

## M E M O R A N D U M

**Date:** 10/5/2017  
**To:** Outreach Program Staff  
**From:** Quality Care Management  
**Subject:** Outreach Program Treatment Plan Changes

The Department of Health Care Services has recently changed some requirements regarding treatment plan signatures to allow for additional billing for Outreach programs.

Programs which are considered outreach *and* short-term (Triage, Homeless Outreach, Safety) may finalize a treatment plan without a client signature.

The client's participation and agreement to the plan must be documented in a Plan Development note. Also document why client is choosing not to sign the plan.

In this situation, the billable services that can be provided are Assessment, Plan Development, Crisis, and Targeted Case Management. Targeted Case Management interventions must link back to treatment plan goals.

The purpose of this is to allow outreach programs to be able to bill for providing needed services of linking clients to community resources to help them stabilize immediately after initial contact or when the clients may not want to be open to mental health services.