



Section	Psychiatric Health Facility (PHF)	Effective:
Sub-section		
Policy	Environmental/ Janitorial Services	Last Revised:
Policy #		
Director's Approval	_____	Date 3-17
	Alice Gleghorn, PhD	
PHF Medical Director's Approval	_____	Date
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Supersedes:	Infection Control Committee Approved Date:	Audit Date:

1. PURPOSE/SCOPE

- 1.1. To describe essential Infection Prevention and Control Guidelines to be employed **in addition** to the Contracted Janitorial Service Policies and Procedures. Thorough and effective cleaning and disinfection of the environment must be done to prevent the environment from becoming a reservoir of pathogens. This policy describes infection prevention measures to be taken by the Contracted Environmental Services / Janitorial Contractor.

2. DEFINITIONS

The following terms are limited to the purposes of this policy:

- 2.1 Contact time: Time a disinfectant is in direct contact with the surface or item to be disinfected.
- 2.2 Cleaning: Removal, usually with detergent and water or enzyme cleaner and water of adherent visible soil, blood protein substances, microorganisms and other debris **from** surfaces by a manual or mechanical process that prepares the items for safe handling and/or further decontamination.
- 2.3. Detergent: a cleaning agent with no antimicrobial claims on the label.
- 2.4. Disinfection: Chemical destruction of pathogenic organisms.
- 2.5. Disinfectant: a chemical agent that kills pathogenic organisms.

3. POLICY

The Contracted Janitorial Service will clean the Santa Barbara Psychiatric Health Facility in accordance with national standards of practice in addition to federal, state and local regulation. Guidelines and recommendations set forth by the Centers for Disease Control

CDC), Association for Professionals in Infection Prevention (APIC) and the Association for the Healthcare Environment (AHE) are incorporated into cleaning and disinfection practices.

4. **PROCEDURE**

- 4.1 Cleaning and disinfection agents used will be approved by the Infection Control Committee/Medical Practice Committee and the Infection Preventionist.
- 4.2 The Infection Preventionist and the Medical Practice Committee will review the Contracted Janitorial Service Policies and Procedures.
- 4.3 Janitorial Services will be responsible for cleaning the floors and chairs of **all parts** of the patient care area and the lobby. This includes the kitchen pantry and dining room, the medication room, the hearing room, the art room and the laundry room.

1. Frequency of cleaning:

- a. Floors will be cleaned daily, when visibly soiled or more often if necessary.
- b. Floors will be stripped and cleaned quarterly or more often if necessary.
- c. In the event of an outbreak, cleaning and disinfection may have to be done more frequently.

2. Mop heads, buckets and dusters:

- a. Mop heads and dusters must be changed every three (3) rooms or more often if visibly soiled.
- b. Only clean mop heads may be dipped into the disinfectant solution. Do not re-dip into the solution.
- c. Isolation Room: Mop head and duster are only used for that room. Bucket and disinfectant solution are changed after cleaning the room.
- d. Cleaning and disinfection process:
- e. Mopping and dusting will be done from least clean area to the most contaminated area.
- f. Handles and poles for mops and dusters must be cleaned and wiped with disinfectant solution after use.
- g. Carts must be cleaned and dried after use.

3. Contact Time:

- a. The contact time stated by the manufacturer will be used.

ASSISTANCE

REFERENCE

Centers for Disease Control (CDC) Guidelines for Environmental Infection Control in Healthcare Facilities.

Association for Professionals in Infection Prevention and Epidemiology (APIC) . Environmental Services.

Centers for Medicare Services: Conditions of Participation 42 CFR Part 482

California Code of Regulations: Title 22, Division 5, Chapter 9

Occupational Safety and Health Administration (OSHA) Bloodborne Pathogen Standard (29 CFR Section 1910.1030).

Association for Healthcare Environment: Practice Guidance for Healthcare Environmental Cleaning

ATTACHMENTS

RELATED POLICIES

REVISION RECORD

DATE	VERSION	REVISION DESCRIPTION

Culturally and Linguistically Competent Policies

The Department of Behavioral Wellness is committed to the tenets of cultural competency and understands that culturally and linguistically appropriate services are respectful of and responsive to the health beliefs, practices and needs of diverse individuals. All policies and procedures are intended to reflect the integration of diversity and cultural literacy throughout the Department. To the fullest extent possible, information, services and treatments will be provided (in verbal and/or written form) in the individual’s preferred language or mode of communication (i.e. assistive devices for blind/deaf).