County of Santa Barbara  
Department of Planning and Development  
Internship Opportunities Available

The County of Santa Barbara Planning and Development Department (P&D) is seeking interns in the Development Review and Long Range Planning Divisions for an eight-week Summer Internship Program. This is an exciting opportunity to gain professional experience working for a leader in California public sector land use planning and environmental regulation. The internship will focus on both project tasks and mentorship activities. Specific assignments will depend on the current work program and the applicant’s area of study and interests. Potential projects are listed below.

Starting Date: June 21, 2021

Qualifications & Compensation: Participants must be a college senior, graduate student, or have recently graduated with a major in urban and regional planning, environmental studies, geography, Geographic Information Systems (GIS), or related field. Preference is given to students who can commit five to ten hours a week to the position. The program may be entirely remote/online given the current work environment due to COVID-19, so interns must supply their own internet service, computer, and other equipment/supplies necessary to conduct their work. Interns may be given the opportunity to work in the office depending on P&D re-opening procedures and protocols over the summer; however, at this time, the P&D offices are closed to the public. No compensation or benefits can be offered. However, the internship provides valuable experience in public sector community planning.

General Responsibilities:
- Research and analyze land use, zoning, and policy issues;
- Prepare maps, graphics, and documents for electronic distribution (e.g., by email or website);
- Provide support for public meetings and workshops; and
- Other assignments as needed.

Desired Skills:
- Superior written and oral communication skills;
- Knowledge of the principles of land use planning, public policy, economics, environmental law, earth sciences, biological sciences, and/or related fields;
- Basic knowledge of MS Office. GIS mapping and Adobe graphics suite knowledge desirable but not necessary.

Potential Internship Projects & Tasks:
The interns will work directly with P&D staff on active projects and tasks, to potentially include (but not limited to):

- Development Review Division
  - Research and data analysis for current projects and permits (e.g., Cannabis or Montecito Debris Flow)
  - Research County policies and efforts from around the state on land use/development topics
  - Compile information and prepare handouts for inter-agency coordination and public outreach
- Long Range Planning Division:
  - Assist with analysis for draft Airport Land Use Compatibility Plans
  - Assist with research and prepare outreach materials for ongoing projects (e.g., Housing Bill Implementation, Active Transportation Plan, Environmental Justice Element)
  - Assist with review/coordination of CEQA documents, projects, and plans prepared by local jurisdictions

The interns will also spend time each week participating in educational and mentoring activities.

Application Process: Please submit the following in one email: (1) a cover letter stating your particular planning interests; (2) a resume including a list of relevant coursework and experience; (3) one example work product; and (4) three references to Selena Evilsizor Whitney at sevilsizor@countyofsb.org by 5:00 p.m. on May 20, 2021.