

SANTA MARIA/SANTA BARBARA COUNTY CONTINUUM OF CARE

**BOARD MEETING**

THURSDAY, April 4, 2019  
2:00pm-4:00pm

**Call-in Locations:**

Housing Authority of the City of Santa  
Barbara  
808 Laguna St  
Santa Barbara, 93101

Santa Maria Public Library  
Shepard Hall  
421 S. McClelland St, 1<sup>st</sup> Floor  
Santa Maria, 93454

**MINUTES**

**Board Members Present in Santa Maria**

Sylvia Barnard	John Polanskey
George Chapjian	Colette Schabram
Dolores Daniel	Elizabeth Stotts
Rick Gulino	Edwin Weaver
Valerie Kissell	Kristine Schwarz
Chuck Madson	Emily Allen

**Alternates Present in Santa Maria**

Alicia Vela	Courtney Warren
Katherine Soto-Vasquez	

**Community Members Present in Santa Maria**

Eddie Taylor	Sara Valenzuela
Alexis Nshamamba	Emily Kovan
Kristen Cahoon	Alex Van Vela
Eduardo Espinoza	
Jessica Bruce	

**Board Members Present in Santa Barbara**

Ralph Barbosa	Alice Gleghorn
Wayne Mellinger	

**Alternates Present in Santa Barbara**

Alice Villarreal Redit	Yleana Anda
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**Community Members Present in Santa Barbara**

Janis Salin	Maureen Ellenberger
Sandy Lin	

- I. Call to Order Sylvia Barnard called the meeting to order at 1:05pm and reminded attendees in Santa Maria and those calling in from Santa Barbara to please sign in.
  
- II. Public Comment There was no public comment.
  
- III. Additions or Deletions to the Agenda Approval of the Agenda
  - 1. Edwin Weaver
  - 2. Valerie Kissell
    - Motion passes, agenda approved
  
- IV. Consent Calendar Approve CoC Board Minutes of the February 7, 2019 Regular Meeting
  - 1. Edwin Weaver
  - 2. Kristine Schwarz
    - Motion passes with the addition of Alice Villarreal Redit, Courtney Warren, and Kristine Schwarz to the 2/7/19 minutes.
  
- V. Presentations
  - A. CoC Code of Conduct and Conflict of Interest Policy Member Agreement
    - Sylvia Barnard reminded of the CoC of the Code of Conduct and Conflict of Interest policies and asked the group to sign and return a recognition of the receipt of these policies.
  
  - B. 2019 Point In Time Count
    - Kim Albers, Co. SB presented the preliminary results of the 2019 Point in Time Count and took questions. Information included why historic C3H numbers differed from official submissions, what impacted the numbers in this year's count, the need for consistent methodology, and the newly introduced localism questions.
  
  - C. Phase I Homeless Plan
    - The Phase I Homeless Plan was presented by the consultant, Carolyn Wylie of HomeBase, who conducted the study. Next steps were discussed.
  
- VI. Funding
  - A. HUD FY 19 CoC Program Competition Funding
    - 1. 2018 CoC Program Competition Debrief, Carolyn Wylie of HomeBase Presented.
      - Sylvia noted that with this information we will be able to improve the next application. This serves to highlight some of the areas that need improvement.
      - Kristine expressed appreciation for HCD and HomeBase in the application process.
    - 2. Program Competition Update, Policies, and Scoring Tools
      - Carolyn Wylie presented the proposed 2019 Policies. The scoring tools had not yet been review by the committee.
      - Alice V.R. suggested that we train alternates in addition to panelists. John Polanskey agreed that alternates were beneficial in his experience.
      - Alice G. suggested a minimum of 5 panelists.
      - Kristine expressed concern that this may put funding in jeopardy.
      - Sylvia called for a motion to pass the 2019 Policies as they were presented.
      - 1. Edwin Weaver
      - 2. Colette Schabram
        - Roll call vote – 14 ayes, 4, nays
        - Motion Passes

VII. Administrative/  
Governance

B. California Emergency Solutions and Housing (CESH)

Feedback for Round 2 CESH Application due May 6, 2019

Kim presented the 5 possibilities for CESH Funding. The group came to consensus that flexible housing subsidy funds and operation support for emergency housing interventions address the most critical gaps in resources.

A. Proposed CoC Written Standards Revision

The CoC Board considered revisions the CoC Written Standards that will be used to guide CoC member agencies in implementing policies. Jett Black-Maertz presented the revision. Sylvia Barnard called for a motion to pass the Written Standards as they were presented.

1. Liz Stotts
2. Valerie Kissell
- Motion Passes

B. Proposed CoC Governance Charter Revision

Jett Black-Maertz presented revisions to the CoC Governance Charter in red-line form.

The changes include:

Board composition:

Current Seat	Proposed Seat
Public Sector (vacant, up for election)	Elected Official
Business (vacant, up for election)	Business/Philanthropic
Member-at-Large (up for election 2020)	Elected Official
Disability Services (up for election)	Department of Social Services
New Seat	Youth or Formerly Homeless Youth

- Addition of a Youth Action Board Committee
- Changes to General Election voting eligibility
- Officers' terms were changed from "one to two-year terms" to "two-year terms."
- Board Member in Good Standing and attendance criteria was defined.
- Lead Agency and CoC responsibilities were defined
- CoC Board Voting was modified so that only "Members in Good Standing" of the CoC may vote on board action (page 8). See above for definition of Member in Good Standing.

1. Alice Gleghorn motioned that the board adopt the changes to the board composition.
2. Alice Villarreal Redit
  - Roll call vote – 10 ayes, 5 nays
  - Motion Passes.

The remainder of the revisions will be addressed at the next board meeting.

C. Proposed General Rank and Review Policies

Sylvia Barnard gave an update on the status of the General Rank and Review policies.

D. General Meeting and Election

Announcement of General CoC Meeting June 6, 2019  
12pm-1:30pm, Goleta City Council Chambers Election

E. Staff Report

Kim asked that all board members read the staff report included in their packets.

**The meeting was Adjourned at 4:10pm**