

MEETING NOTES
Kids Network Task Force: Differential Response
Consultants' Meeting with Steering Committee
January 25, 2007, Santa Maria DSS

Participants:

Nancy Madsen, Katharina Zulliger, & Cindy Nott with Consultants Lois Phillips & Barbara D'Incau

Topics:

1. Viability of February 15th retreat:

- Action taken: After some discussion, the **February 15 Retreat was postponed!**
- Consultants' will meet with Task Force on February 15. Consultants will update the Task Force on the process used to develop the Survey. Consultants will provide information from Key Informant interviews to date; Task Force members and Consultants will review this information and identify 'key themes' that emerge
- Meeting with Task Force to review survey research on March 15. Consultants and Task Force will develop the Retreat Agenda for April 5, including: Participants, issues for small groups to discuss (new knowledge, themes, concerns, and feedback that emerged from Consultants' community research: Surveys, Focus Groups, and Key Informant Interviews). Key questions for Retreat participants would include:
 1. Task Force will provide a generic, overall one-page explanation of DR/Front Porch, then ask:
 - *When you read this information, what comes to mind regarding Santa Barbara County?*
 - *So far, CWS has contracted with CAC and CALM to provide Front Porch services in Santa Barbara and Santa Maria. What thoughts do you have to help us "grow" this program throughout the county?*
 - *Today, with no more money and using the current infrastructure, what ideas do you have about how DR/Front Porch can be expanded?*
- **New retreat date is April 5.** Time and location TBD to accommodate Nancy's Commission Meeting time. We anticipate at least one-half day (4 hours) for a focused agenda.
- **Presentation on April 19th, 2007 to include recommendations for operationalizing DR.** After the retreat and all feedback to date has been considered, the Consultants will make their final presentation to KN Task Force, CAPC, and invited guests on April 19, 2007. Feedback may again be solicited.
 1. The Final Report will be submitted by April 30 to Task Force members and invited guests. The Report will include integration of

all prior feedback as well as recommendations on dissemination of new operational plan.

2. Survey:

- Action taken: **Survey was refined and revised.** Thanks to Nancy Madsen for two iterations of suggestions.
- Re: reliability of instrument, individual questions were reviewed and refined; Lois will revise yet again and send to KZ. KZ will take another look after changes have been made, and then we will do pilot testing with Task Force, make further changes if necessary, and, after that, do a second pilot test with CAPC, making additional changes to the survey if necessary. Final version of survey after these two ‘pilots’ will be sent to list of individuals that Kids Network has developed. Lois will prepare an Introductory piece before survey questions to give background and a cover letter.
- Cover letter needs to accompany survey from one or all of the steering committee members to ensure that people do complete it as our names will be unknown to the recipients. Survey is calculated in ‘real time.’ Lois and Barbara will quickly review to see what jumps out and conclusions that can be drawn, presenting that information to K, N, and C prior to Task Force meeting.