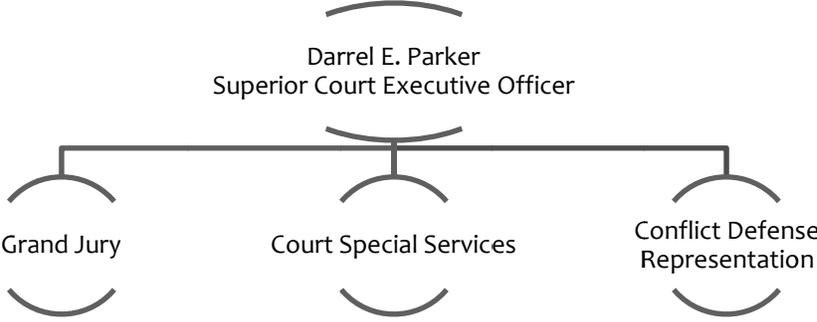


Court Special Services



BUDGET & FULL-TIME EQUIVALENTS SUMMARY & BUDGET PROGRAMS CHART

Operating	\$ 15,378,930
Capital	\$ 11,400
FTEs	-



Court Special Services

Department

MISSION STATEMENT

Court Special Services supports the Court's mission to resolve disputes arising under the law in a fair, accessible, effective, and efficient manner, and to interpret and apply the law consistently, impartially, and independently to protect the rights and liberties guaranteed by the Constitutions of California and the United States.

DEPARTMENT DESCRIPTION

With the passage of the Lockyer-Isenberg Trial Court Funding Act of 1997 (AB 233), the primary responsibility for funding Court operations shifted from the County to the State. As a result of this shift, the County is required to make a Maintenance of Effort (MOE) financial contribution to the State for court funding, which is fixed by statute and determined using the County's Fiscal Year (FY) 1994-95 base year expenditures. Along with the shift of financial responsibility, most of the Court's operating budget also shifted to the State. The budget presented here for Court Special Services includes the County's obligation for funding the annual MOE contribution to the State of approximately \$10.4 million. This contribution is comprised of \$8.5 million in General Fund and approximately \$2.0 million from County's share of Fees, Fines & Penalties.

Court Special Services are budgeted in three Programs: Grand Jury, Court Special Services, and Conflict Defense. The Grand Jury is comprised of both the Civil and Criminal Grand Jury programs. Court Special Services are comprised of Pretrial Services, Enhanced Collections, Court Administered Dispute Resolution (CADRe), Juvenile Justice Commission/Delinquency Prevention Commission, and Small Claims Advisory programs. Conflict Defense is comprised of Alternate Public Defender/Conflict Defense Services.

HIGHLIGHTS OF 2015-17 OBJECTIVES

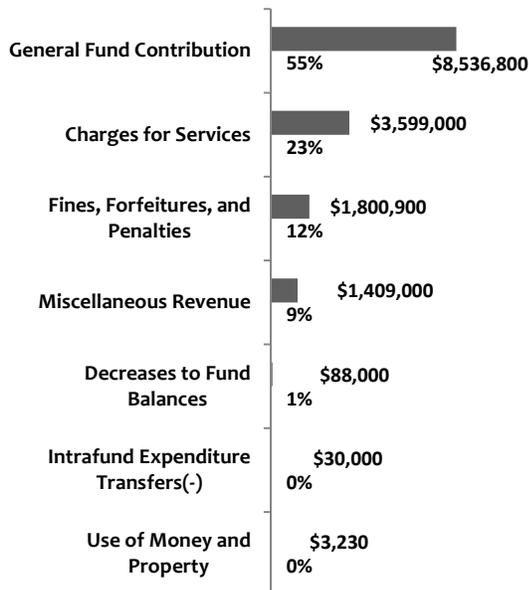
- **Grand Jury:** The Santa Barbara County Grand Jury will continue its major role of: government oversight; investigation into citizen complaints; and determination of whether evidence presented by the District Attorney is of a sufficient nature to warrant a person to stand trial in court when a Criminal Grand Jury is impaneled.
- **Pretrial Services:** Begin using the Virginia Pretrial Risk Assessment Instrument (VPRAI) to determine arrestee's probability of appearing at the next scheduled hearing and likelihood of reoffending if released on their own recognizance. The Department will explore additional possibilities for supervised pretrial release through partnerships with Probation and the Sheriff's Department in employing electronic monitoring, alcohol monitoring, GPS Tracking, Home Visitation, and substance abuse testing.
- **Enhanced Collections:** The Enhanced Collections Unit will investigate using a new Interactive Voice Response (IVR) system that will interact with the Court's new case management system to enable better collection methods for the County and Court.
- **Conflict Defense:** Continue to protect the rights and liberties guaranteed by the Constitutions of California and the United States by providing defense of indigent defendants when the Public Defender has declared there is a conflict of interest.

Court Special Services

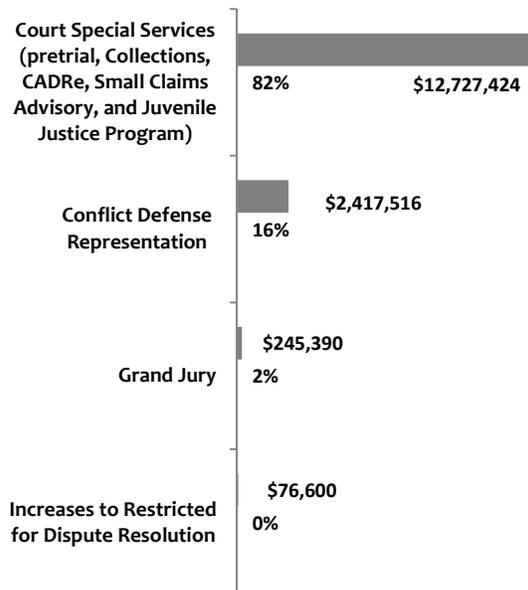
Department

RECOMMENDED SOURCES & USES OF FUNDS

Source of Funds - \$15,466,930



Use of Funds - \$15,466,930



STAFFING TREND

Court Special Services Department has no County Employees. All positions are Superior Court Employees.

Court Special Services

Department

BUDGET OVERVIEW

Staffing Detail By Budget Program	2013-14 Actual	2014-15 Adopted	Change from FY14-15 Ado to FY15-16 Rec	2015-16 Recommended	2016-17 Proposed
Budget By Budget Program					
Grand Jury	\$ 186,107	\$ 230,188	\$ 3,802	\$ 233,990	\$ 229,790
Court Special Services	12,747,987	12,748,677	(21,253)	12,727,424	12,681,024
Conflict Defense Representation	2,332,470	2,264,735	152,781	2,417,516	2,409,516
Total	<u>\$ 15,266,564</u>	<u>\$ 15,243,600</u>	<u>\$ 135,330</u>	<u>\$ 15,378,930</u>	<u>\$ 15,320,330</u>
Budget By Categories of Expenditures					
Services and Supplies	\$ 4,791,086	\$ 4,900,734	\$ 137,172	\$ 5,037,906	\$ 4,980,306
Other Charges	10,475,478	10,342,866	(1,842)	10,341,024	10,340,024
Total Operating Expenditures	15,266,564	15,243,600	135,330	15,378,930	15,320,330
Capital Assets	-	-	11,400	11,400	-
Increases to Fund Balances	1,001,945	76,600	-	76,600	76,600
Total	<u>\$ 16,268,509</u>	<u>\$ 15,320,200</u>	<u>\$ 146,730</u>	<u>\$ 15,466,930</u>	<u>\$ 15,396,930</u>
Budget By Categories of Revenues					
Fines, Forfeitures, and Penalties	\$ 2,529,429	\$ 1,789,400	\$ 11,500	\$ 1,800,900	\$ 1,800,900
Use of Money and Property	245,845	3,000	230	3,230	3,230
Charges for Services	3,612,820	3,627,000	(28,000)	3,599,000	3,529,000
Miscellaneous Revenue	1,312,597	1,246,000	(70,346)	1,175,654	1,409,000
Total Operating Revenues	7,700,690	6,665,400	(86,616)	6,578,784	6,742,130
Intrafund Expenditure Transfers (-)	28,583	30,000	-	30,000	30,000
Decreases to Fund Balances	122	88,000	233,346	321,346	88,000
General Fund Contribution	8,536,800	8,536,800	-	8,536,800	8,536,800
Fund Balance Impact (-)	2,314	-	-	-	-
Total	<u>\$ 16,268,509</u>	<u>\$ 15,320,200</u>	<u>\$ 146,730</u>	<u>\$ 15,466,930</u>	<u>\$ 15,396,930</u>

Court Special Services

Department

CHANGES & OPERATIONAL IMPACT: 2014-15 ADOPTED TO 2015-16 RECOMMENDED

Staffing

- Not applicable as employees in this Department are employed by the Court.

Expenditures

- Net increase of \$146,730 primarily due to:
 - +\$137,172 increase in Services and Supplies due to an increase in Court Attorney Fees for court appointed attorneys of indigent defendants.
 - +\$11,400 increase in Capital Assets for the installation of video conferencing for the Civil Grand Jury.
 - -\$1,842 decrease in Other Charges due to decreases in county provided services such as information technology, telephone expense, and reprographics.

These changes result in recommended operating expenditures of \$15,378,930, non-operating expenditures of \$88,000, resulting in total expenditures of \$15,466,930. Non-operating expenditures primarily include capital assets, transfers, and increases in fund balances.

Revenues

- Net operating revenue increase of \$146,730 primarily due to:
 - +\$163,000 increase in Miscellaneous Revenue due to an increase to State reimbursements.
 - +\$11,500 increase in Fines and Forfeitures due more traffic citations being written and paid.
 - +\$230 increase to Use of Money and Property due to an increase in interest income.
 - -\$28,000 decrease in Charges for Services due to a decrease in bank charges.
 - +\$230 increase to Use of Money and Property due to an increase in interest income.

These changes result in recommended operating revenues of \$6,578,784, non-operating revenues of \$8,598,946, resulting in total revenues of \$15,466,930. Non-operating revenues primarily include General Fund Contribution (\$8,536,800), intrafund transfers from probation (\$30,000), Decrease to Fund Balance (\$233,300) and Dispute Resolution (\$88,000).

CHANGES & OPERATIONAL IMPACT: 2015-16 RECOMMENDED TO 2016-17 PROPOSED

No significant changes.

RELATED LINKS

For more information on the Court's Office and the County Grand Jury, please refer to the websites at www.sbcourts.org and www.sbcgi.org

For more information on the Court Administered Dispute Resolution (CADRe) Program, please refer to the websites at www.sbcourts.org and www.sbcadre.org.

Court Special Services

Department

PERFORMANCE MEASURES

Description	FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Estimated Actual	FY 2015-16 Recommend	FY 2016-17 Proposed
Grand Jury					
Investigate all detention facilities throughout the county	94% 15/16	100% 16/16	94% 16/17	100% 17/17	100% 17/17
Court Special Services					
Percent and amount of non-warrant bookings reviewed within 48 hours for probable cause.	100% 3,061	100% 3,362	100% 3,212	100% 3,200	100% 3,200
Percent and amount of detainees eligible for release on their own recognizance/reduced bail interviewed within 24 hours of being booked into jail to reduce overcrowding. Based on number of bookings.	100% 15,730	100% 16,528	100% 17,476	100% 17,500	100% 17,500
Percent and amount of detainees released on their own recognizance/reduced bail that fail to appear in court.	0.5% 3/547	2% 11/558	2% 12/616	2% 12/600	2% 12/600
Percent and amount of qualified cases resolved through alternative dispute resolution process.	64% 224/352	69% 225/326	71% 297/418	70% 293/418	70% 293/418
Conflict Defense Representation within Contract					
Number of cases represented-Adult	1,402	1,506	1,611	1,724	1,845
Number of cases represented-Juvenile	357	372	387	402	418

Court Special Services



Court Special Services

Program

GRAND JURY

The Civil Grand Jury is a watchdog agency overseeing government agencies, cities, and special districts throughout Santa Barbara County. Made up of volunteers from the County's five supervisorial districts, the Civil Grand Jury may investigate, evaluate and make recommendations to any city, county or special district agency, which receives county funds. They are required to inspect County and city jails and detention facilities and review County financial accounts and records.

In FY 14-15 the Court sought to balance representation on the Civil Grand Jury to include a greater number of north county residents. Through increased radio advertising and concerted efforts with government partners, a greater balance was achieved. Several north county meeting locations were identified and the Civil Grand Jury ultimately selected the Solvang Courthouse to serve as the location for one of its monthly meetings.

The Criminal Grand Jury consists of 19 members and a designated number of alternates. The Criminal Grand Jury is selected at random from the petit jury list to ensure that a reasonable representative cross-section of the entire county is eligible for this jury service. All persons qualified for Criminal Grand Jury service have an obligation to serve when summoned.

The Criminal Grand Jury hears evidence brought by the District Attorney's Office to the direction of the Presiding Judge and the Jury Commissioner to determine on the basis of the evidence whether a crime has been committed and whether a certain person should be charged with a crime and required to stand trial in the Superior Court. Specifically, the Criminal Grand Jury must decide if there is a strong suspicion the individual committed the crime alleged.

Staffing

There are no County employees for this budget program.

Revenue & Expenditures

Budget By Categories of Expenditures	2013-14 Actual	2014-15 Adopted	Change from FY14-15 Ado to FY15-16 Rec	2015-16 Recommended	2016-17 Proposed
Services and Supplies	\$ 183,444	\$ 226,784	\$ 3,306	\$ 230,090	\$ 226,890
Other Charges	2,664	3,404	496	3,900	2,900
Total Operating Expenditures	186,107	230,188	3,802	233,990	229,790
Capital Assets	-	-	11,400	11,400	-
Increases to Fund Balances	2,314	-	-	-	-
Total Expenditures	\$ 188,421	\$ 230,188	\$ 15,202	\$ 245,390	\$ 229,790

* Please note that departments are not required to balance their budget at the program level.

2014-15 Anticipated Accomplishments

The Civil Grand Jury continues to investigate various governmental entities within Santa Barbara County in addition to their inspection of county detention facilities. The Civil Grand Jury and the Court are seeking to introduce video conferencing between the Solvang Courthouse and the Civil Grand Jury meeting room in Santa Barbara to reduce the costs of travel between locations, make attendance more convenient for a greater number of county residents willing to serve as a grand juror, and increase efficiencies.

Court Special Services

Program

GRAND JURY (CONT'D)

2015-17 Objectives

Functions of the Civil and Criminal Grand Jury

The Santa Barbara County Grand Jury will continue its three predominant functions:

- Government oversight;
- Investigation into citizen complaints;
- Determination of whether evidence presented by the district attorney is of a sufficient nature to warrant a person to stand trial in court when a Criminal Grand Jury is impaneled.

Court Special Services

Program

COURT SPECIAL SERVICES

Pretrial Services

The Pretrial Services Division of the Court Special Services is responsible for determining eligibility for a pretrial detainee's release on their own recognizance or an appropriate adjustment of bail given the offenses charged. In recent years, courts throughout the United States have been relying upon more evidence based risk assessment instruments to assist own recognizance officers in evaluating a defendant's risk of reoffending if released on their own recognizance or the likelihood that they will appear in court as ordered and promised. The Santa Barbara Superior Court Pretrial Services Division has been evaluating the Virginia Pretrial Risk Assessment Instrument (VPRAI) to determine its efficacy if used in Santa Barbara County. It is anticipated that the VPRAI will be employed in the coming fiscal year which will have a positive impact on the jail population.

In that process, Pretrial Services has begun cataloging and standardizing practices and procedures in determining eligibility in both ends of the county. Increased use of standardized forms of supervised pretrial release may ease the pressures of jail overcrowding.

Enhanced Collection Unit

In compliance with California Penal Code section 1463.010, Santa Barbara's County and Court maintain a collection program to provide prompt, efficient, and effective imposition and collection of court-ordered fees, fines, forfeitures, penalties, restitution, and assessments. The Collection Unit serves the public by providing assistance for those paying debt owed to the Court by setting up payment plans, mailing out payment reminders, allowing acceptance of payment via the phone, over the web, and in person. The Collection Unit works directly with the DMV, FTB, and Alliance One to ensure the best and timely methods of collecting delinquent debt.

Alternative Dispute Resolution

Santa Barbara County offers a variety of Alternative Dispute Resolution (ADR) mechanisms. These programs coordinate and provide ADR resources to serve parties engaged in a wide range of civil and other disputes. ADR programs offer litigants a variety of problem solving approaches as an alternative to a court trial or even filing a court case, and have proven to save time, money, increase participant control over the outcome, preserve relationships and increase participant satisfaction. Some programs are provided at the referral of a judge after a court case has been filed or at the option of the parties. Others are aimed to assist residents in resolving their disputes prior to filing a court case.

Staffing

There are no County employees for this budget program.

Court Special Services

Program

COURT SPECIAL SERVICES (CONT'D)

Revenue & Expenditures

Budget By Categories of Expenditures	2013-14 Actual	2014-15 Adopted	Change from FY14-15 Ado to FY15-16 Rec	2015-16 Recommended	2016-17 Proposed
Services and Supplies	\$ 2,275,173	\$ 2,409,215	\$ (18,915)	\$ 2,390,300	\$ 2,343,900
Other Charges	10,472,814	10,339,462	(2,338)	10,337,124	10,337,124
Total Operating Expenditures	12,747,987	12,748,677	(21,253)	12,727,424	12,681,024
Increases to Fund Balances	999,631	76,600	-	76,600	76,600
Total Expenditures	<u>\$ 13,747,618</u>	<u>\$ 12,825,277</u>	<u>\$ (21,253)</u>	<u>\$ 12,804,024</u>	<u>\$ 12,757,624</u>
Budget By Categories of Revenues					
Fines, Forfeitures, and Penalties	2,529,429	1,789,400	11,500	1,800,900	1,800,900
Use of Money and Property	245,845	3,000	230	3,230	3,230
Charges for Services	3,612,820	3,627,000	(28,000)	3,599,000	3,529,000
Miscellaneous Revenue	1,312,597	1,246,000	(70,346)	1,175,654	1,409,000
Total Operating Revenues	7,700,690	6,665,400	(86,616)	6,578,784	6,742,130
Intrafund Expenditure Transfers (-)	28,583	30,000	-	30,000	30,000
Decreases to Fund Balances	122	88,000	233,346	321,346	88,000
General Fund Contribution	8,536,800	8,536,800	-	8,536,800	8,536,800
Total Revenues	<u>\$ 16,266,195</u>	<u>\$ 15,320,200</u>	<u>\$ 146,730</u>	<u>\$ 15,466,930</u>	<u>\$ 15,396,930</u>

* Please note that departments are not required to balance their budget at the program level.

Court Special Services

Program

COURT SPECIAL SERVICES (CONT'D)

2014-15 Anticipated Accomplishments

Pretrial Services

- Complete evaluation of the VPRAI and initiate calibration of the instrument for possible use in Santa Barbara County.
- Complete review of differences in practices and procedures between the two units of the pretrial services division and standardize where appropriate.
- Work with jail and transportation staff in ensuring that arrestees are provided equal opportunity to be interviewed for potential pretrial release in a timely manner.

Enhanced Collection Unit

The County and Court continue to improve its process for collecting delinquent fees and fines utilizing the Enhanced Collections Unit. In FY 2014-15 the Enhanced Collections Unit is anticipating the collection of \$6.4 million. In addition, through the use of outside collection agencies, such as the Franchise Tax Board Court Ordered Debt Program and Alliance One, it is, anticipated that a combined total of \$8.8 million in delinquent revenues will be collected by the Unit.

The Court has developed a cost recovery process where the County implemented PC 1463.007, which state in part "...a comprehensive collection program may deduct the costs of operating that program, excluding capital expenditures, from any revenues collected under that program". The program reimbursement revenue from the State for FY 2014-15 is estimated at \$1.1 million. This revenue is reported in Miscellaneous Revenue.

2015-17 Objectives

Pretrial Services

- Begin using calibrated VPRAI in determining arrestee's probability of appearing at the next scheduled hearing and likelihood of reoffending if released on their own recognizance.
- Consolidate supervision of different pretrial units under one senior pretrial services supervisor.
- Standardize practices, procedures, and opportunities for pretrial release countywide.
- Explore additional possibilities for supervised pretrial release through partnerships with Probation and the Sheriff's Department in employing electronic monitoring, alcohol monitoring, GPS tracking, home visitation, and substance abuse testing.

Enhanced Collections

Court Special Services will begin the development of a written Memorandum of Understanding (MOU) with the County that implements and enhances the collection of court-ordered debt and other monies owed under a court order.

The Enhanced Collection Unit is looking into the cost and benefits of a new Interactive Voice Response (IVR) system that will interact with the Court's new case management system to enable better collection methods for the County and Court. The former IVR system is no longer supported by the vendor and is not functioning properly.

Court Special Services

Program

CONFLICT DEFENSE REPRESENTATION

The County is required to pay for indigent defense expenses under Penal Code Section 987.2. The Court administers this contract for the County for those defendants where the Public Defender has declared that a conflict of interest has arisen legally preventing the Public Defender from representing the defendant. In order to fix costs the Court negotiates on behalf of the County with a qualified team of criminal defense attorneys to represent defendants in those instances where the Public Defender has declared a conflict. Up to five defendants on a case will be represented by the qualified team under the terms of the contract. If there are more defendants in a case than can be covered by representation of the Public Defender and the five attorneys under the contract, independent attorneys are appointed at an agreed upon rate outside of the contract.

A recent increase in multiple defendant cases coupled with an increase in the number of cases proceeding to trial has affected the cost of representing indigent defendants. Additionally, increased investigative costs associated with egregious offenses and gang related activity have affected the Court Special Service's budget.

Staffing

There are no County employees for this budget program.

Revenue & Expenditures

Budget By Categories of Expenditures	2013-14 Actual	2014-15 Adopted	Change from FY14-15 Ado to FY15-16 Rec	2015-16 Recommended	2016-17 Proposed
Services and Supplies	\$ 2,332,470	\$ 2,264,735	\$ 152,781	\$ 2,417,516	\$ 2,409,516
Total Operating Expenditures	2,332,470	2,264,735	152,781	2,417,516	2,409,516
Total Expenditures	\$ 2,332,470	\$ 2,264,735	\$ 152,781	\$ 2,417,516	\$ 2,409,516

* Please note that departments are not required to balance their budget at the program level.

2014-15 Anticipated Accomplishments

The Court effectively negotiated a two-year contract for indigent defense representation in both the North and South County. The contracts include an opportunity for an additional one year extension by mutual agreement. The contracts reflect an increase of 4% countywide over the last contract.

Additional qualified attorneys have been added to the contract to provide succession planning and consistent representation in Santa Barbara.

2015-17 Objectives

- Monitor investigative costs more closely to ensure consistency in approval of payment and recommend caps on the authorized expenditures.
- Establish guidelines for various investigative expenses and expert witnesses by reviewing other counties' practices.