



FY 2016-17 Outside Agency Funding Request Form

Deadline for Submission: Monday, May 2, 2016, 5:00 p.m.

The Board of Supervisors *may* consider funding requests from outside agencies during the **FY 2016-17** budget hearings in June 2016, if funding is available. An allocation of funding to outside agencies is not guaranteed.

Please submit the following by **5:00 p.m., Monday, May 2, 2016, NO EXCEPTIONS, via Email or Hardy Copy (postmarks will not be accepted)**:

1. Provide a cover letter explaining your request; and
2. Fill out this application (no more than 2 pages); and
3. Attach the Line Item Budget spreadsheet (no more than 2 pages) for the agency's program request

Hearings are scheduled for June 13, 15, and 17, with Outside Agency Requests considered on one of these days (yet to be determined). The **requesting agency must be represented and present**; please plan accordingly.

Total Request: \$ _____

Name of Organization: _____

Title of Program: _____ New or ongoing program? _____

Location(s) of services delivered: _____

Name of Agency Executive Director: _____

Phone #: _____ Email: _____ Website: _____

1. Briefly summarize the purpose of the program, why the funds are needed, and the benefit to the community:

2. Briefly summarize the service to be provided and how many people will be served:

3. Detail the timeline for providing the service:

4. Describe key outcomes to be achieved with the funding and how they will be measured:

5. Describe if this is a one-time or ongoing request, and if funded in prior years and amounts:

6. Describe the agency's expertise and capacity to deliver services including fiscal stability:

7. Agency staff responsible for application: _____

County Staff Comments Only:

Address submittals to:

Adriana de Bruin
Business Manager, County Executive Office
105 E. Anapamu Street, Room 406
Santa Barbara, CA 93101

Requests can be emailed to: outsideagency@countyofsb.org

Questions: Please contact Adriana de Bruin, Business Manager, County Executive Office, at 568-3400.

**FY 2016-17 Line Item Budget
For Program**

#46

Agency: ORGANIC SOUP KITCHEN
 Program Name: Organic Soup Delivery Services
 Amount \$9,000

Program Budget	FY 2016-17	
Funding Sources/Revenues	Committed	Uncommitted
County of Santa Barbara		9,000
<i>Monthly Donors</i>	13,000	
<i>Family Foundations</i>	10,500	
<i>Private Donors</i>	10,000	
<i>Corporate Sponsorship</i>	3,000	
	Total	9000

Funding Uses/Expenses	Budget	
<i>Liability Insurance</i>	1,000	
<i>Food</i>	15,500	9,000
<i>Kitchen Supplies</i>	7,000	
<i>Administrative Expenses</i>	8,000	
<i>Auto Expenses</i>	5,000	
<i>Chef/Program Coordinator Salary</i>	9,000	
	Total	45500