

Meeting Notes

DATE: December 13, 2006

LOCATION: Northstar Coffee Café, Santa Barbara

RE: KIDS Network Differential Response Consulting Project

PARTICIPANTS: Katharina Zullinger, Lois Phillips, and Barbara D’Incau

PURPOSE OF MEETING: To clarify roles, work plan focus, meeting dates and tasks, and strategies to communicate efficiently between Consultants and KIDS Network Committee

TOPIC 1: REVIEW MEETING MATRIX

- Re: Matrix format, we decided to add a column titled “Desired Outcome” so we are reminded of why we are having a particular meeting
- Reviewed all scheduled KIDS Network Taskforce meeting dates
 - Changed date from Friday, January 19 to Thursday, January 18 for KIDS Network Task Force Meeting, 9:00-10:30
 - **February 15** meeting is the **Retreat** with the Consultants, 9:00 – 1:30 at the Royal Scandinavian Hotel in Buellton
- Consultants want to use matrix with all meeting dates included in order to be prepared for meetings:
 - KZ, BD, LP will meet on January 25th or 26th (TBD) to prepare for February Retreat in terms of tasks and deadlines; i.e., meet to agree on targeted groups for follow up to ‘community conversations’ and other ‘ideation’ processes/meetings/events
 - Decide whom to invite.
 - Clarify expectations so that participants understand their role in the process
 - Add meeting with KZ to prepare for April retreat (final project Operational Plan)
 - Decide whom to invite.
 - Clarify expectations so that participants understand their role in the process
- Participants for meetings:
 - Agreed to include CAPC and other stakeholder groups in the February Retreat (February 15); KZ will include them in the invitation
 - KZ will forward email list of all contact data for KIDS Network and CAPC members to BD.

TOPIC 2: REVIEW WEBSITE POSTINGS:

- DR Homepage is up!
- Consultants will sent meeting matrix and notes to KZ to post to the web page

AGREEMENTS AND FOLLOW UP to Topic 2:

1. KZ will modify categorical headings ASAP with input from BD and LP

2. KZ will inform KIDS Network members that the website is up and running; a password is needed to access
3. KZ will post meeting notes from the prior KIDS Network meeting (November 16) and briefing with CAPC; she will make minor changes to headings in the 'draft' provided by LP and BD.

TOPIC 3: REVIEW WORKPLAN

Some history regarding the CAPC members and meeting was shared with Consultants to orient us and provide a frame for the comments made at the Briefing and "Feedback" session with CAPC. Consultants' focus is to develop an Operational Plan by capitalizing on what has already been learned.

A 'visioning' plan isn't wanted at this point, though consultants can build upon prior 'visioning' processes and include a description of an 'ideal future' or 'vision' in their introductory remarks of the final document. Consultants' scope or work is to provide an Operational Plan. KZ was enthusiastic about the draft 'Operational Plan' components that the consultants are using as a framework, as it seems this is what is needed.

AGREEMENTS AND FOLLOW UP to Topic 3:

1. LP to send 'Operational Plan' ideas to Katharina Zulliger
2. KZ will send description of CAPC (role, purpose, goals) to Consultants

TOPIC 4: OUTCOMES OF PRIOR COMMUNITY CONVERSATIONS AND STAKEHOLDER MEETINGS:

KZ provided a notebook with meeting notes and reports of Community Conversations that have occurred. There have been lots of brainstorming processes and gathering of input from various groups over time. Some groups, however, have not been included in these conversations. Gathering input from unrepresented groups would be helpful, but consultants shouldn't need to 'reinvent the wheel,' (to coin a phrase). Consultants can build on what has already been learned.

Consultants should acknowledge the work done by prior council members and professionals/agencies in the introduction to their Operational Plan.

Re: 'Matrix' desired by CAPC people, particularly Marguerite and Deborah, there may be other agencies such as FSA that would be appropriate to task with developing the matrix. The matrix is beyond the contract and scope of work of the Consultants.

Re: Conducting focus groups, consultants need to better understand:

- *Where do services need to be provided?*
- *What groups are overlooked, what kinds of services are missing?*
- *What partnerships might help?*
- *What local and cultural knowledge needs to be understood to provide early intervention services to underserved populations?*

For example, re: Families in Cuyama:

- What is the distribution of bilingual and monolingual (Spanish) families?
- Who generates referrals for these families? Church pastors? Church lay counselors? Neighbors? Are referrals made to Family Resource Centers when families seek help for situations that suggest an impending fracture, dissolution, or crisis (before it happens)?

In spite of prior community conversations, people feel that there are things that were overlooked in the past dialogues or brainstorming sessions. KIDS Network and CAPC members don't have time to pull together the ideas that emerged from prior brainstorming sessions or community conversations to operationalize a plan for expanding DR.

Based on what was learned, consultants should talk to key leaders regarding what new questions need to be asked. KZ suggested we ask Pat Wheatley for:

1. Overlooked groups in remote geographic areas
2. Ideas for the "right questions to ask"
3. Names of contact persons for underrepresented groups

AGREEMENTS AND FOLLOW UP to Topic 4:

1. BD to contact Jesus Estrada, Director at the Centro Nacional de Oaxaca and ask to speak to a line staff that works with this population. KZ will get us contact information through Pat Wheatley.

In consultants' planned meetings and retreats with paraprofessionals and professionals in focus group meetings, consider asking:

1. *"What referrals can help before calling CPS?"*
2. *"What referrals can help at the same time as calling CPS?"*

Later we can ask paraprofessionals and professionals in our presentations, *"How can this emerging strategy be handled without extra monies or additional staff?"* If new money were needed, we can ask, *"What are appropriate resources?"* and *"What partnerships could help us implement these new strategies?"* (Example: One resource might be the Housing Authority. LP)

One obvious Vision Statement for an Operational Plan might be, *"Having a family never enter the court system."* Reaching consensus on a common vision and mindset would be one way to gain needed buy-in from specific providers.

TOPIC 5: SAN DIEGO DIFFERENTIAL RESPONSE CONFERENCE

Gained a national perspective and some viable models for us; North Carolina's program was an impressive model. Speakers and panels communicated the fact that multiple barriers to family sustainability exist; these include poverty, the lack of secure housing, lack of literacy, and limited employment opportunities, the lack of free after-school

music/art/athletic programs for children, the pervasiveness of traditional sex roles and cultural issues, the need for privacy/confidentiality, families may use church pastors/ministers/priests for counseling rather than mental health agencies, and the cycle of addiction to drugs or alcohol by one or more parents/family members.

One program in southern California worked to provide 'normalizing' approaches to family sustainability through collaborating with schools to provide after-school programs; these provided constancy, supervision, and self-esteem building activities to children.

AGREEMENTS AND FOLLOW UP to Topic 5:

1. Consultants are combing through materials and research reports from this conference to see what is applicable to operationalizing DR in Santa Barbara County.

GENERAL DISCUSSION POINTS:

1. Regarding roles and efficient communication: we confirmed that KZ is the 'point person' for this project; communiqués will go through her. We can use discretion if there are particular questions to and from NM, CN, or KZ to BD and LP, but copying one another is good form so we can remain current, unless it is clearly a 'confidential' matter.
2. BD and LP will send dates for meeting in January to KZ.
 - Cautionary note: Groups already contracted with have an established way of doing things. We need to 'break the box.'