



SANTA BARBARA COUNTY  
DEPARTMENT OF  
**Behavioral Wellness**  
A System of Care and Recovery

## How to make a Three-way Conference Call

1. With the original party on the line, press the **TRANSFER** button and dial the desired number.
2. After they answer, press the **CONF** button, and all three parties may begin to converse.
3. If the second number is busy or does not answer, press the **TRANSFER** button again, and your original party will return to the line.