

# Treasurer – Tax Collector – Public Adm.

**HARRY E. HAGEN, CPA**  
 TREASURER TAX COLLECTOR  
 COUNTY OF SANTA BARBARA  
 Federal Tax ID #95-0002833

P.O. BOX 579  
 SANTA BARBARA, CA 93102-0579  
 (805) 568-2920 SANTA BARBARA  
 (805) 344-8130 SANTA MARIA

**SECURED 2014-2015**  
**PROPERTY TAX STATEMENT**  
 FOR FISCAL YEAR JULY 1, 2014 TO JUNE 30, 2015  
 CORTAC SUBSCRIBER BILL NUMBER

ASSESSOR ON (JANUARY 1, 2014)

PARCEL NUMBER: 013-345-067      PUBLIC, JOHN Q.      ASSESSED VALUE: 20141001234

ADDRESS OF PROPERTY: 12345 MAIN ST, SANTA BARBARA, CA 93111

CSC10088 5-DIGIT 93111  
 7909022777 00.0047 0218 20975/1 012-345-067

PUBLIC, JOHN Q.  
 PUBLIC, JANE  
 12345 MAIN ST  
 SANTA BARBARA, CA 93111

LAND/MINERAL RIGHTS	361,530
IMPROVEMENTS	379,605
PERSONAL PROPERTY	0
GROSS TOTAL	741,135
HOMEOWNER'S EXEMPTION	7,800
OTHER EXEMPTION	0
NET TOTAL	734,335

TAX AMOUNTS	
BASIC PROPERTY TAX	7,646.68
SPECIAL DISTRICTS	0.00
FIXED CHARGES	581.54
TOTAL TAX	8,228.22

TAX RATE AREA	TAX RATE PERCENT	DELINQUENT PRIOR YEAR TAXES	FIRST INSTALLMENT	SECOND INSTALLMENT	TOTAL DUE
066004	1.04159	NONE	4,114.11	4,114.11	8,228.22

DELINQUENT PRIOR YEAR TAXES: NONE  
 DUE NOV. 1, 2014 DELINQUENT AFTER DEC. 05, 2014  
 DUE FEB. 1, 2015 DELINQUENT AFTER APRIL 10, 2015

## TREASURER-TAX COLLECTOR



PUBLIC ADMINISTRATION



VETERANS SERVICES

## BUDGET & FULL-TIME EQUIVALENTS SUMMARY & BUDGET PROGRAMS CHART

Operating      \$ 7,448,001  
 Capital         \$ 468,487  
 FTEs             44.0

Harry E. Hagen, CPA, CPFO, ACPFIM, CFIP  
 Treasurer-Tax Collector-Public Administrator

Administration & Support

Treasury

Tax & Collections

Public Assistance

# Treasurer – Tax Collector – Public Adm.

## Department

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### **MISSION STATEMENT**

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Our mission is to bill and collect all property taxation, and process all payments; to provide banking services; to invest revenue received by the County, schools, and special districts; and to administer the County's debt program, deferred compensation plan, decedents' estates, public conservatorships, and veterans' services.

### **DEPARTMENT DESCRIPTION**

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The budget programs of the Treasurer-Tax Collector-Public Administrator Department (TTCPA) are Administration & Support, Treasury, Tax & Collections, and Public Assistance. The TTCPA has staff that provides services in Santa Barbara, Santa Maria, and Lompoc.

The focus of the TTCPA is the continuation and enhancement of the following broad range of services:

- Property tax billing and collection,
- Banking services for County departments, schools, and special districts,
- Investing public funds with goals of preservation of public agency funds, protection of capital, maintenance of sufficient cash flow to meet daily warrant demands and earning a market rate of return at minimum risk,
- Administering the County's debt program,
- Administering the County's deferred compensation plan,
- Administering decedent estates and conservatorships, and
- Assisting County veterans in obtaining state and federal benefits.

### **HIGHLIGHTS OF 2016-18 OBJECTIVES**

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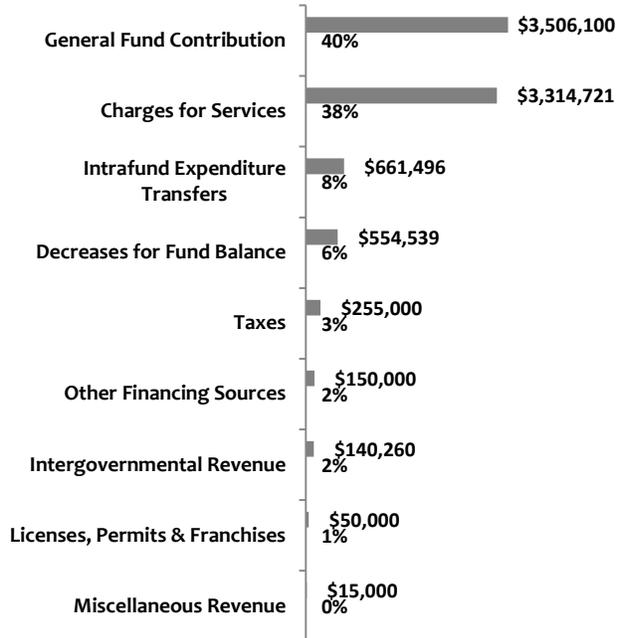
- Working closely with the Auditor-Controller's office the TTCPA will complete the roll-out of the new property tax system during its second year of go-live. It will take a significantly longer period for full system implementation to maximize the efficiencies and outcomes of the new system.

# Treasurer – Tax Collector – Public Adm.

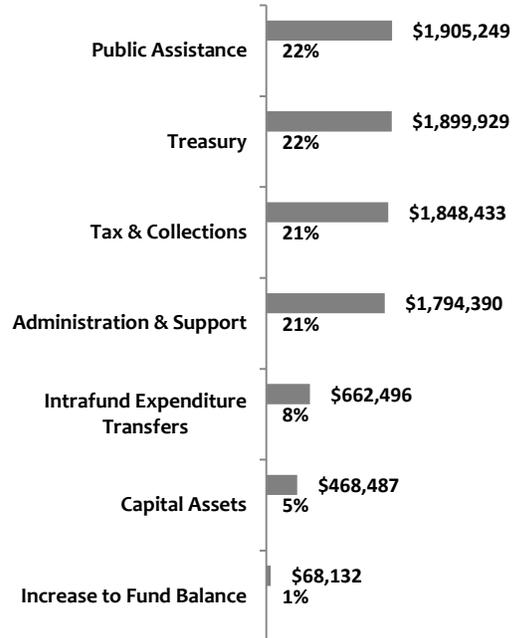
## Department

### RECOMMENDED SOURCES & USES OF FUNDS

#### Source of Funds - \$8,647,116

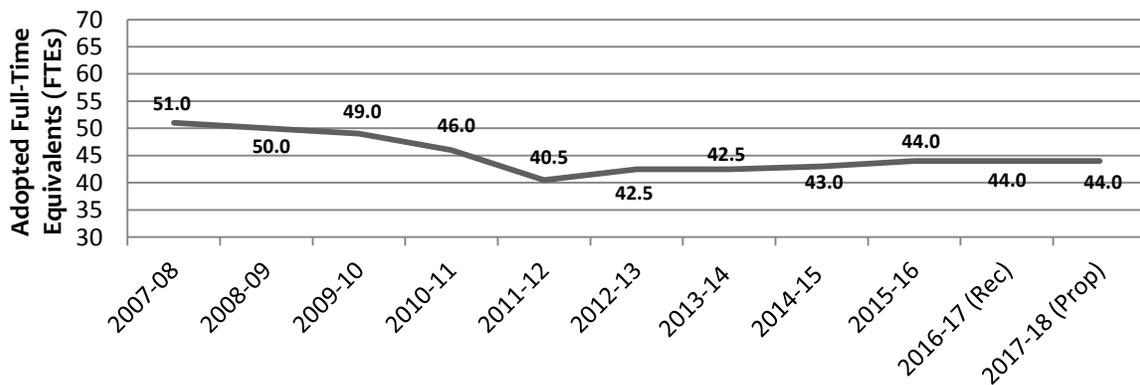


#### Use of Funds - \$8,647,116



### STAFFING TREND

The staffing trend values will differ from prior year budget books in order to show amounts without the impact of any vacancy factors.



# Treasurer – Tax Collector – Public Adm.

## Department

### BUDGET OVERVIEW

Staffing Detail By Budget Program	2014-15 Actual	2015-16 Adopted	Change from FY15-16 Ado to FY16-17 Rec	2016-17 Recommended	2017-18 Proposed
Administration & Support	5.95	7.30	1.76	9.06	9.05
Treasury	9.39	10.01	(1.26)	8.75	8.76
Tax & Collections	9.90	10.21	(0.14)	10.07	10.07
Public Assistance	15.14	16.47	(0.36)	16.11	16.11
Total	40.37	44.00	-	44.00	44.00
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<b>Budget By Budget Program</b>					
Administration & Support	\$ 1,291,567	\$ 1,768,620	\$ 25,770	\$ 1,794,390	\$ 1,877,356
Treasury	1,876,511	1,975,576	(75,647)	1,899,929	2,004,798
Tax & Collections	1,900,720	1,690,226	158,207	1,848,433	1,923,628
Public Assistance	1,627,721	1,862,367	42,882	1,905,249	1,962,038
Total	\$ 6,696,519	\$ 7,296,789	\$ 151,212	\$ 7,448,001	\$ 7,767,820
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<b>Budget By Categories of Expenditures</b>					
Salaries and Employee Benefits	\$ 4,935,268	\$ 5,589,678	\$ 158,158	\$ 5,747,836	\$ 5,995,119
Services and Supplies	1,536,399	1,452,711	(72)	1,452,639	1,515,278
Other Charges	224,853	254,400	(6,874)	247,526	257,423
Total Operating Expenditures	6,696,519	7,296,789	151,212	7,448,001	7,767,820
Capital Assets	919,557	457,191	11,296	468,487	-
Intrafund Expenditure Transfers (+)	870	1,000	661,496	662,496	549,533
Increases to Fund Balances	171,748	71,748	(3,616)	68,132	68,132
Fund Balance Impact (+)	280,507	-	-	-	-
Total	\$ 8,069,202	\$ 7,826,728	\$ 820,388	\$ 8,647,116	\$ 8,385,485
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<b>Budget By Categories of Revenues</b>					
Taxes	\$ 255,027	\$ 255,000	\$ -	\$ 255,000	\$ 255,000
Licenses, Permits and Franchises	51,808	50,000	-	50,000	50,000
Intergovernmental Revenue	141,667	138,804	1,456	140,260	140,260
Charges for Services	2,880,907	3,243,995	70,726	3,314,721	3,368,294
Miscellaneous Revenue	13,149	15,000	-	15,000	15,000
Total Operating Revenues	3,342,558	3,702,799	72,182	3,774,981	3,828,554
Other Financing Sources	150,000	150,000	-	150,000	150,000
Intrafund Expenditure Transfers (-)	116,835	-	661,496	661,496	548,533
Decreases to Fund Balances	1,087,109	520,829	33,710	554,539	78,370
General Fund Contribution	3,372,700	3,453,100	53,000	3,506,100	3,578,100
Fund Balance Impact (-)	-	-	-	-	201,928
Total	\$ 8,069,202	\$ 7,826,728	\$ 820,388	\$ 8,647,116	\$ 8,385,485

# Treasurer – Tax Collector – Public Adm.

## Department

### **CHANGES & OPERATIONAL IMPACT: 2015-16 ADOPTED TO 2016-17 RECOMMENDED**

#### Staffing

The TTCPA has a projected staff of 44.0 employees with centralized operations in Santa Barbara, and satellite operations in Santa Maria and Lompoc. There are no staffing changes for fiscal year 2016-17.

#### Expenditures

- Net operating expenditure increase of \$151,000 primarily due to:
  - +\$158,000 increase in Salaries and Employee Benefits due to increases in departmental retirement costs, health insurance costs, workers' compensation premiums, and employee salaries;
  - -\$7,000 decrease in Other Charges, primarily due to a decrease in electricity charges.
- Net non-operating expenditure increase of \$669,000 primarily due to:
  - +\$661,000 increase in intra-department transfers to display balanced programs;
  - +\$11,000 increase in Capital Assets, from \$457,000 to \$468,000, reflects continuation of the new property tax system implementation. Remaining expenditures of \$468,000 for final project implementation will be expended in FY 2016-17.

These changes result in Recommended operating expenditures of \$7,448,000, non-operating expenditures of \$1,199,000, and total expenditures of \$8,647,000. Non-operating expenditures are primarily Intrafund expenditure transfers and capital assets.

#### Revenues

- Net operating revenue increase of \$72,000 which primarily consists of:
  - +\$71,000 increase in Charges for Services due to a higher projected indirect cost rate.
- Net non-operating revenue increase of \$748,000 which primarily consists of:
  - +\$661,000 increase in intra-departmental transfers to display balanced programs;
  - +\$53,000 increase in General Fund contribution;
  - +30,000 increase in the release of Fund Balance for purchase of new property tax server.

These changes result in Recommended operating revenues of \$3,775,000, non-operating revenues of \$4,872,000, resulting in total revenues of \$8,647,000. Non-operating revenues primarily include General Fund Contribution, transfers, and decreases to fund balances.

# Treasurer – Tax Collector – Public Adm.

## Department

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### ***CHANGES & OPERATIONAL IMPACT: 2016-17 RECOMMENDED TO 2017-18 PROPOSED***

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The FY 2017-18 Proposed expenditures reflect a \$262,000 decrease from the FY 2016-17 Recommended budget which is primarily the result of:

- -\$468,000 decrease in Capital Assets due to the completion of the new Property Tax System conversion project
- +\$247,000 increase in salaries, retirement contributions and other benefits
- -\$113,000 decrease in intra-department transfers resulting from a decreased indirect cost rate
- +\$61,000 increase in software maintenance
- +\$5,000 increase in information technology services

### ***RELATED LINKS***

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For more information on the Treasurer-Tax Collector-Public Administrator, refer to the Web site at <http://www.countyofsb.org/ttcpapg/index.asp>.

# Treasurer – Tax Collector – Public Adm.

## Department

### PERFORMANCE MEASURES

Description	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Estimated Actual	FY 2016-17 Recommend	FY 2017-18 Proposed
<b>Administration &amp; Support</b>					
Amount of Transient Occupancy Tax (TOT) Collected-non vacation rental	\$6,476,000	\$7,185,000	\$7,475,000	\$7,475,000	\$7,475,000
Amount of Transient Occupancy Tax (TOT) Collected-vacation rental	\$1,075,000	\$1,406,000	\$1,600,000	\$1,600,000	\$1,600,000
Number of participants in County Deferred Compensation Plan	3,635	3,720	3,750	3,790	3,825
Number of debt, trustee and arbitrage payments made on behalf of County departments and school districts	130	128	135	135	135
Percent of departmental Employee Performance Reviews (EPRs) completed by the due date	83% 36	90% 38	90% 39	100% 44	100% 44
<b>Treasury</b>					
Amount of monies processed through the County Treasury	\$7.7 Billion	\$11.3 Billion	\$8.4 Billion	\$8.4 Billion	\$8.4 Billion
Monitor and project liquidity requirements as evidenced by zero securities sold at a loss to meet the cash flow needs of pool participants	Zero	Zero	Zero	Zero	Zero
Investment compliance with the Government Code and the Treasurer's Investment Policy	100%	100%	100%	100%	100%

# Treasurer – Tax Collector – Public Adm.

## Department

### **PERFORMANCE MEASURES (CONT'D)**

Description	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Estimated Actual	FY 2016-17 Recommend	FY 2017-18 Proposed
<b>Tax &amp; Collections</b>					
Percent & amount of annual secured taxes collected	99.3% \$ 704 Million	99.2% \$ 741 Million	99.2% \$ 777 Million	99.1% \$ 783 Million	99.1% \$ 792 Million
Percent & amount of annual unsecured taxes collected	98.0% \$ 33.5 Million	97.1% \$ 34 Million	96.7% \$ 36 Million	97.0% \$ 36.5 Million	97.1% \$ 37 Million
<b>Public Assistance</b>					
Percent & number of probate conservatees visited in the past twelve months	100% 190	100% 215	100% 250	100% 275	100% 275
Number of Veterans Benefit Claims filed	1,824	1,601	1,886	1,900	1,900
Number of Lanterman Petris Short (LPS) clients case managed	124	124	130	130	130
Number of Representative Payee clients case managed	249	269	294	300	300
Number of Probate clients case managed	46	43	55	60	68

**Treasurer – Tax Collector – Public Adm.**



# Treasurer – Tax Collector – Public Adm.

## Program

### ADMINISTRATION & SUPPORT

Provide budgetary and administrative activities, general accounting, debt administration, deferred compensation plan administration, and automation. Plan, coordinate, and implement all information system applications (both hardware and software) for all divisions. Administer bonded indebtedness issued by the County or districts for the purpose of funding or refunding needed revenue, temporary borrowing, and special improvement/assessment bonds.

#### Staffing

Staffing Detail By Budget Program	2014-15 Actual	2015-16 Adopted	Change from FY15-16 Ado to FY16-17 Rec	2016-17 Recommended	2017-18 Proposed
TREAS/TAX COLL/PUB ADMIN	0.50	0.50	-	0.50	0.50
INVESTMENT MANAGER	0.54	0.45	0.06	0.51	0.50
ASST DIRECTOR	0.64	0.55	(0.05)	0.50	0.50
FINANCE CHIEF	0.84	0.95	(0.08)	0.87	0.87
IT MANAGER	-	0.08	0.02	0.10	0.10
OPERATIONS MANAGER	-	-	0.25	0.25	0.25
EDP SYS PROGRAMMER	0.59	0.21	0.58	0.79	0.79
FINANCIAL SYS ANALYST	1.15	1.78	0.67	2.45	2.45
FINANCIAL OFFICE PRO	-	-	1.00	1.00	1.00
BUSINESS MANAGER	0.68	0.75	0.25	1.00	1.00
ACCOUNTANT	0.01	1.02	0.08	1.10	1.10
EXECUTIVE SECRETARY	1.00	1.00	(1.00)	-	-
Total	5.95	7.30	1.76	9.06	9.05

#### Revenue & Expenditures

Budget By Categories of Expenditures	2014-15 Actual	2015-16 Adopted	Change from FY15-16 Ado to FY16-17 Rec	2016-17 Recommended	2017-18 Proposed
Salaries and Employee Benefits	\$ 1,021,111	\$ 1,301,714	\$ 206,884	\$ 1,508,598	\$ 1,580,423
Services and Supplies	90,023	265,241	(175,051)	90,190	93,190
Other Charges	180,434	201,665	(6,063)	195,602	203,743
Total Operating Expenditures	1,291,567	1,768,620	25,770	1,794,390	1,877,356
Capital Assets	17,450	-	-	-	-
Total Expenditures	\$ 1,309,017	\$ 1,768,620	\$ 25,770	\$ 1,794,390	\$ 1,877,356
<b>Budget By Categories of Revenues</b>					
Charges for Services	46	2,500	(2,500)	-	-
Total Operating Revenues	46	2,500	(2,500)	-	-
Intrafund Expenditure Transfers (-)	-	-	661,496	661,496	548,533
Decreases to Fund Balances	200,000	-	-	-	-
General Fund Contribution	3,372,700	3,453,100	(2,320,206)	1,132,894	1,157,430
Total Revenues	\$ 3,572,746	\$ 3,455,600	\$ (1,661,210)	\$ 1,794,390	\$ 1,705,963

# Treasurer – Tax Collector – Public Adm.

## Program

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### **ADMINISTRATION & SUPPORT (CONT'D)**

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#### **2015-16 Anticipated Accomplishments**

- Worked jointly with the Auditor-Controller to complete the last phases of implementation of a new vendor purchased property tax system (Aumentum) that went live in early FY 2014-15 and continued to integrate subsidiary TTCPA systems.
- Filed six Return for Credit Payments to Issuers of Qualified Bonds which enabled the County to receive over \$625,000 in interest subsidies from the Internal Revenue Service.
- Coordinated recruitment efforts to fill five vacancies.
- Upgraded the department's data warehouse server to support applications that interface with the Aumentum Property Tax System.
- Decommissioned 40 year old mainframe system which was previously used by Treasurer-Tax Collector, Auditor-Controller, Clerk-Recorder, District Attorney, Fire, Human Resources, Probation, Public Works, Behavioral Wellness, Courts, Schools, Sheriff, Social Services and Information Technology. The decommissioning included the disposal of furniture, manuals, digital media and conventional computer hardware. In addition, over 11,000 mainframe tapes were securely destroyed after the shutdown of the mainframe.

#### **2016-18 Objectives**

- The TTCPA will continue to analyze the feasibility of refunding prior year debt issuances. Potential savings from this refinancing would be achieved through lower interest rates.
- Prepare, submit and monitor a timely budget that includes resources necessary to carry out the duties of the office.
- Recruit and hire well-qualified staff.

# Treasurer – Tax Collector – Public Adm.

## Program

### TREASURY

Receive and steward, apply and pay out all monies belonging to the County, schools and special districts, and all other monies as directed by law. Invest County, school and special district funds not required for immediate expenditure. The investment of these funds must comply with state statutes and other legal constraints, with goals of preservation of public agency funds, protection of capital, maintenance of sufficient cash flow to meet daily warrant demands, and earning a market rate of return at minimum risk.

### Staffing

Staffing Detail By Budget Program	2014-15 Actual	2015-16 Adopted	Change from FY15-16 Ado to FY16-17 Rec	2016-17 Recommended	2017-18 Proposed
TREAS/TAX COLL/PUB ADMIN	0.25	0.25	-	0.25	0.25
INVESTMENT MANAGER	0.46	0.55	(0.06)	0.49	0.50
ASST DIRECTOR	0.20	0.18	0.07	0.25	0.25
FINANCE CHIEF	0.09	0.05	0.07	0.12	0.12
IT MANAGER	0.22	0.20	(0.10)	0.10	0.10
OPERATIONS MANAGER	0.45	0.38	(0.13)	0.25	0.25
EDP SYS PROGRAMMER	0.03	0.02	0.06	0.08	0.08
FINANCIAL SYS ANALYST	0.12	0.10	-	0.10	0.10
PUBLIC ADMIN/CONS VETS MANAGER	0.02	-	0.05	0.05	0.05
FINANCIAL OFFICE PRO	3.84	4.41	(1.08)	3.33	3.33
ACCOUNTANT	1.64	1.68	(0.12)	1.56	1.56
FINANCIAL OFFICE PRO SR	2.06	2.20	(0.03)	2.17	2.17
Total	9.39	10.01	(1.26)	8.75	8.76

### Revenue & Expenditures

Budget By Categories of Expenditures	2014-15 Actual	2015-16 Adopted	Change from FY15-16 Ado to FY16-17 Rec	2016-17 Recommended	2017-18 Proposed
Salaries and Employee Benefits	\$ 1,134,887	\$ 1,194,881	\$ (68,323)	\$ 1,126,558	\$ 1,182,969
Services and Supplies	737,054	775,650	(8,960)	766,690	814,950
Other Charges	4,570	5,045	1,636	6,681	6,879
Total Operating Expenditures	1,876,511	1,975,576	(75,647)	1,899,929	2,004,798
Capital Assets	88,711	41,219	2,630	43,849	-
Intrafund Expenditure Transfers (+)	-	-	600,963	600,963	485,017
Total Expenditures	\$ 1,965,222	\$ 2,016,795	\$ 527,946	\$ 2,544,741	\$ 2,489,815
<b>Budget By Categories of Revenues</b>					
Charges for Services	2,341,096	2,476,501	24,391	2,500,892	2,489,815
Total Operating Revenues	2,341,096	2,476,501	24,391	2,500,892	2,489,815
Decreases to Fund Balances	88,711	41,219	2,630	43,849	-
Total Revenues	\$ 2,429,807	\$ 2,517,720	\$ 27,021	\$ 2,544,741	\$ 2,489,815

# Treasurer – Tax Collector – Public Adm.

## Program

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### ***TREASURY (CONT'D)***

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#### **2015-16 Anticipated Accomplishments**

- The County Treasury processes over \$7.9 billion annually. The County Treasury holds funds for the County, schools and special districts.
- Successfully billed and collected supplemental property taxes on the new property tax system.
- Successfully billed and collected unsecured property taxes on the new property tax system.
- Upgraded credit card terminals countywide to meet new compliance standards.

#### **2016-18 Objectives**

- County revenues are currently processed utilizing paper deposit tickets which are manually entered into the TTCPA cashiering system. A file is then created and uploaded to the Auditor-Controller financial system. The Treasury Program will evaluate and analyze the cost/benefit of developing an electronic deposit ticket. This enhancement will serve County departments and agencies. It will also facilitate the recording of revenue into the County's financial system in a more timely manner.

# Treasurer – Tax Collector – Public Adm.

## Program

### TAX & COLLECTIONS

Provide billing, collection, and maintenance of accounting records for all secured, supplemental, and unsecured property taxes levied by the taxing agencies within the County, and the collection and redemption of prior year secured delinquent taxes. Mail notices of delinquent taxes, publish Notice of Impending Default, sell delinquent property after five years at a public auction, and process tax roll corrections, cancellations and refunds. Provide assistance and response to taxpayer inquiries.

Provide for the collection of unsecured and delinquent unsecured tax payments, Public Health Department patient accounts, Department of Social Services accounts, franchise fees, business licenses, transient occupancy taxes, and miscellaneous accounts.

### Staffing

Staffing Detail By Budget Program	2014-15 Actual	2015-16 Adopted	Change from FY15-16 Ado to FY16-17 Rec	2016-17 Recommended	2017-18 Proposed
TREAS/TAX COLL/PUB ADMIN	0.25	0.25	-	0.25	0.25
ASST DIRECTOR	0.13	0.21	0.04	0.25	0.25
FINANCE CHIEF	0.07	-	0.01	0.01	0.01
IT MANAGER	0.78	0.72	0.08	0.80	0.80
OPERATIONS MANAGER	0.55	0.62	(0.12)	0.50	0.50
FINANCIAL SYS ANALYST SR	-	-	1.00	1.00	1.00
EDP SYS PROGRAMMER	0.38	0.77	(0.64)	0.13	0.13
FINANCIAL SYS ANALYST	1.72	1.12	(0.67)	0.45	0.45
FINANCIAL OFFICE PRO	1.89	1.59	0.07	1.67	1.67
BUSINESS MANAGER	0.12	-	-	-	-
ACCOUNTANT	1.15	1.13	0.05	1.18	1.18
FINANCIAL OFFICE PRO SR	2.86	3.80	0.03	3.83	3.83
Total	9.90	10.21	(0.14)	10.07	10.07

# Treasurer – Tax Collector – Public Adm.

## Program

### TAX & COLLECTIONS (CONT'D)

#### Revenue & Expenditures

Budget By Categories of Expenditures	2014-15 Actual	2015-16 Adopted	Change from FY15-16 Ado to FY16-17 Rec	2016-17 Recommended	2017-18 Proposed
Salaries and Employee Benefits	\$ 1,341,712	\$ 1,435,521	\$ 6,145	\$ 1,441,666	\$ 1,505,435
Services and Supplies	551,586	245,905	153,456	399,361	410,570
Other Charges	7,422	8,800	(1,394)	7,406	7,623
Total Operating Expenditures	1,900,720	1,690,226	158,207	1,848,433	1,923,628
Capital Assets	806,434	415,972	8,666	424,638	-
Intrafund Expenditure Transfers (+)	870	1,000	60,533	61,533	64,516
Total Expenditures	\$ 2,708,024	\$ 2,107,198	\$ 227,406	\$ 2,334,604	\$ 1,988,144
<b>Budget By Categories of Revenues</b>					
Taxes	255,027	255,000	-	255,000	255,000
Licenses, Permits and Franchises	51,808	50,000	-	50,000	50,000
Charges for Services	461,471	694,994	48,835	743,829	808,479
Miscellaneous Revenue	13,129	15,000	-	15,000	15,000
Total Operating Revenues	781,434	1,014,994	48,835	1,063,829	1,128,479
Intrafund Expenditure Transfers (-)	116,835	-	-	-	-
Decreases to Fund Balances	798,398	407,864	26,774	434,638	-
General Fund Contribution	-	-	836,137	836,137	852,860
Total Revenues	\$ 1,696,667	\$ 1,422,858	\$ 911,746	\$ 2,334,604	\$ 1,981,339

#### 2015-16 Anticipated Accomplishments

- TTCPA maintained a high secured tax collection ratio of 99.0%, which places Santa Barbara County in the top three for tax collection among all of the 58 California counties.
- Reduced the redemption amount due by over 25% since July of 2015, making it the lowest percentage of the tax roll in over 10 years.
- Beginning in Fiscal Year 2008-09, the TTCPA began actively searching for vacation rental properties. Since that time the TTCPA has collected over \$6.5 million in TOT for the County solely from vacation rentals. Annual TOT revenues total over \$1.6 million on 494 vacation rental properties.
- Collected \$2,329,000 for the Santa Barbara South Coast and Santa Ynez Tourism Business Improvement Districts in the first six years of the program. Current annual revenues total \$576,000. This revenue is used to promote the local tourism industry. The economic impacts include increased sales tax and TOT revenues.

#### 2016-18 Objectives

- Working closely with the Auditor-Controller's office, the TTCPA will complete the roll-out of the new property tax system during its second year of go-live. It will take a significantly longer period for full system implementation to maximize the efficiencies and outcomes of the new system.
- Identify and implement business process improvements to the manual bankruptcy procedures.

# Treasurer – Tax Collector – Public Adm.

## Program

### **PUBLIC ASSISTANCE**

Assist veterans and their families file claims for Veterans' Administration and other state and federal benefits. Act as administrator/executor of a decedent's estate, as required by Probate Code or Court appointment, and provide services for indigent decedents. Provide conservatorship investigation, and when appointed by the Court, conservatorship case management for those mentally unable to manage their personal needs of health, food, clothing, shelter, and financial resources. Provide payee services to vulnerable adults who are unable to manage their financial benefits.

### Staffing

Staffing Detail By Budget Program	2014-15 Actual	2015-16 Adopted	Change from FY15-16 Ado to FY16-17 Rec	2016-17 Recommended	2017-18 Proposed
ASST DIRECTOR	0.03	0.05	(0.05)	-	-
PUBLIC ADMIN/CONS VETS MANAGER	0.98	1.00	(0.05)	0.95	0.95
FINANCIAL OFFICE PRO	2.19	2.00	-	2.00	2.00
ADMN OFFICE PRO	1.58	3.00	-	3.00	3.00
BUSINESS MANAGER	0.20	0.25	(0.25)	-	-
ACCOUNTANT	0.20	0.17	(0.01)	0.16	0.16
PUBLIC ADM/CON VETS SUPV	2.00	2.00	-	2.00	2.00
ADMN OFFICE PRO SR	0.85	1.00	-	1.00	1.00
FINANCIAL OFFICE PRO SR	0.85	1.00	-	1.00	1.00
PUBLIC ADM/CONSERVATOR	5.65	6.00	-	6.00	6.00
EXTRA HELP	0.61	-	-	-	-
Total	15.14	16.47	(0.36)	16.11	16.11

### Revenue & Expenditures

Budget By Categories of Expenditures	2014-15 Actual	2015-16 Adopted	Change from FY15-16 Ado to FY16-17 Rec	2016-17 Recommended	2017-18 Proposed
Salaries and Employee Benefits	\$ 1,437,558	\$ 1,657,562	\$ 13,452	\$ 1,671,014	\$ 1,726,292
Services and Supplies	157,736	165,915	30,483	196,398	196,568
Other Charges	32,427	38,890	(1,053)	37,837	39,178
Total Operating Expenditures	1,627,721	1,862,367	42,882	1,905,249	1,962,038
Capital Assets	6,963	-	-	-	-
Increases to Fund Balances	171,748	71,748	(3,616)	68,132	68,132
Total Expenditures	\$ 1,806,432	\$ 1,934,115	\$ 39,266	\$ 1,973,381	\$ 2,030,170
<b>Budget By Categories of Revenues</b>					
Intergovernmental Revenue	141,667	138,804	1,456	140,260	140,260
Charges for Services	78,294	70,000	-	70,000	70,000
Miscellaneous Revenue	20	-	-	-	-
Total Operating Revenues	219,981	208,804	1,456	210,260	210,260
Other Financing Sources	150,000	150,000	-	150,000	150,000
Decreases to Fund Balances	-	71,746	4,306	76,052	78,370
General Fund Contribution	-	-	1,537,069	1,537,069	1,567,810
Total Revenues	\$ 369,981	\$ 430,550	\$ 1,542,831	\$ 1,973,381	\$ 2,006,440

# Treasurer – Tax Collector – Public Adm.

## Program

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### ***PUBLIC ASSISTANCE (CONT'D)***

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#### **2015-16 Anticipated Accomplishments**

- The Public Guardian's division served over 130 Lanterman Petris Short (LPS) mental health conservatorships, 295 representative payees, and 53 probate clients this fiscal year, providing investigation and case management for individuals unable to provide their own basic needs.
- The Veterans' Services program assists County veterans and their families in obtaining benefits. County veterans received approximately \$8.5 million in new and retroactive benefits, lump sum awards, college fee waivers, and prior awards. In addition, approximately \$2 million was brought into the County for GI Bill students and Aid & Attendance assistance.
- The Veterans' Services program completed the rollout of the verification process and paperwork for the new veterans' driver license program.
- Satellite office opened at Santa Barbara Veterans Memorial building.

#### **2016-18 Objectives**

- The Veterans' Services program will continue to move toward a paperless office through a multi-year scanning project to digitally file veteran records.

**Treasurer – Tax Collector – Public Adm.**

