



SANTA BARBARA COUNTY  
DEPARTMENT OF  
**Behavioral Wellness**  
A System of Care and Recovery

Psychiatric Health Facility (PHF) Governing Board Meeting  
Wednesday January 25, 2017  
3:00 PM – 4:00 PM  
PHD Auditorium  
300 North San Antonio Road, Santa Barbara  
**AGENDA**

**PHF Governing Board Members:**

Supervisor Lavagnino, Santa Barbara County Board of Supervisors, Fifth District  
Vincent Wasilewski, Chief Deputy for Custody Operations, Sheriff’s Department  
Janette Pell, Director of General Services  
Terri- Maus-Nisich, Assistant CEO, Health and Human Services  
Carrie Topliffe, Interim Director of Public Health

**Staff:** Alice Gleghorn, PhD, PHF CEO; Leslie Lundt M.D, PHF Medical Director; Karen Campos, Administrative Office Professional Senior and County Counsel.

**Facilitator:** Terri Maus-Nisich, Assistant CEO, Health and Human Services

Persons desiring to address the meeting participants must complete and deliver to the staff the form which is available at the room entrance prior to the commencement of this comment period. This is an opportunity for members of the public to speak on items that are not on the agenda for today’s meeting. Public Comment will also be taken following each agenda section.

Times listed for agenda items are estimates only and may change depending on item discussions. These are regular agenda items. Staff may, or may not have updates in each category at every meeting.

AGENDA ITEM	PRESENTER
Roll Call	Karen Campos
General Public Comment	Public

<p><b>1. Welcome and Overview</b></p> <ul style="list-style-type: none"> <li>• Introduction of Staff</li> <li>• Review and approve revised PHF GB Bylaws (Exhibit 1a)</li> </ul> <p><b>Action:</b> Approve revised PHF GB bylaws presented above.</p>	<p><b>Terri Maus-Nisich</b></p> <p><b>Alice Gleghorn, PhD</b> <b>Leslie Lundt, MD</b></p> <p><b>All</b></p>
<p><b>2. Review and Approve Minutes of the PHF Governing Board Special Meetings listed below:</b></p> <ul style="list-style-type: none"> <li>• November 30, 2016 (Exhibit 2a)</li> <li>• January 4, 2017 (Exhibit 2b)</li> <li>• January 13, 2017 (Exhibit 2c)</li> </ul> <p><b>Action:</b> Receive and Approve Meeting Minutes for the November 30, 2016, January 4, 2017 and January 13, 2017 PHF Governing Board Meetings.</p>	<p><b>All</b></p>
<p><b>3. Staff will provide a report on the following Compliance:</b></p> <ul style="list-style-type: none"> <li>• Staff Credentialing/Privileging. The PHF’s Medical Practice Committee (MPC) has reviewed the credentials of the staff members identified below, and recommends that the PHF Governing Board accept the MPC’s recommendation to credential and approve the medical staff’s privileges at the PHF:</li> <li>• Patient Complaints and Grievances</li> <li>• Medical Staff Bylaws <ul style="list-style-type: none"> <li>○ Review and approve the updated PHF organizational chart (exhibit 3a)</li> </ul> </li> </ul> <p><b>Action:</b> Receive report and approve the updated PHF organizational chart in the Medical Staff Bylaws.</p>	<p><b>None at this meeting</b></p> <p><b>Deana Huddleston</b></p> <p><b>Leslie Lundt, MD</b></p>
<p><b>4. Staff will report on Infection Prevention and Control:</b></p> <ul style="list-style-type: none"> <li>• Report</li> <li>• Infection Control Committee meeting minutes</li> </ul> <p><b>Action:</b> No action.</p>	<p><b>Discussion only</b></p> <p><b>None at this meeting</b></p>
<p><b>5. Staff will report on the following Patient Services, Care and Safety:</b></p> <ul style="list-style-type: none"> <li>• Seclusion and Restraints</li> </ul>	<p><b>Gerardo Puga</b> <b>Discussion Only</b></p>

<ul style="list-style-type: none"> <li>• Patient Injuries</li> <li>• Social Work Services <ul style="list-style-type: none"> <li>○ 1370 Update</li> </ul> </li> <li>• Adverse Outcomes in Patient Care</li> <li>• Nursing Services, Treatment Planning</li> </ul> <p><b>Action:</b> No action.</p>	<p><b>Discussion only</b></p> <p><b>Leslie Lundt, MD</b></p> <p><b>Discussion only</b></p> <p><b>Discussion only</b></p>
<p><b>6. Staff will report on the following Quality Assessment and Performance Plan and Indicators (QAPI):</b></p> <ul style="list-style-type: none"> <li>• QAPI Update</li> <li>• Significant Areas/Key Events occurring at the Psychiatric Health Facility (PHF) such as patient care <ul style="list-style-type: none"> <li>○ Overview of CMS Audit Survey and Plan of Correction Update</li> </ul> </li> </ul> <p><b>Action:</b> No action.</p>	<p><b>Deana Huddleston</b></p> <p><b>Alice Gleghorn, PhD</b> <b>Leslie Lundt, MD</b></p>
<p><b>7. Staff will report on the following Medication Use/Pharmacy Services:</b></p> <ul style="list-style-type: none"> <li>• Update on current contract for pharmacy services</li> </ul> <p><b>Action:</b> No action.</p>	<p><b>Discussion only</b></p>
<p><b>8. Staff will report on the following Food and Nutritional Services:</b></p> <ul style="list-style-type: none"> <li>• Update on current contract for food provider</li> </ul> <p><b>Action:</b> No action.</p>	<p><b>Discussion only</b></p>
<p><b>9. Staff will report on Physician and Allied Health Professionals Related Services:</b></p> <ul style="list-style-type: none"> <li>• Report</li> </ul> <p><b>Action:</b> No action.</p>	<p><b>Discussion only</b></p>
<p><b>10. Staff will report on the following Environment/Facilities:</b></p> <ul style="list-style-type: none"> <li>• Report</li> </ul> <p><b>Action:</b> No action.</p>	<p><b>Discussion only</b></p>

<p><b>11. Budget Development</b></p> <ul style="list-style-type: none"> <li>• Report</li> </ul> <p><b>Action:</b> No action.</p>	<p><b>Discussion only</b></p>
<p><b>12. Policy Revisions as Needed on Existing Policies</b></p> <p><b>Consider <u>new policies</u> and revisions to the policies and other items listed below:</b></p> <p><b>New</b></p> <p>None For this meeting</p> <p><b>Revised</b></p> <ul style="list-style-type: none"> <li>• Client Problem Resolution Process (Exhibit 12a)</li> </ul> <p><b>Action:</b> Approval revised policy presented above.</p>	<p><b>Yaneri Muñiz</b></p>
<p><b>13. Review of Future Meeting Agenda Items</b></p> <p>Provide direction to Staff regarding items to add for the next PHF Board meeting.</p>	<p><b>Terri Maus–Nisich</b></p>
<p><b>14. Adjournment</b></p> <p>Next Meeting Date: February 22, 2017</p>	<p><b>All</b></p>

Writings that are a public record under Government Code § 54957.5(a) and that relate to an agenda item for open session of a regular meeting of the PHF Governing Board and that are distributed to the majority of the members of the PHF Governing Board less than 72 hours prior to that meeting shall be available for public inspection at Santa Barbara County Clerk of the Board at 105 E. Anapamu Street, 4<sup>th</sup> Floor in Santa Barbara, and also on the Behavioral Wellness website at: [www.countyofsb.org/behavioral-wellness](http://www.countyofsb.org/behavioral-wellness)

**Further Information Regarding Meetings:**

Meeting Procedures

Members of the public are encouraged to attend and testify before the meeting participants on any matter appearing on the agenda.

Correspondence to the PHF Governing Board regarding items appearing on the agenda should be directed to Karen Campos, Department of Behavioral Wellness, 315 Camino Del Remedio, Santa Barbara CA 93110.

The schedule of the PHF Governing Board, meeting agendas, supplemental hearing materials and

minutes of the Board meetings are available on the Department of Behavioral Wellness website at [www.countyofsb.org/behavioral-wellness](http://www.countyofsb.org/behavioral-wellness)

Disability Access

The location for this meeting is the Santa Barbara Public Health Department Auditorium located at 300 North San Antonio Rd, Santa Barbara, CA. The meeting room is wheelchair accessible. Accessible public parking is available.

American Sign Language interpreters, Spanish language interpretation and sound enhancement equipment may be arranged by contacting the Clerk of the Board of Supervisors by 4:00 p.m. three days prior to the meeting date. For information about these services please contact the Clerk of the Board at (805) 568-2240.

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