



SANTA BARBARA COUNTY
DEPARTMENT OF
Behavioral Wellness
A System of Care and Recovery

Psychiatric Health Facility (PHF) Governing Board Special Meeting
Wednesday March 22, 2017
3:00 PM – 4:00 PM
BOS Conference Room
105 E. Anapamu St, Santa Barbara

AGENDA

PHF Governing Board Members:

Supervisor Lavagnino, Santa Barbara County Board of Supervisors, 5th District
Supervisor Janet Wolf, Santa Barbara County Board of Supervisors, 2nd District, Alternate
Vincent Wasilewski, Chief Deputy for Custody Operations, Sheriff’s Department
Terri- Maus-Nisich, Assistant CEO, Health and Human Services
Carrie Topliffe, Interim Director of Public Health
Janette Pell, Director of General Services

Staff: Alice Gleghorn, PhD, PHF CEO; Ole Behrendtsen, Interim PHF Medical Director; Suzanne Grimesey, Chief Quality Care and Strategy Manager; Deana Huddleston, Quality Care Management Manager; Gerardo Puga, PHF Program Director; Yaneris Muñiz, Policy and Project Development Coordinator; Karen Campos, Administration, Office Professional Senior and County Counsel.

Facilitator: Terri Maus-Nisich, Assistant CEO, Health and Human Services

Persons desiring to address the meeting participants must complete and deliver to the staff the form which is available at the room entrance prior to the commencement of this comment period. This is an opportunity for members of the public to speak on items that are not on the agenda for today’s meeting. Public Comment will also be taken following each agenda section.

These are regular agenda items. Staff may, or may not have updates in each category at every meeting.

Important: GREY FONT = Quarterly Update – no report due this month.

AGENDA ITEM	PRESENTER
Roll Call	Karen Campos
General Public Comment	Public

<p>1. Welcome and Overview</p> <ul style="list-style-type: none"> • Introduction of Staff <p>Action: No action.</p>	<p>Terri Maus-Nisich</p> <p>Alice Gleghorn Ole Behrendtsen</p>
<p>2. Review and Approve Minutes of the PHF Governing Board Meetings listed below:</p> <ul style="list-style-type: none"> • February 22, 2017 (Exhibit 2a) <p>Action: Receive and Approve Meeting Minutes for the February 22, 2017 PHF Governing Board Meeting.</p>	<p>All</p>
<p>3. Staff will report on the following Quality Assessment and Performance Plan and Indicators (QAPI):</p> <ul style="list-style-type: none"> • QAPI Update (Exhibit 3a) Indicators that are highlighted in grey are reported to the PGB on a quarterly basis; therefore, no data is presented for the month of March 2017. <p>Over a few years, the PHF has worked to decrease the hours of restraint usage and the number of seclusion episodes. In FY16/17, the utilization rate has been very low, less than 1% per month for both seclusion and restraints. At this point, the PHF monitors monthly utilization to ensure that the rates do not increase.</p> <p><u>Compliance:</u></p> <ul style="list-style-type: none"> - Patient Complaints and Grievances (monthly) <p><u>Patient Services, Care and Safety:</u></p> <ul style="list-style-type: none"> - Patient Injuries (monthly) - Restraint / Seclusion (Quarterly: Mar, Jun, Sept, Dec) - Adverse Outcomes in Patient Care (monthly) - Social Work Services (Quarterly: Feb, May, Aug, Nov) - Suicide Management, Treatment Planning, Consents, Nursing Services (Quarterly: Jan, Apr, Jul, Oct) <p><u>Medication Use/Pharmacy Services:</u></p> <ul style="list-style-type: none"> - Medication Error as result of Medication Unavailability (monthly) - Medication Error Rate/Adverse Drug Reactions /Polypharmacy/Timeliness of Medication Availability (Quarterly: Feb, May, Aug, Nov) 	<p>Deana Huddleston Gerardo Puga</p>

Action: No action.

7. Staff will report on the following Environment/Facilities:

- Environmental Services(EVS) Report (Quarterly: Jan, Apr, Jul, Oct)
- Environment of Care (Facilities) Report (Quarterly: Feb, May, Aug, Nov)

Discussion Only

Discussion Only

Action: No action.

8. Budget Development

- **Report**
 - Bathroom renovations
 - Ceiling in PHF Patient Care Areas
 - Heating Ventilation and Air Condition (HVAC) System

**Alice Gleghorn
Gerardo Puga**

Action: Receive report, review, provide input and make recommendations to the County Executive Officer and Board of Supervisors regarding PHF budget enhancements needs.

9. Policy Revisions as Needed on Existing Policies

Consider new policies and revisions to the policies and other items listed below:

**Alice Gleghorn
Yaneri Muñiz**

New

- Pain Management
 - Wong-Baker Faces Pain Rating Scale
- Denial of Rights
 - Welfare and Institutions Code: Reasons for the Denial of Rights
 - Denial of Rights form

Revised

- Patient Elopement
 - Elopement Risk Assessment
 - Unusual Occurrence Incident Report
 - PHF 24-Hour Unusual Occurrence Incident Report
- Off-unit Therapeutic Pass
 - Off-unit Therapeutic Pass Risk Assessment
- Stop Orders for Medications

Action: Approval of new and revised polices presented above.	
10. Review of Future Meeting Agenda Items Provide direction to Staff regarding items to add for the next PHF Board meeting.	Terri Maus–Nisich
11. Adjournment Next Meeting Date: April 26, 2017	All

Writings that are a public record under Government Code § 54957.5(a) and that relate to an agenda item for open session of a regular meeting of the PHF Governing Board and that are distributed to the majority of the members of the PHF Governing Board less than 72 hours prior to that meeting shall be available for public inspection at Santa Barbara County Clerk of the Board at 105 E. Anapamu Street, 4th Floor in Santa Barbara, and also on the Behavioral Wellness website at: www.countyofsb.org/behavioral-wellness

Further Information Regarding Meetings:

Meeting Procedures

Members of the public are encouraged to attend and testify before the meeting participants on any matter appearing on the agenda.

Correspondence to the PHF Governing Board regarding items appearing on the agenda should be directed to Karen Campos, Department of Behavioral Wellness, 315 Camino Del Remedio, Santa Barbara CA 93110.

The schedule of the PHF Governing Board, meeting agendas, supplemental hearing materials and minutes of the Board meetings are available on the Department of Behavioral Wellness website at www.countyofsb.org/behavioral-wellness

Disability Access

The location for this meeting is the Santa Barbara County Administration Building located at 105 E Anapamu St, Santa Barbara, CA. The meeting room is wheelchair accessible. Accessible public parking is available.

American Sign Language interpreters, Spanish language interpretation and sound enhancement equipment may be arranged by contacting the Clerk of the Board of Supervisors by 4:00 p.m. three days prior to the meeting date. For information about these services please contact the Clerk of the Board at (805) 568-2240.

