



SANTA BARBARA COUNTY
DEPARTMENT OF
Behavioral Wellness
A System of Care and Recovery

Psychiatric Health Facility (PHF) Governing Board Meeting
Wednesday April 26, 2017
3:00 PM – 4:00 PM
PHD Auditorium
300 N San Antonio Rd, Santa Barbara
Minutes

Staff: Alice Gleghorn, PhD, PHF CEO; Ole Behrendtsen, Interim PHF Medical Director; Veronica Heinzelmann, Quality Care Management Coordinator; Gerardo Puga, PHF Program Director; Marianne Barrinuevo, PHF Director of Nursing; Karen Campos, Administration, Office Professional Senior and County Counsel.

Facilitator: Terri Maus-Nisich, Assistant CEO, Health and Human Services

Roll Call – Supervisor Lavagnino, Santa Barbara County Board of Supervisors, Fifth District; **Terri Maus-Nisich**, Assistant CEO, Health and Human Services; **Janette Pell**, Director of General Services; **Vincent Wasilewski**, Chief Deputy for Custody Operations, Sheriff’s Department; **Carrie Topliffe**, Interim Director of Public Health.

General Public Comment: none at this meeting.

1. Welcome and Overview

- Introduction of Staff – Dr. Gleghorn introduced Marianne Barrinuevo, PHF Director of Nursing.

Action: No action.

2. Review and Approve Minutes (Exhibit 2a)

- November 30, 2016 – Chief Wasilewski made a motion to approve the November 30, 2016 meeting minutes as presented. Ms. Pell seconded. Supervisor Lavagnino and Ms. Maus—Nisich abstained. Motion carried.
- January 13, 2017 – Ms. Topliffe made a motion to approve the January 13, 2017 meeting minutes as presented. Ms. Maus-Nisich seconded. Supervisor Lavagnino, Chief Wasilewski and

Ms. Pell abstained. Motion carried.

- March 22, 2017 - Ms. Topliffe made a motion to approve the March 22, 2017 meeting minutes as presented. Ms. Pell seconded. No objections. Motion carried.

3. Staff will report on the following Quality Assessment and Performance Plan and Indicators (QAPI):

- **QAPI Update** (Exhibit 3a)

Compliance:

- Patient Complaints and Grievances (monthly) - Ms. Heinzelmann provided the report for the month and provides the following corrections to the attachment:
 - Total Grievances: Correction from 3/468 TO 3/471; 1%;
 - Clinical Care/Skill related grievances: Correction from 3/3 at 100% TO 1/3; 33%;
 - Infection rates (athlete foot): Correction from 1/468 TO 1/471;0.2%;
 - Patient injuries: Correction from 0/468 TO 0/471; 0%;
 - Medical emergency transfers: Correction from 1/468 To 1/471;0.2%;
 - Patient Falls: Correction from 1/468 TO 1/471;0.2%

Infection Prevention and Control:

- Report (Quarterly: January, April, July, October) - Ms. Heinzelmann provided the report for the quarter.

Patient Services, Care and Safety:

- Patient Injuries (monthly) - Ms. Heinzelmann provided the report for the month.
- Adverse Outcomes in Patient Care (monthly) - Ms. Heinzelmann provided the report for the month.
- Suicide Management, Treatment Planning, Consents, Nursing Services (Quarterly: Jan, Apr, Jul, Oct) - Ms. Heinzelmann provided the report for the quarter.
- Social Work Services (Quarterly: Feb, May, Aug, Nov) - no discussion.
- Restraint /Seclusion (Quarterly: Mar, Jun, Sept, Dec) – no discussion.

Medication Use/Pharmacy Services:

- Medication Error as result of Medication Unavailability (monthly) – Mr. Puga provided the report for the month.
- Medication Error Rate/Adverse Drug Reactions /Polypharmacy/Timeliness of Medication Availability (Quarterly: Feb, May, Aug, Nov) - no discussion.

Significant Adverse Outcomes:

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- Report (monthly) - Ms. Heinzelmann provided the report for the month.

Food and Nutritional Services:

- Update on current contract for food provider (Quarterly: Mar, Jun, Sept, Dec) – no discussion.

Physician and Allied Health Professionals Related Services:

- Report (Quarterly: Feb, May, Aug, Nov) - no discussion.

Environment/Facilities:

- Environmental Services (EVS) Report (Quarterly: Jan, Apr, Jul, Oct) – Ms. Heinzelmann provided the report for the quarter.
- Environment of Care (Facilities) Report (Quarterly: Feb, May, Aug, Nov) - no discussion.

Laboratory Services:

- Report (Quarterly: Mar, Jun, Sept, Dec) – no discussion.
- **Significant Areas/Key Events occurring at the Psychiatric Health Facility (PHF) such as patient care** (monthly) – Ms. Heinzelmann reports that secondary QAPI indicators will be reported at the next meeting.

Action: Ms. Topliffe made a motion to acknowledge that the report was received. Ms. Pell seconded. No objections. Motion carried.

4. Staff will provide a report on the following Compliance:

- Staff Credentialing/Privileging: Dr. Behrendtsen reports that the PHF’s Medical Practice Committee (MPC) has reviewed the credentials of the staff members identified below, and recommends that the PHF Governing Board accept the MPC’s recommendation to credential and approve the medical staff’s privileges at the PHF:

Micah Hoffman, M.D; Jonathan Terry, D.O; Michael Bolton, M.D; Brian McKinney, M.D;
Mottsin Thomas, M.D and Joshua Flatow, M.D.

Action: Ms. Topliffe made a motion to approve the credentialing and privileges of candidates listed above. Sofia Encarnacion, M.D and Sunspreet Singh, M.D will be continued to next meeting. Supervisor Lavagnino seconded. No objections. Motion carried.

5. Budget Development - Discussion only.

Action: No action.

6. Policy Revisions as Needed on Existing Policies - None for this agenda.

Action: No action.

7. Review of Future Meeting Agenda Items - direction to staff to include monthly and quarterly reports due in May.

8. Adjournment – 3:36 pm. Next Meeting Date: May 24, 2017

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