



SANTA BARBARA COUNTY
DEPARTMENT OF
Behavioral Wellness
A System of Care and Recovery

Psychiatric Health Facility (PHF) Governing Board Meeting
Wednesday August 23, 2017
3:00 PM – 4:00 PM
PHD Auditorium
300 N San Antonio Rd, Santa Barbara

AGENDA

PHF Governing Board Members:

Supervisor Lavagnino, Santa Barbara County Board of Supervisors, 5th District
Supervisor Janet Wolf, Santa Barbara County Board of Supervisors, 2nd District, Alternate
Vincent Wasilewski, Chief Deputy for Custody Operations, Sheriff’s Department
Terri- Maus-Nisich, Assistant CEO, Health and Human Services
Van Do-Reynoso, PhD, Director of Public Health
Janette Pell, Director of General Services

Staff: Alice Gleghorn, PhD, PHF CEO; Suzanne Grimesey, Chief Strategy Officer; Alesha Silva, RN, Interim Nurse Supervisor; Yanneris Muñiz, Policy and Project Development Coordinator; Gerardo Puga, PHF Program Director; Karen Campos, Administration and County Counsel.

Facilitator: Terri Maus-Nisich, Assistant CEO, Health and Human Services

Persons desiring to address the meeting participants can complete and deliver to the staff the form which is available at the room entrance prior to the commencement of this comment period. This is an opportunity for members of the public to speak on items that are not on the agenda for today’s meeting. Public Comment will also be taken following each agenda section.

These are regular agenda items. Staff may, or may not have updates in each category at every meeting.
Important: **GREY** = Quarterly Update – no report due this month.

AGENDA ITEM	PRESENTER
Roll Call	Karen Campos
General Public Comment	Public
1. Welcome and Overview <ul style="list-style-type: none"> • Introduction of new Board Member • Introduction of Staff 	Terri Maus-Nisich Alice Gleghorn
Action: No action.	

<p>2. Review and Approve Minutes of the PHF Governing Board Meeting listed below:</p> <ul style="list-style-type: none"> July 26, 2017 (Exhibit 2a) <p>Action: Receive and Approve Meeting Minutes for the July 26, 2017 PHF Governing Board Meeting.</p>	<p>All</p>
<p>3. Staff will report on the following Quality Assessment and Performance Plan and Indicators (QAPI):</p> <ul style="list-style-type: none"> QAPI August Update Indicators that are highlighted in grey are reported to the PGB on a quarterly basis; therefore, no data is presented for the month of August 2017. <p>Over a few years, the PHF has worked to decrease the hours of restraint usage and the number of seclusion episodes. In FY16/17, the utilization rate has been very low, less than 1% per month for both seclusion and restraints. At this point, the PHF monitors monthly utilization to ensure that the rates do not increase.</p> <p><u>Complaints and Grievances:</u></p> <ul style="list-style-type: none"> Report (monthly) <p><u>Infection Prevention and Control:</u></p> <ul style="list-style-type: none"> Report (Quarterly: January, April, July, October) <p><u>Patient Services, Care and Safety:</u></p> <ul style="list-style-type: none"> Report (Quarterly: Feb, May, Aug, Nov) Patient Injuries (monthly) Adverse Outcomes in Patient Care (monthly) Suicide Management, Treatment Planning, Consents, Nursing Services (Quarterly: Feb, May, Aug, Nov) <p><u>Social Work Services</u></p> <ul style="list-style-type: none"> Report (Quarterly: Mar, Jun, Sept, Dec) <p><u>Restraint / Seclusion</u></p> <ul style="list-style-type: none"> Report (Quarterly: Mar, Jun, Sept, Dec) <p><u>Medication Use/Pharmacy Services:</u></p> <ul style="list-style-type: none"> Report (Quarterly: Feb, May, Aug, Nov) <p><u>Significant Adverse Outcomes:</u></p> <ul style="list-style-type: none"> Report (monthly) 	<p>Suzanne Grimmesey For Veronica H.</p>

Food and Nutritional Services:

- Report (Quarterly: Mar, Jun, Sept, Dec)

Physician and Allied Health Professionals Related Services:

- Report (Quarterly: Feb, May, Aug, Nov)

Environmental Services(EVS)

- Report (Quarterly: Jan, Apr, Jul, Oct)

Environment of Care (Facilities)

- Report (Quarterly: Feb, May, Aug, Nov)

Laboratory Services:

- Report (Quarterly: Mar, Jun, Sept, Dec)

Process Improvement Projects:

- Report (Quarterly: Jan, Apr, Jul, Oct)

Contract Monitoring

- Report (Quarterly: Feb, May, Aug, Nov)
- **Significant Areas/Key Events occurring at the Psychiatric Health Facility (PHF) such as patient care** (monthly)
 - Infection Control Program Update
 - July 3, 2017 CMS PHF Visit Report
 - o Plan of Correction Submission August 17, 2017

Action: Receive report.

Alesha Silva

Gerardo P. & Alesha S

4. Staff will provide a report on the following Compliance:

Ole Behrendtsen

Staff Credentialing/Privileging.

- None for this meeting

Action: No action.

<p>5. Budget Development</p> <ul style="list-style-type: none"> - Discussion only <p>Action: No action.</p>	<p>Alice Gleghorn</p>
<p>6. Policy Revisions and Development</p> <p>Consider new policies and revisions to the policies and other items listed below:</p> <p>New</p> <ul style="list-style-type: none"> • Infection Control Physical Environment (Exhibit 6a) <p>Revised</p> <ul style="list-style-type: none"> • Informed Consent for Psychotropic Medications (Exhibit 6b) • Level of Observation • Acuity Staffing • Medication Disposal and Destruction <p>Receive report on upcoming or in-progress policy reviews.</p> <ul style="list-style-type: none"> • Employee Health Program and Infection Control Update <p>Action: Receive report, approve new and revised policies presented above.</p>	<p>Yaneri Muñiz</p>
<p>7. PHF Governing Board Administrative Items</p> <ul style="list-style-type: none"> • Discuss upcoming annual report of the PHF Governing Board to the County Board of Supervisors <p>Action: Approve topics to be included in the annual report.</p>	<p>Terri Maus–Nisich</p>
<p>8. Review of Future Meeting Agenda Items</p> <ul style="list-style-type: none"> - Provide direction to Staff regarding items to present at the next PHF Board meeting. 	<p>Terri Maus–Nisich</p>
<p>9. Adjournment</p> <p>Next Meeting Date, September 27, 2017</p>	<p>All</p>

Writings that are a public record under Government Code § 54957.5(a) and that relate to an agenda item for open session of a regular meeting of the PHF Governing Board and that are distributed to the majority of the members of the PHF Governing Board less than 72 hours prior to that meeting shall be available for public inspection at Santa Barbara County Clerk of the Board at 105 E. Anapamu Street, 4th Floor in Santa Barbara, and also on the Behavioral Wellness website at: www.countyofsb.org/behavioral-wellness

Further Information Regarding Meetings:

Meeting Procedures

Members of the public are encouraged to attend and testify before the meeting participants on any matter appearing on the agenda.

Correspondence to the PHF Governing Board regarding items appearing on the agenda should be directed to Karen Campos, Department of Behavioral Wellness, 315 Camino Del Remedio, Santa Barbara CA 93110.

The schedule of the PHF Governing Board, meeting agendas, supplemental hearing materials and minutes of the Board meetings are available on the Department of Behavioral Wellness website at www.countyofsb.org/behavioral-wellness

Disability Access

The location for this meeting is the Santa Barbara County Administration Building located at 300 N San Antonio Rd, Santa Barbara, CA. The meeting room is wheelchair accessible. Accessible public parking is available.

American Sign Language interpreters, Spanish language interpretation and sound enhancement equipment may be arranged by contacting the Clerk of the Board of Supervisors by 4:00 p.m. three days prior to the meeting date. For information about these services please contact the Clerk of the Board at (805) 568-2240.
