



Psychiatric Health Facility (PHF) Governing Board Meeting
Thursday, September 22, 2016
12:00 PM – 2:00pm
PHD Auditorium
300 North San Antonio Road, Santa Barbara

Minutes

Staff: Karen Campos, Office Professional Senior

Facilitator: Vice Chair, Takashi Wada M.D. in place of Dr. Gleghorn who is no longer on the Board as of Tuesday September 20, 2016.

Roll Call – all board members present. Supervisor Lavagnino, Santa Barbara County Board of Supervisors, Fifth District; Terri Maus-Nisich, Assistant CEO, Health and Human Services; Takashi Wada M.D., Director of Public Health; Janette Pell, Assistant Director of Support Services, General Services; Vincent Wasilewski, Chief Deputy for Custody Operations, Sheriff's Department.

General Public Comment – no public comment.

1. Welcome and Overview

- Introduction of Staff – Chris Ribeiro, Behavioral Wellness CFO and Suzanne Grimesey, Chief Strategy Officer.
 - PHF Governing Body responsibilities under Title 22, of the California Code of Regulations, section 77081 were reviewed by the Board.
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2. Review and Approve Minutes of the last two PHF Governing Board Meetings listed below:

- September 9, 2016
 - September 14, 2016
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Action: Ms. Maus-Nisich made a motion to approve Meeting Minutes for the September 9, 2016 and September 14, 2016 PHF Governing Board Meetings. Supervisor Lavagnino seconded. No abstentions. Motion Carried.

3. Staff will provide a report on the following Compliance:

- Staff Credentialing/Privileging - None for this agenda
 - Patient Complaints and Grievances – None reported.
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Action: There was no credentialing/privileging of staff and there were no patient complaints and grievances reported at this meeting. No action.

4. Staff will report on Infection Prevention and Control:

- Report - None for this agenda
- Infection Control Committee meeting minutes – none for this agenda

Action: There was no report and no minutes to approve. No action.

5. Staff will report on the following Patient Services, Care and Safety:

- Seclusion and Restraints
- Patient Injuries
- Social Work Services
- Adverse Outcomes in Patient Care
- Nursing Services, Treatment Planning

Action: There was no report at this meeting. No action.

6. Staff will report on the following Quality Assessment and Performance Plan and Indicators (QAPI):

- Significant Areas/Key Events, such as patient care occurring at the Psychiatric Health Facility (PHF) – no report.
- QAPI Meeting Minutes – None for this agenda

Action: There was no report and no minutes to review/approve. No action.

7. Staff will report on the following Medication Use/Pharmacy Services:

- Update on current contract for pharmacy services – no update.

Action: There was no report at this meeting. No action.

8. Staff will report on the following Food and Nutritional Services:

- Update on current contract for food provider – no update.

Action: There was no report at this meeting. No action.

9. Staff will report on Physician and Allied Health Professionals Related Services:

- Report – None for this agenda

Action: There was no report at this meeting. No action.

10. Staff will report on the following Environment/Facilities:

- Report – None for this agenda

Action: There was no report at this meeting. No action.

11. Budget Development

Chris Ribeiro reported on budget development; additional handouts were passed out by Dr. Gleghorn1) *Proposed PHF Operations and Maintenance Budget* which included FY 2016/17, FY2017/18

and FY2018/19 in the following areas: additional staffing/clinical administration; additional consulting professionals; facilities, maintenance capital costs; additional revenue resulting from new costs and total costs for each FY identified above. 2) Detailed *Proposed PHF Facility, Maintenance and Capital* which is broken down into *Structural Upgrades and Maintenance* and *FY 16/17 Facilities Expense Budget Variance resulting from Improvement Projects*. 3) *Draft Budget for PHF Improvements for Governing Board Review (9-20-16) Offsetting Revenue Calculations*.

Action: Ms. Maus-Nisich made a motion to acknowledge that the report was received, reviewed and discussed with the recommendation that Behavioral Wellness look at available revenue, additional sources, enhancement needs and contingencies. Behavioral Wellness is to check back in with General Services and bring back an updated budget to this board for review. Supervisor Lavagnino seconded. No oppositions. Motion carried.

12. Review of Future Meeting Agenda Items

- Agenda for next meeting has already been posted.

13. Adjournment

- Next Meeting Date: September 23, 2016 11:00 am -12:00 pm, Public Health Auditorium