



December 15, 2016

Dear Director of Behavioral Health, and
Chair of Mental Health Board/Commission:

CHAIRPERSON
Josephine Black

EXECUTIVE OFFICER
Jane Adcock

This letter transmits the Data Notebook 2016 for Local Mental Health Boards and Commissions use in reporting to the California Mental Health Planning Council (CMHPC). We are addressing the Data Notebook to both the County Director and the Chairperson of the Local Board because we believe it should be completed in partnership together. We request that the completed Data Notebooks be submitted to us by March 31, 2016.

This year the Data Notebook addresses behavioral health services for children, youth, and transition age youth. We are providing county-specific data for this population from the CA Department of Health Care Services, some MHSA-funded programs, and information from "KidsData.org," which aggregates data from many agencies. We are using only data that has been approved for public presentation.

- Advocacy
- Evaluation
- Inclusion

There is one critical point about the counties with small populations. Some of these data are redacted or "masked" with an asterisk per the directive of the DHCS to protect patient privacy. Please DO NOT replace any asterisks with actual numeric data even if you have access to such numbers for your county. The completed Data Notebooks are public documents and we do not want to violate anyone's privacy by publishing data with such small numbers that it could lead to possible patient identification.

Instructions on how to complete the 2016 Data Notebook are found in the Introduction and on pages 11-12. Additionally, we ask you to verify or update information about your county websites on the "County Data Page." The Data Notebook is designed to facilitate training of local advisory boards on issues and data for children and youth. To assist with that goal, we have attached a training PowerPoint which you are welcome to use, all or in part, if you find any of it helpful. This presentation parallels the content of this year's Data Notebook.

If you have any questions please contact Linda Dickerson by telephone at (916) 327-6560 or via the project email DataNotebook@cmhpc.ca.gov.

We greatly appreciate your assistance with the Data Notebook. We hope you will find the topics to be both important and timely. We thank you in advance for your consideration and attention. Thank you!

Sincerely,

A handwritten signature in blue ink that reads "J Adcock".

Jane Adcock, Executive Officer

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c: County MHSA Coordinators