunities for ranchers.
- Receive grant funding from California Department of Forestry and Fire Protection to remove diseased trees and provide education and outreach regarding the invasive Shot hole borer pest.
- Launch new mobile device pesticide complaint application.
- Increase staff time in the structural Branch 1 fumigation program.
- Provide education and outreach of new and existing State Pesticide regulations to staff, pesticide applicators, and structural pest control industry.
- Continue education outreach and enforcement to agricultural growers and licensed cannabis cultivators on the state's pesticide regulatory program.
- Continue administrative support to the Agricultural Advisory Committee (AAC).
- Continue to chair the Agricultural Preserve Advisory Committee (APAC).
- Due to the impact of COVID-19 pandemic and the need to practice social distancing the department was able to continue providing essential services such as issuing permits, export certifications, pesticide use enforcement, and direct marketing in support of the agricultural industry and public.

Agriculture Weights & Measures Department

AGRICULTURE BUDGET PROGRAM (CONT'D)

2020-21 Objectives

- Prepare staff for future leadership opportunities through department, county, and state trainings.
- Continue attending Southern Deputy Agricultural Commissioner group meetings.
- Continue supporting the development of the Weed Management Area (WMA) through community involvement.
- Collaborate with other agencies including UCCE, UCSB, and the community on developing a comprehensive outreach and education program for the Shot hole borer.
- Host the 2020 Annual Statewide Detection Dog and Handler Meeting.
- Support the Santa Barbara County Farm Bureau for the fourth Spray Safe event (2021) in Santa Barbara County.
- Participate in upcoming hemp regulatory program.
- Continue education outreach and enforcement to agricultural growers and licensed cannabis/hemp cultivators on the state's pesticide regulatory program.
- Participate with CDFA Cal Cannabis division license inspection program.
- Continue administrative support to the AAC.
- Continue to chair the APAC.
- Due to COVID-19 the Department will develop online training/workshops to assist growers and pest control industry to earn the necessary continuing education credits required by the Department of Pesticide Regulations to acquire and maintain pesticide applicators licensing.

Agriculture Weights & Measures Department

WEIGHTS & MEASURES BUDGET PROGRAM

The Weights and Measures Program protects businesses and consumers by ensuring the consumer is receiving full and fair measure and to provide equity in the marketplace for business.

Staffing

Staffing Detail By Budget Program	2018-19 Actual	2019-20 Adopted	2019-20 Estimated Actual	2020-21 Recommended	Change From FY19-20 Ado to FY20-21 Rec
AG COMM/SEALER WGTS-MEAS	0.05	0.10	0.10	0.03	(0.07)
ASST DIRECTOR	0.07	0.07	0.07	0.06	(0.01)
EDP SYS & PROG ANLST	0.09	0.07	0.07	0.09	0.02
AGRI COMMISSIONER-DEPT	0.01	0.01	0.01	-	(0.01)
DEPUTY DIRECTOR	0.68	0.60	0.60	0.65	0.05
ADMN OFFICE PRO	0.50	0.43	0.43	0.43	0.01
WGTS & MEASURES INSP SUPV	0.48	0.60	0.60	0.74	0.14
AG BIO/W&M INSPECTOR	1.65	3.50	3.50	3.37	(0.13)
AGRI BIOLOGIST	0.07	-	-	0.02	0.02
WGTS-MEASURES INSP	2.24	0.97	0.97	0.98	0.02
ADMN OFFICE PRO SR	0.11	0.06	0.06	0.05	(0.01)
Total	5.94	6.41	6.41	6.43	0.02

FTE counts include regular staff only, and do not include extra help and contractors-on-payroll.

Revenue & Expenditures

Budget By Categories of Expenditures	2018-19 Actual	2019-20 Adopted	2019-20 Estimated Actual	2020-21 Recommended	Change From FY19-20 Ado to FY20-21 Rec
Salaries and Employee Benefits	\$ 712,940	\$ 802,700	\$ 802,700	\$ 869,200	\$ 66,500
Services and Supplies	78,098	64,500	64,500	84,000	19,500
Other Charges	81,630	53,200	53,200	30,100	(23,100)
Total Operating Expenditures	872,669	920,400	920,400	983,300	62,900
Capital Assets	55,858	-	-	-	-
Other Financing Uses	9,993	40,000	40,000	15,000	(25,000)
Total Expenditures	\$ 938,519	\$ 960,400	\$ 960,400	\$ 998,300	\$ 37,900
Budget By Categories of Revenues					
Licenses, Permits and Franchises	466,468	505,000	505,000	502,200	(2,800)
Intergovernmental Revenue	-	171,000	171,000	-	(171,000)
Charges for Services	8,920	9,000	9,000	9,000	-
Miscellaneous Revenue	6,816	13,300	13,300	11,400	(1,900)
Total Operating Revenues	482,204	698,300	698,300	522,600	(175,700)
Decreases to Fund Balances	70,310	-	-	-	-
General Fund Contribution	319,000	262,100	262,100	475,700	213,600
Total Revenues	\$ 871,514	\$ 960,400	\$ 960,400	\$ 998,300	\$ 37,900

Agriculture Weights & Measures Department

WEIGHTS & MEASURES BUDGET PROGRAM (CONT'D)

2019-20 Anticipated Accomplishments

- Inspect 100% of the 7,043 commercial weighing and measuring devices in the County. Some of the categories of devices inspected include:
 - 2,791 retail motor fuel meters (gas pumps) inspected and resulted in a 97% compliance rate;
 - 1,085 small capacity scales (grocery store scales, farmers markets, recycling and shipping scales) inspected and resulted in a 90% compliance rate;
 - 400 heavy capacity scales (vehicle scales, livestock and winery scales) inspected and resulted in an 78% compliance rate;
 - 95 taxi meters inspected and resulted in a 79% compliance rate.
 - Inspect 739 business locations with price verification/point of sales pricing systems in place.
- Issue 12 Administrative Civil Penalties for price inspection overcharges.
- Provide the necessary training and support for the combined Agriculture/Weights & Measures Inspector position to successfully integrate into all agriculture and weights & measures programs.
- Support staff with professional development.
- Continue attending Southern California Deputy Sealer Group Meetings.
- Supervisor to serve as Vice-President of CASAP Board of Directors.
- Participate as a voting delegate at annual conferences, a forum for consensus standards.
- Conduct training, outreach, and enforcement on the regulatory program of device and package inspections of licensed cannabis businesses.
- Conduct education outreach and enforcement to agricultural growers and licensed cannabis cultivators on the state's weights and measures laws and regulations.
- Work with State partners on developing testing procedures for alternative energy fuel sources, such as hydrogen fuel dispensers, and transportation measuring system companies.
- Due to COVID-19 the department continues to provide essential services to the cattle/livestock industry, agricultural processing facilities and the public by responding to consumer complaints.

2020-21 Objectives

- Support and prepare staff for future leadership opportunities to ensure succession planning.
- Staff will continue to volunteer support of the EOC during natural disasters and recovery efforts.
- Work with State partners on developing testing procedures for electric vehicle charging stations.
- Acquire testing equipment and train staff on the new electric vehicle charging station inspection procedures.
- Acquire testing equipment and train staff on the transportation network regulatory program.
- Replace aging meter testing equipment used for certifying utility meters with a more technologically advanced testing unit.
- Continue training outreach and enforcement to licensed cannabis/hemp cultivators on the state's weights and measures laws and regulations.
- Educate the public on the Weights and Measures program and its protection of the consumer and safeguard equity in the marketplace.
- The department will conduct outreach to those commercial businesses impacted by COVID-19 to ensure compliance with Weights & Measures laws and regulations.

Agriculture Weights & Measures Department

