



SANTA BARBARA COUNTY
DEPARTMENT OF
Behavioral Wellness
A System of Care and Recovery

Psychiatric Health Facility (PHF) Governing Board Meeting
Wednesday May 24, 2017
3:00 PM – 4:00 PM
PHD Auditorium
300 N San Antonio Rd, Santa Barbara

AGENDA

PHF Governing Board Members:

Supervisor Lavagnino, Santa Barbara County Board of Supervisors, 5th District
Supervisor Janet Wolf, Santa Barbara County Board of Supervisors, 2nd District, Alternate
Vincent Wasilewski, Chief Deputy for Custody Operations, Sheriff’s Department
Terri- Maus-Nisich, Assistant CEO, Health and Human Services
Carrie Topliffe, Interim Director of Public Health
Janette Pell, Director of General Services

Staff: Alice Gleghorn, PhD, PHF CEO; Ole Behrendtsen, MD, Interim PHF Medical Director; Deana Huddleston, Quality Care Management Manager; Gerardo Puga, PHF Program Director; Karen Campos, Administration, Office Professional Senior and **County Counsel**.

Facilitator: Terri Maus-Nisich, Assistant CEO, Health and Human Services

Persons desiring to address the meeting participants can complete and deliver to the staff the form which is available at the room entrance prior to the commencement of this comment period. This is an opportunity for members of the public to speak on items that are not on the agenda for today’s meeting. Public Comment will also be taken following each agenda section.

These are regular agenda items. Staff may, or may not have updates in each category at every meeting.

Important: GREY FONT = Quarterly Update – no report due this month.

AGENDA ITEM	PRESENTER
Roll Call	Karen Campos
General Public Comment	Public

<p>1. Welcome and Overview</p> <ul style="list-style-type: none"> • Introduction of Staff <p>Action: No action.</p>	<p>Terri Maus-Nisich</p> <p>Alice Gleghorn Ole Behrendtsen</p>
<p>2. Review and Approve Minutes of the PHF Governing Board Meeting listed below:</p> <ul style="list-style-type: none"> • April 26, 2017 (Exhibit 2a) <p>Action: Receive and Approve Meeting Minutes for the April 26, 2017 PHF Governing Board Meeting.</p>	<p>All</p>
<p>3. Staff will report on the following Quality Assessment and Performance Plan and Indicators (QAPI):</p> <ul style="list-style-type: none"> • QAPI April Revised Update (Exhibit 3a) • QAPI May Update (Exhibit 3b) Indicators that are highlighted in grey are reported to the PGB on a quarterly basis; therefore, no data is presented for the month of May 2017. <p>Over a few years, the PHF has worked to decrease the hours of restraint usage and the number of seclusion episodes. In FY16/17, the utilization rate has been very low, less than 1% per month for both seclusion and restraints. At this point, the PHF monitors monthly utilization to ensure that the rates do not increase.</p> <p><u>Compliance:</u></p> <ul style="list-style-type: none"> - Patient Complaints and Grievances (monthly) <p><u>Infection Prevention and Control:</u></p> <ul style="list-style-type: none"> - Report (Quarterly: January, April, July, October) <p><u>Patient Services, Care and Safety:</u></p> <ul style="list-style-type: none"> - Patient Injuries (monthly) - Adverse Outcomes in Patient Care (monthly) - Social Work Services (Quarterly: Feb, May, Aug, Nov) - Suicide Management, Treatment Planning, Consents, Nursing Services (Quarterly: Jan, Apr, Jul, Oct) - Restraint / Seclusion (Quarterly: Mar, Jun, Sept, Dec) <p><u>Medication Use/Pharmacy Services:</u></p> <ul style="list-style-type: none"> - Medication Error as result of Medication Unavailability (monthly) - Medication Error Rate/Adverse Drug Reactions /Polypharmacy/Timeliness of Medication Availability (Quarterly: Feb, May, Aug, Nov) 	<p>Deana Huddleston Gerardo Puga</p>

<p><u>Significant Adverse Outcomes:</u></p> <ul style="list-style-type: none"> - Report (monthly) <p><u>Food and Nutritional Services:</u></p> <ul style="list-style-type: none"> - Update on current contract for food provider (Quarterly: Mar, Jun, Sept, Dec) <p><u>Physician and Allied Health Professionals Related Services:</u></p> <ul style="list-style-type: none"> - Report (Quarterly: Feb, May, Aug, Nov) <p><u>Environment/Facilities:</u></p> <ul style="list-style-type: none"> - Environmental Services(EVS) Report (Quarterly: Jan, Apr, Jul, Oct) - Environment of Care (Facilities) Report (Quarterly: Feb, May, Aug, Nov) <p><u>Laboratory Services:</u></p> <ul style="list-style-type: none"> - Report (Quarterly: Mar, Jun, Sept, Dec) <ul style="list-style-type: none"> • Significant Areas/Key Events occurring at the Psychiatric Health Facility (PHF) such as patient care (monthly) • Quality Assessment and Performance Improvement Indicators (Exhibit 3c) <ul style="list-style-type: none"> ○ Recommendation to omit secondary indicators highlighted <p>Action: Receive report and approve the secondary indicators highlighted in exhibit 3c to be omitted from the QAPI complete list as recommended</p>	<p>Alice Gleghorn Gerardo Puga</p> <p>Deana Huddleston Gerardo Puga</p>
<p>4. Staff will provide a report on the following Compliance: (Exhibit 4a)</p> <p>Staff Credentialing/Privileging. The PHF’s Medical Practice Committee (MPC) has reviewed the credentials of the staff members identified below, and recommends that the PHF Governing Board accept the MPC’s recommendation to credential and approve the medical staff’s privileges at the PHF:</p> <p>Sofia Encarnacion, M.D; Gillian Friedman, MD; Qyana Griffith, MD</p> <p>Action: Approve credentialing of candidates and approve staff privileges listed above</p>	<p>Ole Behrendtsen</p>
<p>5. Budget Development</p> <ul style="list-style-type: none"> • Discussion regarding projected costs for County General Services to conduct an initial study to determine the cost of renovating the PHF restrooms 	<p>Alice Gleghorn</p>

<p>Action: Recommend to the Board of Supervisors approval of a Behavioral Wellness budget adjustment in the amount of approximately \$9,000.00 to allow General Services to initiate and complete the study to determine the cost of renovating the PHF restrooms.</p>	
<p>6. Policy Revisions</p> <ul style="list-style-type: none"> • Consider recommendations of the PHF MPC to approve new policies and revisions to existing policies or other items listed below: <p>New</p> <ul style="list-style-type: none"> • Employee Health and Infection Control Policy • Environmental/Janitorial Services • Medical Waste Management – Biohazardous and Sharps Waste • Linen/Laundry Policy • Infection Control Physical Environment <p>Revised</p> <ul style="list-style-type: none"> • Seclusion and Restraint <ul style="list-style-type: none"> • Consider recommendations of the PHF MPC to rescind and permanently remove (archive) the policies listed below, which are no longer in use or no longer relevant to PHF operations: <p>Recommended for Archive</p> <ul style="list-style-type: none"> • Infection Control Practitioner • Wound Care Protocol • Infection Control Surveillance Program • Collection of Laboratory Specimens <p>Action: Approval of new and revised polices presented above. Approve recommendation to archive the above policies that are no longer in use</p>	<p>Marianne Barrinuevo</p>
<p>7. Review of Future Meeting Agenda Items Provide direction to Staff regarding items to add for the next PHF Board meeting.</p>	<p>Terri Maus–Nisich</p>
<p>8. Adjournment Next Meeting Date: June 28, 2017</p>	<p>All</p>

Writings that are a public record under Government Code § 54957.5(a) and that relate to an agenda item for open session of a regular meeting of the PHF Governing Board and that are distributed to the majority of the members of the PHF Governing Board less than 72 hours prior to that meeting shall be available for public inspection at Santa Barbara County Clerk of the Board at 105 E. Anapamu Street, 4th Floor in Santa Barbara, and also on the Behavioral Wellness website at: www.countyofsb.org/behavioral-wellness

Further Information Regarding Meetings:

Meeting Procedures

Members of the public are encouraged to attend and testify before the meeting participants on any matter appearing on the agenda.

Correspondence to the PHF Governing Board regarding items appearing on the agenda should be directed to Karen Campos, Department of Behavioral Wellness, 315 Camino Del Remedio, Santa Barbara CA 93110.

The schedule of the PHF Governing Board, meeting agendas, supplemental hearing materials and minutes of the Board meetings are available on the Department of Behavioral Wellness website at www.countyofsb.org/behavioral-wellness

Disability Access

The location for this meeting is the Santa Barbara County Administration Building located at 300 N San Antonio Rd, Santa Barbara, CA. The meeting room is wheelchair accessible. Accessible public parking is available.

American Sign Language interpreters, Spanish language interpretation and sound enhancement equipment may be arranged by contacting the Clerk of the Board of Supervisors by 4:00 p.m. three days prior to the meeting date. For information about these services please contact the Clerk of the Board at (805) 568-2240.
