



Psychiatric Health Facility (PHF) Governing Board Meeting
Wednesday, March 27, 2019
3:00 PM – 4:00 PM
PHD Auditorium
300 N San Antonio Rd, Santa Barbara

MEETING AGENDA

PHF Governing Board Members:

Terri Maus-Nisich, Assistant CEO, Health and Human Services, Chair
Vincent Wasilewski, Chief Deputy for Custody Operations, Sheriff’s Department, Vice Chair
Supervisor Das Williams, Santa Barbara County Board of Supervisors, 1st District
Supervisor Gregg Hart, Santa Barbara County Board of Supervisors, 2nd District, Alternate
Van Do-Reynoso, Director of Public Health Department
Polly Baldwin, Public Health Medical Doctor
Janette Pell, Director of General Services
Arlene Diaz, Manager, Public Administrator – Guardian

Staff: Alice Gleghorn, PHF CEO; Laura Zeitz, Division Chief of Housing Placement/PHF; Sara Sanchez; Quality Care Coordinator; Jamie Huthsing, Quality Care Manager; Ole Behrendtsen, PHF Medical Director; Jennifer Hidrobo, PHF Clinical Director; Karen Campos; Behavioral Wellness Administration; Yaneris Muñiz, Policy & Project Coordinator, and Teresa Martinez, Deputy County Counsel.

Facilitator: Terri Maus-Nisich, Assistant CEO, Health and Human Services, Chair

These are regular agenda items. Staff may, or may not have updates in each category at every meeting. Important: GREY = Quarterly Update – no report due this month.

AGENDA ITEM	PRESENTER
Roll Call	Karen Campos
General Public Comment Persons desiring to address the meeting participants can complete and deliver to the staff the form which is available at the room entrance prior to the commencement of this comment period. This is an opportunity for members of the public to speak on items that are not on the agenda for today’s meeting. Public Comment will also be taken following each agenda section.	Public Members

<p>1. Welcome and Overview</p> <ul style="list-style-type: none"> • Gregg Hart, newly appointed as the PGB Supervisor Alternate • Introduction of New Staff <p>Action: No action.</p>	<p>Terri Maus-Nisich</p> <p>Alice Gleghorn</p>
<p>2. Review and Approve Minutes of the PHF Governing Board Meeting listed below:</p> <ul style="list-style-type: none"> • February 27, 2019 (Exhibit 2a) <p>Action: Receive and Approve Meeting Minutes for the February 27, 2019 PHF Governing Board Meeting.</p>	<p>All</p>
<p>3. Medical Staff Bylaws</p> <ul style="list-style-type: none"> • No update at this meeting. <p>Action: No action.</p>	
<p>4. Staff will report on the following Quality Assessment and Performance Plan and Indicators (QAPI):</p> <ul style="list-style-type: none"> • QAPI March Update (Exhibit 4a) - Indicators that are highlighted in grey are reported to the PGB on a quarterly basis, but are not scheduled to be reported in the month of March. <p>Over a few years, the PHF has worked to decrease the hours of restraint usage and the number of seclusion episodes. In FY16/17, the utilization rate has been very low, less than 1% per month for both seclusion and restraints. At this point, the PHF monitors monthly utilization to ensure that the rates do not increase.</p> <p><u>Complaints and Grievances:</u></p> <ul style="list-style-type: none"> - Report (monthly) <p><u>Infection Prevention and Control:</u></p> <ul style="list-style-type: none"> - Report (Quarterly: January, April, July, October) 	<p>Sara Sanchez</p>

Patient Services, Care and Safety:

- Report (Quarterly: Feb, May, Aug, Nov)
- Patient Injuries (monthly)
- Adverse Outcomes in Patient Care (monthly)

Social Work Services:

- Report (Quarterly: Mar, Jun, Sept, Dec)

Restraint / Seclusion:

- Report (Quarterly: Mar, Jun, Sept, Dec)

Medication Use/Pharmacy Services:

- Report (Quarterly: Feb, May, Aug, Nov)
- Medication Error Rates/Unavailability (monthly)

Significant Adverse Outcomes:

- Report (monthly)

Food and Nutritional Services:

- Report (Quarterly: Mar, Jun, Sept, Dec)

Physician and Allied Health Professionals Related Services:

- Report (Quarterly: Feb, May, Aug, Nov)

Environmental Services (EVS):

- Report (Quarterly: Jan, Apr, Jul, Oct)

Environment of Care (Facilities):

- Report (Quarterly: Feb, May, Aug, Nov)

• **Process Improvement Project(s):**

- Report (Quarterly: Jan, Apr, Jul, Oct)

<ul style="list-style-type: none"> • <u>QAPI Indicator List</u> <ul style="list-style-type: none"> - Report (as needed) <ul style="list-style-type: none"> ○ Update on Proposed Changes to QAPI Indicator List (Exhibit 4b) • <u>PHF Status Report:</u> <ul style="list-style-type: none"> - Patient Status (UR) Report (monthly) (Exhibit 4c) • <u>Contract Monitoring:</u> <ul style="list-style-type: none"> - Report (Quarterly: Feb, May, Aug, Nov) - Aramark Contract Update • <u>PHF Patient Survey:</u> <ul style="list-style-type: none"> - Quarter 1 – Quarter 2 Patient Satisfaction Survey Data (Exhibit 4d) • Significant Areas/Key Events occurring at the Psychiatric Health Facility (PHF) such as patient care (monthly) <ul style="list-style-type: none"> - October 2018 Fiscal Audit Overview and Plan of Correction <p>Action: Receive reports, approve changes made to the QAPI indicator list presented above and approve written statement appointing Jennifer Hidrobo as Clinical Director.</p>	<p style="text-align: center;">Sara Sanchez Ole Behrendtsen</p> <p style="text-align: center;">Sara Sanchez</p> <p style="text-align: center;">Laura Zeitz</p> <p style="text-align: center;">Shereen Khatapoush</p> <p style="text-align: center;">Sara Sanchez</p>
<p>5. Staff will provide a report on the following Compliance:</p> <ul style="list-style-type: none"> • Staff Credentialing/Privileging - none at this meeting. <p>Action: No action.</p>	
<p>6. Budget Development</p> <ul style="list-style-type: none"> • None at this meeting. <p>Action: No action.</p>	
<p>7. Policies and Procedures - consider new, revised and rescinded policies and other items listed below:</p> <ul style="list-style-type: none"> • New Policies - none at this meeting. 	<p style="text-align: center;">Yaneris Muñiz</p>

<ul style="list-style-type: none"> • Revised <ul style="list-style-type: none"> ○ Healthcare Laundry Processing (Exhibit 7a) ○ Scabies and Lice Management (Exhibit 7b) <ul style="list-style-type: none"> a. Att. A – CDC Guide to Personal Protective Equipment ○ Standard Precautions (Exhibit 7c) <ul style="list-style-type: none"> a. Att. A – CDC Guide to personal Protective Equipment • Rescinded - none at this meeting. <p>Action: Review and approve the new, revised and rescinded Policies and Procedures presented above.</p>	
<p>8. PHF Governing Board Administrative Items</p> <ul style="list-style-type: none"> • None at this meeting. <p>Action: No action.</p>	
<p>9. Review of Future Meeting Agenda Items Provide direction to staff regarding items to add for the next PHF Governing Board meeting.</p> <p>Action: No action.</p>	Terri Maus-Nisich
<p>10. Adjournment - Next Meeting Date, April 24, 2019</p>	All

Writings that are a public record under Government Code § 54957.5(a) and that relate to an agenda item for open session of a regular meeting of the PHF Governing Board and that are distributed to the majority of the members of the PHF Governing Board less than 72 hours prior to that meeting shall be available for public inspection at Santa Barbara County Clerk of the Board at 105 E. Anapamu Street, 4th Floor in Santa Barbara, and also on the Behavioral Wellness website at: www.countyofsb.org/behavioral-wellness

Further Information Regarding Meetings:

Meeting Procedures Members of the public are encouraged to attend and testify before the meeting participants on any matter appearing on the agenda.
Correspondence to the PHF Governing Board regarding items appearing on the agenda should be directed to Karen Campos, Department of Behavioral Wellness, 315 Camino Del Remedio, Santa Barbara CA 93110.

The schedule of the PHF Governing Board, meeting agendas, supplemental hearing materials and minutes of the Board meetings are available on the Department of Behavioral Wellness website at www.countyofsb.org/behavioral-wellness

Disability Access The location for this meeting is the Santa Barbara County Public Health Department Building located at 300 N San Antonio Rd, Santa Barbara, CA. The meeting room is wheelchair accessible. Accessible public parking is available. American Sign Language interpreters, Spanish language interpretation and sound enhancement equipment may be arranged by contacting the Clerk of the Board of Supervisors by 4:00 p.m. three days prior to the meeting date. For information about these services please contact the Clerk of the Board at (805) 568-2240.