



SANTA BARBARA COUNTY  
DEPARTMENT OF  
**Behavioral Wellness**  
A System of Care and Recovery

Psychiatric Health Facility (PHF) Governing Board Special Meeting  
Wednesday September 27, 2017  
3:00 PM – 4:00 PM  
PHD C101/102  
300 N San Antonio Rd, Santa Barbara

**AGENDA**

**PHF Governing Board Members:**

Supervisor Lavagnino, Santa Barbara County Board of Supervisors, 5<sup>th</sup> District  
Supervisor Janet Wolf, Santa Barbara County Board of Supervisors, 2<sup>nd</sup> District, Alternate  
Vincent Wasilewski, Chief Deputy for Custody Operations, Sheriff’s Department  
Terri- Maus-Nisich, Assistant CEO, Health and Human Services  
Van Do-Reynoso, PhD, Director of Public Health  
Janette Pell, Director of General Services

**Staff:** Alice Gleghorn, PhD, PHF CEO; Marianne Barrinuevo, PHF Director of Nursing; Alesha Silva, RN, Interim Nurse Supervisor; Gerardo Puga, PHF Program Director; Jamie Huthsing, Quality Care Management Coordinator; Morgan Peterson, PHF Pharmacist in Charge; Karen Campos, Administration and County Counsel.

**Facilitator:** Terri Maus-Nisich, Assistant CEO, Health and Human Services

Persons desiring to address the meeting participants can complete and deliver to the staff the form which is available at the room entrance prior to the commencement of this comment period. This is an opportunity for members of the public to speak on items that are not on the agenda for today’s meeting. Public Comment will also be taken following each agenda section.

These are regular agenda items. Staff may, or may not have updates in each category at every meeting.

Important: GREY = Quarterly Update – no report due this month.

---

AGENDA ITEM	PRESENTER
Roll Call	Karen Campos
General Public Comment	Public

<p><b>1. Welcome and Overview</b></p> <ul style="list-style-type: none"> <li>• Introduction of Staff <ul style="list-style-type: none"> <li>- Morgan Peterson, PHF Pharmacist in Charge</li> </ul> </li> </ul> <p><b>Action:</b> No action.</p>	<p><b>Terri Maus-Nisich</b></p> <p><b>Alice Gleghorn</b></p>
<p><b>2. Review and Approve Minutes of the PHF Governing Board Meeting listed below:</b></p> <ul style="list-style-type: none"> <li>• August 23, 2017 (Exhibit 2a)</li> </ul> <p><b>Action:</b> Receive and Approve Meeting Minutes for the August 23, 2017 PHF Governing Board Meeting.</p>	<p><b>All</b></p>
<p><b>3. Staff will report on the following Quality Assessment and Performance Plan and Indicators (QAPI):</b></p> <ul style="list-style-type: none"> <li>• <b>QAPI September Update</b> (Exhibit 3a) Indicators that are highlighted in grey are reported to the PGB on a quarterly basis; therefore, no data is presented for the month of September 2017.</li> </ul> <p>Over a few years, the PHF has worked to decrease the hours of restraint usage and the number of seclusion episodes. In FY16/17, the utilization rate has been very low, less than 1% per month for both seclusion and restraints. At this point, the PHF monitors monthly utilization to ensure that the rates do not increase.</p> <p><b><u>Complaints and Grievances:</u></b></p> <ul style="list-style-type: none"> <li>- Report (monthly)</li> </ul> <p><b><u>Infection Prevention and Control:</u></b></p> <ul style="list-style-type: none"> <li>- Report (Quarterly: January, April, July, October)</li> </ul> <p><b><u>Patient Services, Care and Safety:</u></b></p> <ul style="list-style-type: none"> <li>- Report (Quarterly: Feb, May, Aug, Nov)</li> <li>- Patient Injuries (monthly)</li> <li>- Adverse Outcomes in Patient Care (monthly)</li> <li>- Suicide Management, Treatment Planning, Consents, Nursing Services (Quarterly: Feb, May, Aug, Nov)</li> </ul> <p><b><u>Social Work Services</u></b></p> <ul style="list-style-type: none"> <li>- Report (Quarterly: Mar, Jun, Sept, Dec)</li> </ul>	<p><b>Jamie Huthsing</b></p>

**Restraint / Seclusion**

- Report (Quarterly: Mar, Jun, Sept, Dec)

**Medication Use/Pharmacy Services:**

- Report (Quarterly: Feb, May, Aug, Nov)
- Medication Error Rates/Unavailability

**Significant Adverse Outcomes:**

- Report (monthly)

**Food and Nutritional Services:**

- Report (Quarterly: Mar, Jun, Sept, Dec)

**Physician and Allied Health Professionals Related Services:**

- Report (Quarterly: Feb, May, Aug, Nov)

**Environmental Services(EVS)**

- Report (Quarterly: Jan, Apr, Jul, Oct)

**Environment of Care (Facilities)**

- Report (Quarterly: Feb, May, Aug, Nov)

**Laboratory Services:**

- Report (Quarterly: Mar, Jun, Sept, Dec)

**Process Improvement Projects:**

- Report (Quarterly: Jan, Apr, Jul, Oct)

**Contract Monitoring**

- Report (Quarterly: Feb, May, Aug, Nov)

- **Significant Areas/Key Events occurring at the Psychiatric Health Facility (PHF) such as patient care** (monthly)

- Infection Control Program Update

**Action:** Receive report

**Alice Gleghorn  
Gerardo Puga**

**Marianne Barrinuevo**

<p><b>4. Staff will provide a report on the following Compliance:</b></p> <p>Staff Credentialing/Privileging. The PHF’s Medical Practice Committee (MPC) has reviewed the credentials of the staff members identified below, and recommends that the PHF Governing Board accept the MPC’s recommendation to credential and approve the medical staff’s privileges at the PHF:</p> <ul style="list-style-type: none"> <li>- Cindy M.T. Le , M.D. (Exhibit 4a)</li> </ul> <p><b>Action:</b> Approve credentialing of candidate and approve staff privileges listed above.</p>	<p><b>Marianne Barrinuevo</b></p>
<p><b>5. Budget Development</b></p> <ul style="list-style-type: none"> <li>- No report at this meeting.</li> </ul> <p><b>Action:</b> No action.</p>	
<p><b>6. Policy Revisions as Needed on Existing Policies</b></p> <ul style="list-style-type: none"> <li>- None at this meeting.</li> </ul> <p><b>Action:</b> No action.</p>	
<p><b>7. PHF Governing Board Administrative Items</b></p> <ul style="list-style-type: none"> <li>• Review the draft Annual PHF Governing Board report to the County Board of Supervisors.</li> <li>• Review Resolution requesting PHF Governing Board be added to the County’s Single Comprehensive Conflict of Interest Code (Exhibit 7a)</li> </ul> <p><b>Action:</b> Receive and approve annual report to the County Board of Supervisors; adopt and authorize the Chair to execute the attached Resolution adopting a conflict of interest code by requesting that the PHF Governing Board be added to the County’s Single Comprehensive Conflict of Interest Code.</p>	<p><b>Alice Gleghorn</b></p> <p><b>Terri Maus-Nisich</b></p>
<p><b>8. Review of Future Meeting Agenda Items</b></p> <p>Provide direction to Staff regarding items to add for the next PHF Board meeting.</p>	<p><b>Terri Maus–Nisich</b></p>
<p><b>9. Adjournment</b> - Next Meeting Date, October 25, 2017</p>	<p><b>All</b></p>

Writings that are a public record under Government Code § 54957.5(a) and that relate to an agenda item for open session of a regular meeting of the PHF Governing Board and that are distributed to the majority of the members of the PHF Governing Board less than 72 hours prior to that meeting shall be available for public inspection at Santa Barbara County Clerk of the Board at 105 E. Anapamu Street, 4<sup>th</sup> Floor in Santa Barbara, and also on the Behavioral Wellness website at: [www.countyofsb.org/behavioral-wellness](http://www.countyofsb.org/behavioral-wellness)

**Further Information Regarding Meetings:**

Meeting Procedures

Members of the public are encouraged to attend and testify before the meeting participants on any matter appearing on the agenda.

Correspondence to the PHF Governing Board regarding items appearing on the agenda should be directed to Karen Campos, Department of Behavioral Wellness, 315 Camino Del Remedio, Santa Barbara CA 93110.

The schedule of the PHF Governing Board, meeting agendas, supplemental hearing materials and minutes of the Board meetings are available on the Department of Behavioral Wellness website at [www.countyofsb.org/behavioral-wellness](http://www.countyofsb.org/behavioral-wellness)

Disability Access

The location for this meeting is the Santa Barbara County Public Health Department Building located at 300 N San Antonio Rd, Santa Barbara, CA. The meeting room is wheelchair accessible. Accessible public parking is available.

American Sign Language interpreters, Spanish language interpretation and sound enhancement equipment may be arranged by contacting the Clerk of the Board of Supervisors by 4:00 p.m. three days prior to the meeting date. For information about these services please contact the Clerk of the Board at (805) 568-2240.

---