

# Board Inquiry Form

Inquiry Number: 31

Board Member	
Carbajal	
Wolf	
Farr	
Adam	X
Lavagnino	

Department: Proprietary Funds  
Date: June 11, 2013  
Page(s) of Budget Book: C-27

## Request/Question:

Please explain why all Non-Major Proprietary Funds (Vehicle ISF, Utilities ISF, etc.) seem to have been spent down? Are all of these funds restricted or committed?

Response Prepared by: Jette Christiansson, CEO Business Manager

## Response:

### **Risk Management Funds – Restricted, -\$3.3 million change to fund balance**

The main component of the reduction to the Risk Management Fund is caused by Workers' Compensation.

Fund 1911 Workers' Compensation: -\$2.0 million. The reduction to this fund is based on increasing actuarially determined liabilities that are being funded over six years.

Fund 1912 General Liability: -\$0.8 million. This program has benefited from a surplus in fund balance which has been used to reduce premiums assessed to the departments.

### **General Services Funds:**

Fund 1900 Vehicle Operations – Restricted, -\$2.4 million. The draw on fund balance is budgeted to be used for purchase of capital assets - vehicles. The fund balance is restricted to use by the fund.

Fund 1919 Communications – Restricted, -\$1.9 million. The draw on fund balance is budgeted to be used for purchase of capital assets – Voice Over Internet Protocol purchases. The fund balance is restricted to use by the fund.

Fund 1915 Data Processing – Restricted, -\$1.7 million. The draw on fund balance is budgeted to be used for purchase of capital assets – network and infrastructure purchases. The fund balance is restricted to use by the fund.

Fund 1920 Utilities – Restricted, -\$0.3 million. The draw on fund balance is due to a timing difference between debt payment and rebate receipt. The fund balance is restricted to use by the fund.