

<p>Action: No action.</p>	
<p>2. Review and Approve Minutes of the PHF Governing Board Meeting listed below:</p> <ul style="list-style-type: none"> March 28, 2018 – (Exhibit 2a), May 23, 2018-(Exhibit 2b), and June 27, 2018-(Exhibit 2c) <p>Action: Receive and Approve Meeting Minutes listed above.</p>	<p>All</p>
<p>3. Medical Staff Bylaws</p> <ul style="list-style-type: none"> No update at this meeting. <p>Action: No action.</p>	
<p>4. Staff will report on the following Quality Assessment and Performance Plan and Indicators (QAPI):</p> <ul style="list-style-type: none"> QAPI July (Exhibit 4a) and August (Exhibit 4b) Update- Indicators that are highlighted in grey are reported to the PGB on a quarterly basis; therefore, no data is presented for the month of June. <p>Over a few years, the PHF has worked to decrease the hours of restraint usage and the number of seclusion episodes. In FY16/17, the utilization rate has been very low, less than 1% per month for both seclusion and restraints. At this point, the PHF monitors monthly utilization to ensure that the rates do not increase.</p> <p><u>Complaints and Grievances:</u></p> <ul style="list-style-type: none"> Report (monthly) <p><u>Infection Prevention and Control:</u></p> <ul style="list-style-type: none"> Report (Quarterly: January, April, July, October) <p><u>Patient Services, Care and Safety:</u></p> <ul style="list-style-type: none"> Report (Quarterly: Feb, May, Aug, Nov) Patient Injuries (monthly) Adverse Outcomes in Patient Care (monthly) Suicide Management, Treatment Planning, Consents, Nursing Services (Quarterly: Feb, May, Aug, Nov) <p><u>Social Work Services:</u></p> <ul style="list-style-type: none"> Report (Quarterly: Mar, Jun, Sept, Dec) <p><u>Restraint / Seclusion:</u></p> <ul style="list-style-type: none"> Report (Quarterly: Mar, Jun, Sept, Dec) <p><u>Medication Use/Pharmacy Services:</u></p> <ul style="list-style-type: none"> Report (Quarterly: Feb, May, Aug, Nov) Medication Error Rates/Unavailability (monthly) 	<p>Susan Soderman</p>

Significant Adverse Outcomes:

- Report (monthly)

Food and Nutritional Services:

- Report (Quarterly: Mar, Jun, Sept, Dec)

Physician and Allied Health Professionals Related Services:

- Report (Quarterly: Feb, May, Aug, Nov)

Environmental Services(EVS):

- Report (Quarterly: Jan, Apr, Jul, Oct)

Environment of Care (Facilities):

- Report (Quarterly: Feb, May, Aug, Nov)

Laboratory Services:

- Report (Quarterly: Mar, Jun, Sept, Dec)

- **Process Improvement Project(s):**

- Report (Quarterly: Jan, Apr, Jul, Oct)

- **PHF Status Report:**

- Patient Status (UR) Report July (Exhibit 4b) and August (Exhibit 4c)

- **Contract Monitoring-contract to match monitoring**

- Report (Quarterly: Feb, May, Aug, Nov)
 - o Edwin Feliciano, MD Contract
 - o Hometown Pharmacy Contract
 - o Southern Coast Janitorial Contract
 - o Valle Verde Contract
 - o Maxim HealthCare Services Contract
 - o Greeley Contract

- **Significant Areas/Key Events occurring at the Psychiatric Health Facility (PHF) such as patient care (monthly)**

- Recruitment Update
 - o Hiring Night Team Supervisor
 - o RA passed her RN boards and was changed to EXH RN
 - o Filled a CS 1414 that was vacant for one year.
- Infection Control Update
 - o Infection Control Specialist Contract Update

Action: Receive report.

Susan Soderman

Laura Zeitz

Laura Zeitz

<p>5. Staff will provide a report on the following Compliance:</p> <ul style="list-style-type: none"> • Staff Credentialing/Privileging <ul style="list-style-type: none"> ○ None at this meeting <p>Action: No action.</p>	
<p>6. Budget Development</p> <ul style="list-style-type: none"> ○ None at this meeting <p>Action: No action.</p>	
<p>7. Policies and Procedures - consider new and revised policies and other items listed below</p> <ul style="list-style-type: none"> • New Policies <ul style="list-style-type: none"> ○ None at this meeting <p>Action: Review and approve the new and revised Policies and Procedures presented above.</p>	
<p>8. PHF Governing Board Administrative Items</p> <ul style="list-style-type: none"> • None at this meeting <p>Action: No action.</p>	
<p>9. Review of Future Meeting Agenda Items Provide direction to staff regarding items to add for the next PHF Governing Board meeting.</p>	Terri Maus-Nisich
<p>10. Adjournment –Next Meeting Date, September 26, 2018</p>	All

Writings that are a public record under Government Code § 54957.5(a) and that relate to an agenda item for open session of a regular meeting of the PHF Governing Board and that are distributed to the majority of the members of the PHF Governing Board less than 72 hours prior to that meeting shall be available for public inspection at Santa Barbara County Clerk of the Board at 105 E. Anapamu Street, 4th Floor in Santa Barbara, and also on the Behavioral Wellness website at: www.countyofsb.org/behavioral-wellness

Further Information Regarding Meetings:

Meeting Procedures

Members of the public are encouraged to attend and testify before the meeting participants on any matter appearing on the agenda.

Correspondence to the PHF Governing Board regarding items appearing on the agenda should be directed to Dalila Brown, Department of Behavioral Wellness, 315 Camino Del Remedio, Santa Barbara CA 93110.

The schedule of the PHF Governing Board, meeting agendas, supplemental hearing materials and minutes of the Board meetings are available on the Department of Behavioral Wellness website at www.countyofsb.org/behavioral-wellness

Disability Access

The location for this meeting is the Santa Barbara County Public Health Department Building located at 300 N San Antonio Rd, Santa Barbara, CA. The meeting room is wheelchair accessible. Accessible public parking is available. American Sign Language interpreters, Spanish language interpretation and sound enhancement equipment may be arranged by contacting the Clerk of the Board of Supervisors by 4:00 p.m. three days prior to the meeting date. For information about these services please contact the Clerk of the Board at (805) 568-2240.