

## M E M O R A N D U M

**Date:** 8/20/19

**To:** Supervisors and Managers of Behavioral Wellness and Community Based Organizations

**From:** Quality Care Management / Ana Vicuna, Division Chief Clinical Operations

**Subject:** CCR- CANS / PSC for Katie-A children and Non-Katie-A children

**CC:** Pam Fisher, Deputy Director Clinical Operations

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This memo provides clarity on the requirements to complete the CANS and PSC. The CANS and the PSC are outcome tools required by DCHS for all children that are covered under EPSDT. Beginning on July 1, 2018, DHCS required that all providers (county staff and CBO's) who provide services to children under EPSDT to complete the CANS and PSC in order to be able to be reimbursed through Medi-Cal.

### The PSC Tool:

The PSC is to be completed for all children/youth at intake that are 4-18 yrs old, (all newly open clients - close thereafter as an administrative close when a client does not meet medical necessity), The PSC is completed through age 17 (not completed at 18 yrs old). When a client meets medical necessity, the PSC is completed every 6 months thereafter and at discharge.

The PSC is completed only by the parent or caregiver on paper and then entered by staff into Gateway (there is an English and Spanish version on the Behavioral Wellness website). The client is never to complete the PSC. If a Teen is self-consenting, you skip the PSC. There is no training offered on the PSC. Once entered into Gateway, the tool will autoscore.

### The CANS:

The CANS is to be completed for all children/youth at intake that are ages 6 through 20 yr old, (The MORS is completed at age 21). The CANS is to be completed every six months thereafter and at discharge. All new intakes must have a CANS completed regardless of medical necessity. If

a client does not meet medical necessity, the case must be administratively closed on the CANS template.

For CWS referrals where a 0-5 client meets criteria for Katie-A CALM is the provider that will complete the CANS and they will send copies of the CANS to CWS. The time spent to complete the CANS is coded as Assessment only. Children 0-5 that do not meet medical necessity will be moved to the non-Medi-Cal FAC/PROG where the assigned Katie-A Practitioners will continue to complete subsequent "0-5 CANS template" and provide copies to CWS until the case closes.

For clients that carry over services into different programs or see a different provider, the CANS should follow the client and that new provider must complete the next CANS that is due. A closing CANS must not be completed when a client is not exiting services. Only when a client is closed out completely (no longer meeting medical necessity for county or CBO services, they can be closed).

#### Training:

The training certification is through the Praed Foundation website <https://canstraining.com> There is no cost for the training for our staff and CBO providers. The jurisdiction is "Santa Barbara Behavioral Health" and the Agency is ADMHS.

All staff that are assigned to work with children/youth must complete the CANS certification training and renew the training annually.

#### Documentation of the CANS/PSC:

The CANS-50 and the PSC templates in Gateway have a drop down with the option to select the service code 6009- CLIENT SUPPORT – OUTCOME REPORTING. Document the amount of time spent completing the CANS or PSC using this code.

For CWS clients that are moved to the non-Medi-Cal FAC/PROG due to not meeting criteria for Katie-A and not meeting medical necessity, the CANS must be completed every 6 months until CWS closes the case to Social Services. The billing code for the completion of the CANS while in this non-Medi-Cal FAC/PROG is billed as assessment time and NOT the client support-outcomes measures code. The PSC should not be completed for CWS clients that do not meet medical necessity. (The PSC is only completed at intake when a client is found to not meet medical necessity and will remain open to the non-Medi-Cal FAC/PROG).

#### Coding time for training:

When spending time training on the CANS, that time can be claimed. For county staff, the project code is called "CANS" and the code 06 for training. CBO's will need to track the staff and their time spent on the CANS training. Each CBO is responsible to track this time.