



SANTA BARBARA COUNTY  
DEPARTMENT OF  
**Behavioral Wellness**  
A System of Care and Recovery

Psychiatric Health Facility (PHF) Governing Board Meeting  
Wednesday October 25, 2017  
3:00 PM – 4:00 PM  
PHD Auditorium  
300 N San Antonio Rd, Santa Barbara  
**Minutes**

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**Staff:** Alice Gleghorn, PHF CEO; Marianne Barrinuevo, PHF Director of Nursing; Jamie Huthsing, Quality Care Management Coordinator; Alesha Silva, PHF Interim Nurse Supervisor; Karen Campos, Administration and County Counsel.

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**Facilitator:** Terri Maus-Nisich, Assistant CEO, Health and Human Services

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**Roll Call – Supervisor Lavagnino**, Santa Barbara County Board of Supervisors, Fifth District; **Terri Maus-Nisich**, Assistant CEO, Health and Human Services; **Janette Pell**, Director of General Services (excused); **Vincent Wasilewski**, Chief Deputy for Custody Operations, Sheriff’s Department; **Van Do-Reynoso**, Director of Public Health.

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**General Public Comment:** none at this meeting.

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- 1. Welcome and Overview** – Ms. Maus-Nisich gives kudos to Dr. Gleghorn for a great job on the PHF Annual presentation to the Board of Supervisors.

**Action:** No action.

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**2. Review and Approve Minutes** (Exhibit 2a)

- September 27, 2017 – Chief Wasilewski made a motion to approve the September 27, 2017 meeting minutes as presented. Ms. Van Do-Reynoso seconded. No objections. Motion carried.

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**3. Staff will report on the following Quality Assessment and Performance Plan and Indicators (QAPI) (Exhibit 3a):**

**QAPI October Update**

**Complaints and Grievances**

- Ms. Huthsing provided the report for the month.

**Infection Prevention and Control**

- Ms. Huthsing provided the report for the month.

**Patient Services, Care and Safety**

- No report for the quarter.
- Patient Injuries – Ms. Huthsing provided the report for the month.
- Adverse Outcomes in Patient Care - Ms. Huthsing provided the report for the month.
- Suicide Management, Treatment Planning, Consents, Nursing Services – no report for the quarter.

**Social Work Services**

- No report for the quarter.

**Restraint/Seclusion**

- No report for the quarter.

**Medication Use/Pharmacy Services**

- No report for the quarter.
- Medication Error Rates/Unavailability – Ms. Huthsing provided the report for the quarter.

**Significant Adverse Outcomes**

- Ms. Huthsing provided the report for the month.

**Food and Nutritional Services**

- No report for the quarter.

**Physician and Allied Health Professionals Related Services**

- No report for the quarter.

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### Environmental Services (EVS)

- Ms. Huthsing provided the report for the quarter.

### Environment of Care (Facilities)

- No report this month.

### Laboratory Services

- No report for the quarter.

### Process Improvement Projects

- Report
  - o Patient Engagement in Treatment Goal Setting – Ms. Huthsing explains that the idea behind this particular study is to increase patient engagement in their treatment plan and thus far it has been working well. The tool is to be completed within 24 hours of admission and patient goal statement is incorporated in the short term treatment plan.

### Contract Monitoring

- No report this month.
- **Significant Areas/Key Events occurring at the Psychiatric Health Facility (PHF) such as patient care**
  - Infection Control Program Update – Ms. Barrinuevo reports that only one infection was reported, a skin infection which they were able to treat the client within 7 days with no hospitalization required.
  - Hepatitis A and Flu vaccines being offered to PHF staff.
  - Recruiting for new Director of Clinical Services – Dr. Gleghorn makes a correction, the PHF is recruiting for a new PHF Manager.

**Action:** Ms. Van Do-Reynoso made a motion to acknowledge that the report was received. Supervisor Lavagnino seconded. No objections. Motion carried.

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#### 4. Staff will provide a report on the following Compliance

- Staff Credentialing /Privileging – none for this meeting.

**Action:** No action.

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## 5. Budget Development

- No report at this meeting.

**Action:** no action.

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## 6. Policy Revisions as needed on Existing Policies

- None at this meeting.

**Action:** No action.

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## 7. PHF Governing Board Administrative Items

- Dr. Gleghorn provided a debrief of the October 10<sup>th</sup> annual PHF Governing Board presentation to the County Board of Supervisors and comments that overall the Board was happy with the report. However, they would like to hear more about the range of available mental health services through Behavioral Wellness, and see patient outcomes data for inpatient and outpatient settings. Dr. Gleghorn suggested adding the information to the upcoming Inpatient Service Delivery Models report, to indicate what kind of outcomes can be expected.
- Board of Supervisors November 14 meeting agenda will include the request to appoint two new members to this Board, a Public Guardian Department representative and a Public Health Department doctor.

**Action:** No action.

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## 8. Review of Future Meeting Agenda Items

- Status of Clientele – Ms. Maus-Nisich would like to see the most recent PHF status report (PHF UR) to see patient status over time, acute or admin, to see how it has evolved over time.

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**9. Adjournment** – Due to the Thanksgiving Holiday, the PHF Governing Board unanimously approved cancelling the regular meeting set for November 22, 2017 and rescheduling for a special meeting on November 29, 2017.