



Psychiatric Health Facility (PHF) Governing Board Special Meeting
 Monday, February 4, 2019
 3:30 PM – 4:30 PM
 PHD Auditorium
 300 N San Antonio Rd, Santa Barbara

SPECIAL MEETING AGENDA

PHF Governing Board Members:

Supervisor Lavagnino, Santa Barbara County Board of Supervisors, 5th District
 Das Williams, Santa Barbara County Board of Supervisors, 1st District, Alternate
 Vincent Wasilewski, Chief Deputy for Custody Operations, Sheriff’s Department
 Terri Maus-Nisich, Assistant CEO, Health and Human Services
 Van Do-Reynoso, Director of Public Health Department
 Polly Baldwin, Public Health Medical Doctor
 Janette Pell, Director of General Services
 Arlene Diaz, Manager, Public Administrator – Guardian

Staff: Alice Gleghorn, PHF CEO; Laura Zeitz, PHF Hospital Administrator; Susan Soderman, Quality Care Coordinator; Sara Sanchez; Quality Care Coordinator; Jamie Huthsing, Quality Care Manager; Ole Behrendtsen, PHF Medical Director; Karen Campos; BeWell Administration; Yaneris Muñiz, Policy & Project Coordinator and Aylin Bilir, County Counsel.

Facilitator: Terri Maus-Nisich, Assistant CEO, Health and Human Services

These are regular agenda items. Staff may, or may not have updates in each category at every meeting.
 Important: **GREY** = Quarterly Update – no report due this month.

AGENDA ITEM	PRESENTER
Roll Call	Karen Campos
General Public Comment Persons desiring to address the meeting participants can complete and deliver to the staff the form which is available at the room entrance prior to the commencement of this comment period. This is an opportunity for members of the public to speak on items that are not on the agenda for today’s meeting. Public Comment will also be taken following each agenda section.	Public Members
1. Welcome and Overview <ul style="list-style-type: none"> • New BOS PGB Alternate Member, Das Williams • Introduction of New Staff 	Terri Maus-Nisich Alice Gleghorn
Action: No action.	

2. Review and Approve Minutes of the PHF Governing Board Meeting listed below:

All

- October 24, 2018 (Exhibit 2a)
- December 12, 2018 (Exhibit 2b)

Action: Receive and Approve Meeting Minutes for the October 24, 2018 and December 12, 2018 PHF Governing Board Meeting.

3. Medical Staff Bylaws

- No update at this meeting.

Action: No action.

4. Staff will report on the following Quality Assessment and Performance Plan and Indicators (QAPI):

Jamie Huthsing

- **QAPI December (Exhibit 4a) & January (Exhibit 4b) Update-** Indicators that are highlighted in grey are reported to the PGB on a quarterly basis; therefore, no data is presented for the month of December or January.

Over a few years, the PHF has worked to decrease the hours of restraint usage and the number of seclusion episodes. In FY16/17, the utilization rate has been very low, less than 1% per month for both seclusion and restraints. At this point, the PHF monitors monthly utilization to ensure that the rates do not increase.

Complaints and Grievances:

- Report (monthly)

Infection Prevention and Control:

- Report (Quarterly: January, April, July, October)

Patient Services, Care and Safety:

- Report (Quarterly: Feb, May, Aug, Nov)
- Patient Injuries (monthly)
- Adverse Outcomes in Patient Care (monthly)
- Suicide Management, Treatment Planning, Consents, Nursing Services (Quarterly: Feb, May, Aug, Nov)

Social Work Services:

- Report (Quarterly: Mar, Jun, Sept, Dec)

Restraint / Seclusion:

- Report (Quarterly: Mar, Jun, Sept, Dec)

Medication Use/Pharmacy Services:

- Report (Quarterly: Feb, May, Aug, Nov)
- Medication Error Rates/Unavailability (monthly)

Significant Adverse Outcomes:

- Report (monthly)

Food and Nutritional Services:

- Report (Quarterly: Mar, Jun, Sept, Dec)

Physician and Allied Health Professionals Related Services:

- Report (Quarterly: Feb, May, Aug, Nov)

Environmental Services(EVS):

- Report (Quarterly: Jan, Apr, Jul, Oct)

Environment of Care (Facilities):

- Report (Quarterly: Feb, May, Aug, Nov)

- **Process Improvement Project(s):**

- Report (Quarterly: Jan, Apr, Jul, Oct)

- **PHF Status Report:**

- Patient Status (UR) Report (monthly) (Exhibit 4c)

- **Contract Monitoring**

- Report (Quarterly: Feb, May, Aug, Nov)

- **Significant Areas/Key Events occurring at the Psychiatric Health Facility (PHF) such as patient care (monthly)**

- o PHF Greely mock audit highlights
- o Jennifer Hidrobo accepts full time manager position
- o Director of Social Services position posted
- o PHF nurses update; 1 out on leave and 1 retiring
- o DHCS preliminary results from annual audit
- o Medical Director Recruitment Update

Action: Receive reports.

Jamie Huthsing

Jamie Huthsing

Laura Zeitz

Ole Behrendtsen

5. Staff will provide a report on the following Compliance:

- **Staff Credentialing/Privileging.** The PHF’s Medical Practice Committee (MPC) has reviewed the credentials of the staff members identified below, and recommends that the PHF Governing Board accept the MPC’s recommendation to credential and approve the medical staff’s privileges at the PHF:

- o None at this meeting

Action: No action.

<p>6. Budget Development</p> <ul style="list-style-type: none"> None at this meeting. <p>Action: No action.</p>	
<p>7. Policies and Procedures - consider new, revised and rescinded policies and other items listed below:</p> <ul style="list-style-type: none"> New Policies <ul style="list-style-type: none"> None at this meeting. Revised <ul style="list-style-type: none"> Glucometer Policy (Exhibit 7a) Tuberculosis (TB) Screening for Patients (Exhibit 7b) Att. A – Tuberculosis Screening form Safe Injection Practices, Single-Use Devices and Sterile Fluid Management (Exhibit 7c) Environmental/Janitorial Services (Exhibit 7d) Occupational Exposure to Communicable Diseases Other Than Blood borne Pathogens (Exhibit 7e) Restraint Cleaning (Exhibit 7f) Transmission-based Precautions (Exhibit 7g) Att. A – Cover Your Cough flyer Rescinded <ul style="list-style-type: none"> None at this meeting. <p>Action: Review and approve the new, revised and rescinded Policies and Procedures presented above.</p>	<p>Yaneri Muñiz</p>
<p>8. PHF Governing Board Administrative Items</p> <ul style="list-style-type: none"> Does PGB want a Pyxis Machine Presentation next month? <p>Action: No action.</p>	<p>Alice Gleghorn</p>
<p>9. Review of Future Meeting Agenda Items Provide direction to staff regarding items to add for the next PHF Governing Board meeting.</p>	<p>Terri Maus-Nisich</p>
<p>10. Adjournment - Next Meeting Date, February 27, 2019</p>	<p>All</p>

Writings that are a public record under Government Code § 54957.5(a) and that relate to an agenda item for open session of a regular meeting of the PHF Governing Board and that are distributed to the majority of the members of the PHF Governing Board less than 72 hours prior to that meeting shall be available for public inspection at Santa Barbara County Clerk of the Board at 105 E. Anapamu Street, 4th Floor in Santa Barbara, and also on the Behavioral Wellness website at: www.countyofsb.org/behavioral-wellness

Further Information Regarding Meetings:

Meeting Procedures Members of the public are encouraged to attend and testify before the meeting participants on any matter appearing on the agenda. Correspondence to the PHF Governing Board regarding items appearing on the agenda should be directed to Karen Campos, Department of Behavioral Wellness, 315 Camino Del Remedio, Santa Barbara CA 93110.

The schedule of the PHF Governing Board, meeting agendas, supplemental hearing materials and minutes of the Board meetings are available on the Department of Behavioral Wellness website at www.countyofsb.org/behavioral-wellness

Disability Access The location for this meeting is the Santa Barbara County Public Health Department Building located at 300 N San Antonio Rd, Santa Barbara, CA. The meeting room is wheelchair accessible. Accessible public parking is available. American Sign Language interpreters, Spanish language interpretation and sound enhancement equipment may be arranged by contacting the Clerk of the Board of Supervisors by 4:00 p.m. three days prior to the meeting date. For information about these services please contact the Clerk of the Board at (805) 568-2240.