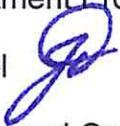


M E M O R A N D U M

Date: November 2, 2018
To: ADP Treatment Providers
From: John Doyel 
Subject: End-Dating and Opening New Programs in ShareCare for the DMC-ODS
CC: Melissa Wilkins, Marshall Ramsay, Dipak Neupane

As we transform our system of care, we will need to end-date our programs and open new ones in the DMC-ODS. This memo is intended to clarify what we need to do.

The following programs will be end-dated in ShareCare effective 11/30/18. All clients must be discharged from the following programs effective 11/30/18.

- *Outpatient Drug Free*
- *Rehabilitative/Ambulatory Intensive Care*
- *Intensive Outpatient Program- Non-Perinatal*
- *CYT*
- *DUI Program*
- *Hotel De Riv (No Bill)*
- *ODF Bridges to Recovery*
- *ODF Children Affected by Meth*
- *ODF CSDC*
- *PC 1000*
- *PRRC*
- *VETS*

Alcohol and Drug Program

300 North San Antonio Road, Bldg.3, Santa Barbara, CA 93110-1332 TEL: (805) 681-5440 TOLL-FREE: (888) 868-1649

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The following programs will be kept active in ShareCare; no discharge of clients is necessary. If you do not yet have access to these programs, please request that these programs be added to your agency facilities as applicable.

- *CWS Non-Bill*
- *Private Insurance for ADP will be renamed: Self-Pay/Private Insurance*
- *Narcotic Treatment Program will be renamed: ODS Opioid Treatment Program*

The following **new programs** have been created in ShareCare with an effective start date of 12/1/18. All active Drug Medi-Cal beneficiaries (with the exception of Aegis clients) must be admitted to one of the following programs effective 12/1/18:

- *ODS Outpatient Services- Level 1.0*
- *ODS Outpatient Services- Recovery*
- *ODS Intensive Outpatient Services- Level 2.1*
- *ODS Intensive Outpatient Services- Recovery*
- *ODS Residential Services- Level 3.1*
- *ODS Residential Services- Recovery for 3.1*
- *ODS Residential Services- WM 3.2*
- *ODS Residential Services- Level 3.5*
- *ODS Residential Services- Recovery for 3.5*

Therefore, Contractor shall enter services directly into the ADP Electronic Health Record for claims provided through November 30, 2018 and all services shall be submitted within 72 hours of service delivery in compliance with Provider Contract Exhibit A- 5.A.

Contractor shall discharge all active Drug Medi-Cal clients from current facility/programs effective November 30, 2018 and shall complete a CalOMS County Discharge form in the County MIS system for each client within 30 days from discharge in compliance with Provider Contract Exhibit A-2 4.A.ii. Contractor shall admit DMC-ODS clients into designated DMC-ODS facility/programs and complete Cal OMS County Admission Forms in the County MIS system for each client within 30 days from admission in compliance with Provider Contract Exhibit A-2 4.A.ii.

Thank you for administering this change within your agency and for your good work.