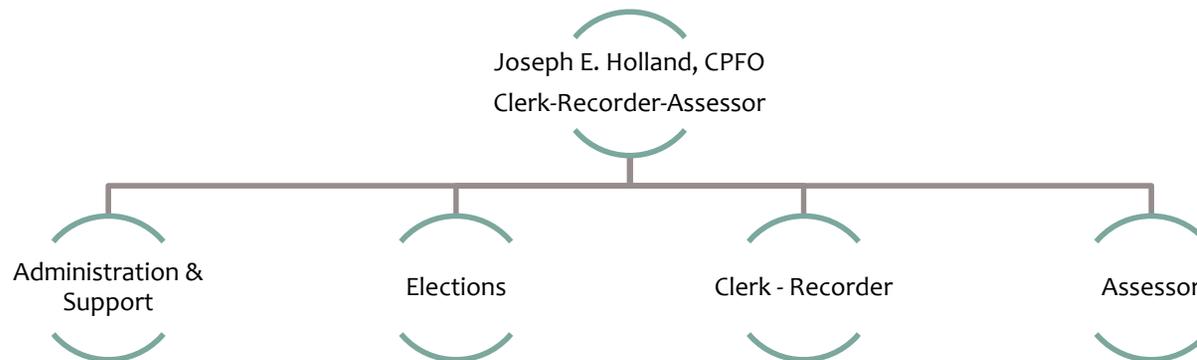


2017-2019 BUDGET WORKSHOP

Clerk-Recorder-Assessor



Key Challenges / Emerging Issues

- Continuing Structural Imbalance/Diminishing Reserves
- Future staffing challenges particularly in the Assessor Division
- Impacts of new legislation on Elections Division
 - AB1461 – New Motor Voter Program
 - SB450 – All vote by mail elections

Summary

- Operating Expenditures \$17,487,118
- Capital \$2,725,000
- General Fund \$10,532,200
- FTEs 98.50
- Use of One-Time for Ongoing Operations \$858,000, 4.9%
- Service Level Reductions \$203,096
- Restoration Requests \$92,296
- Expansion Requests \$0

Capital Projects Detail

Voting Equipment, \$2.60 million

Acquisition of a new Elections Vote Tabulation System anticipated in FY 2017-18, funded with Federal Help America Vote Act (HAVA) and State Voting Modernization Bond Act (Proposition 41) funds and existing departmental committed fund balance.

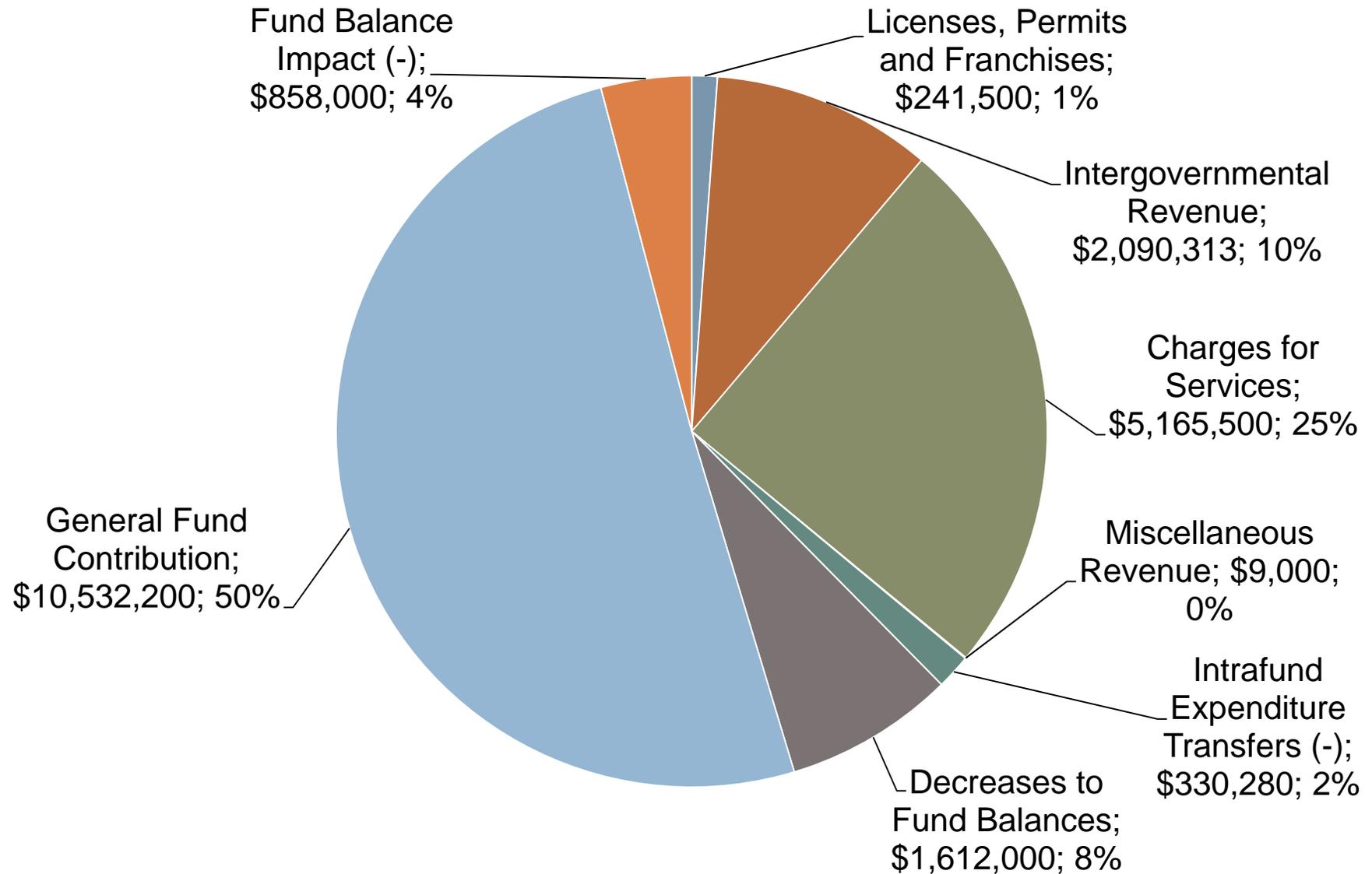
- Federal HAVA Grant Funds: \$2,005,000
- State Proposition 41 Funds: \$ 75,000
- Committed Fund Balance: \$ 520,000

Capital Projects Detail

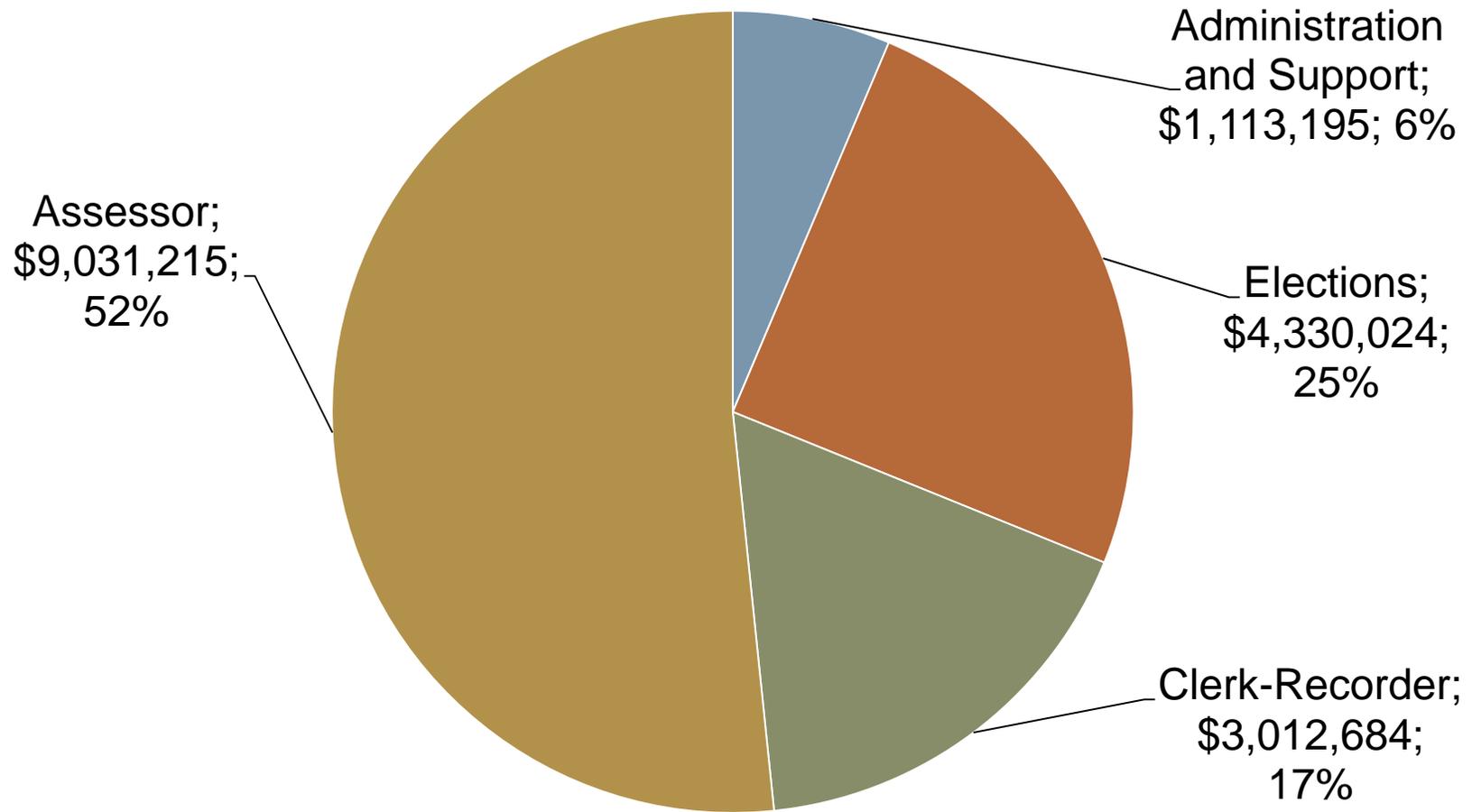
APS Modernization Project

- Project Scope: Modernize the existing Assessor Property System (APS) which maintains and tracks all secured properties valued at \$71 billion
- 5-Year Development period starting in FY 2017-18
- Incremental Cost: \$1.64 million
- Funding Source: Departmental committed and restricted fund balances (**provided these fund balances are not utilized for ongoing operations**)

FY 2017-18 Source of Funds

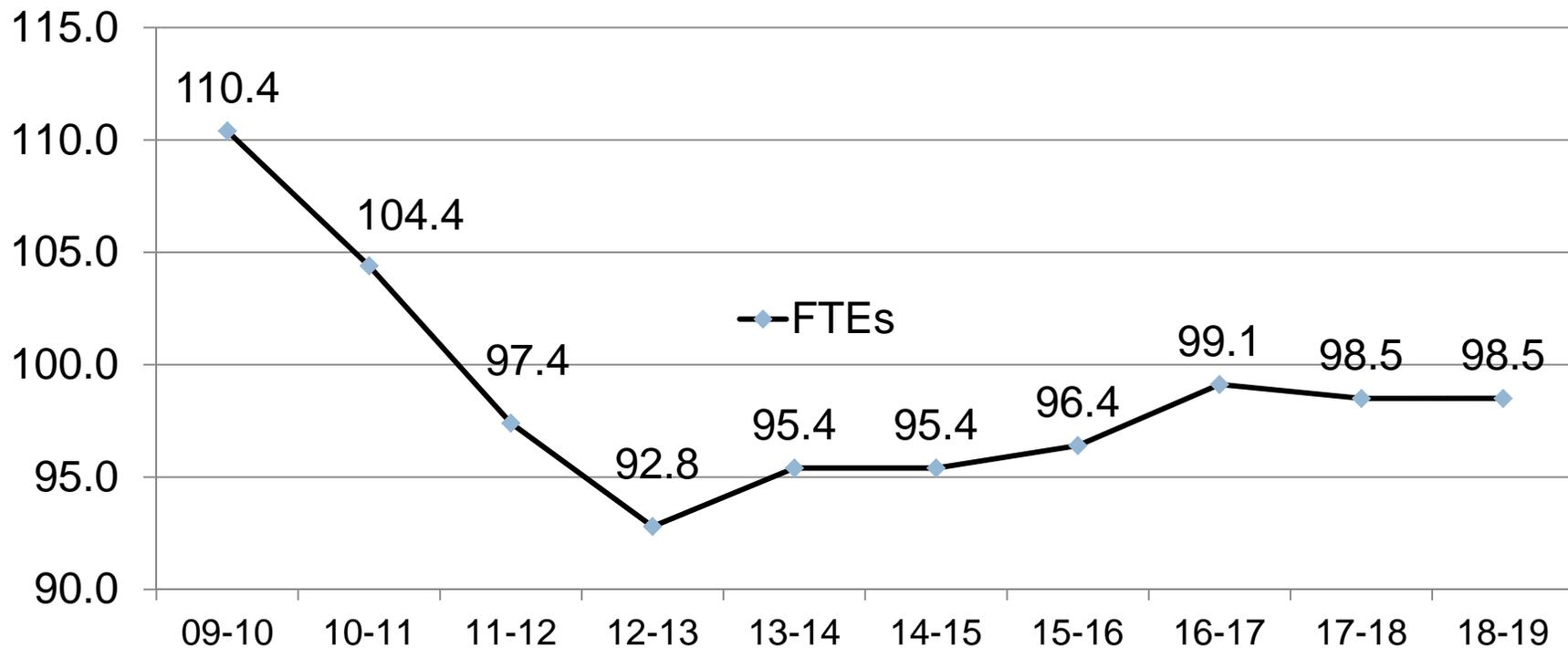


FY 2017-18 Use of Operating Funds

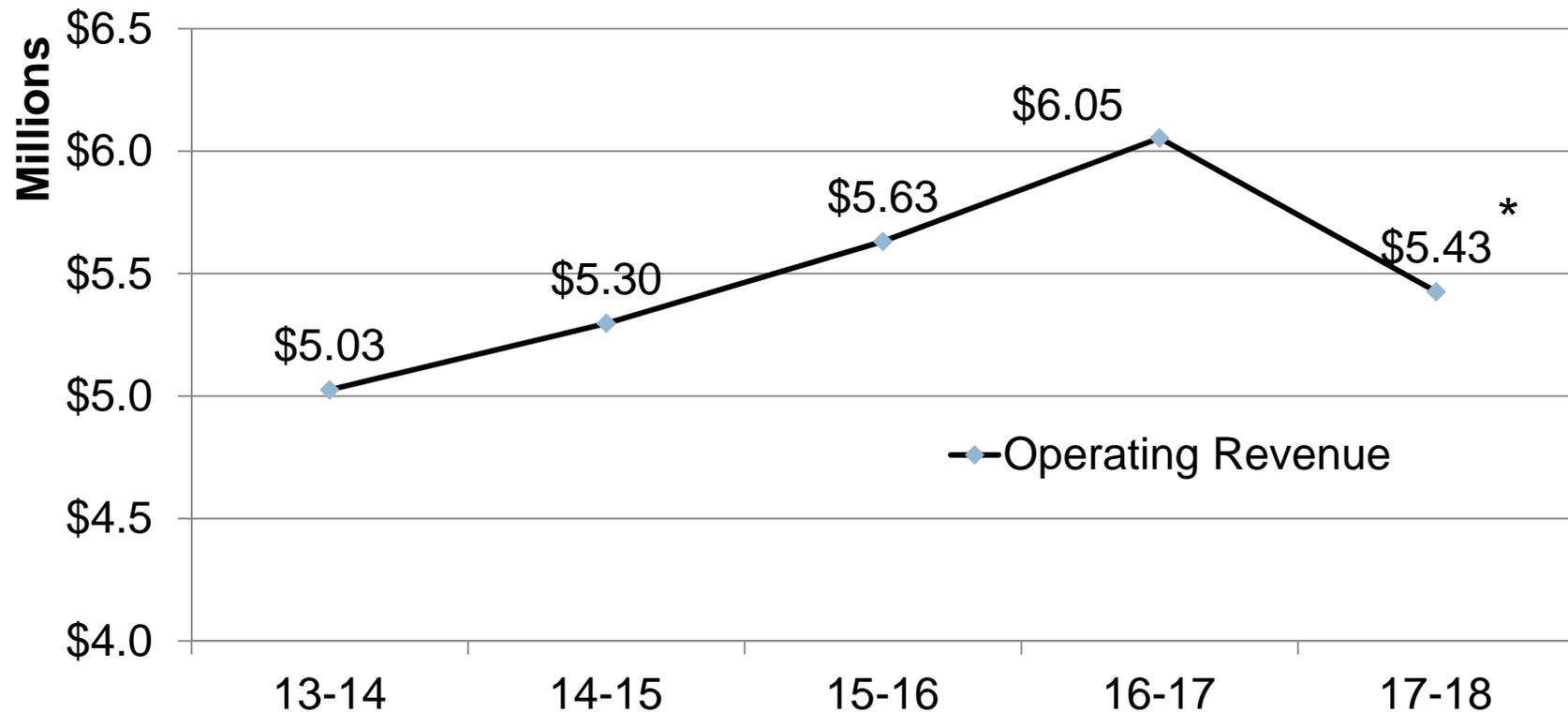


Staffing Summary

- 99.13 FTE FY 16-17 Adopted
- 98.5 FTE FY 17-18 Recommended; FY 18-19 Proposed

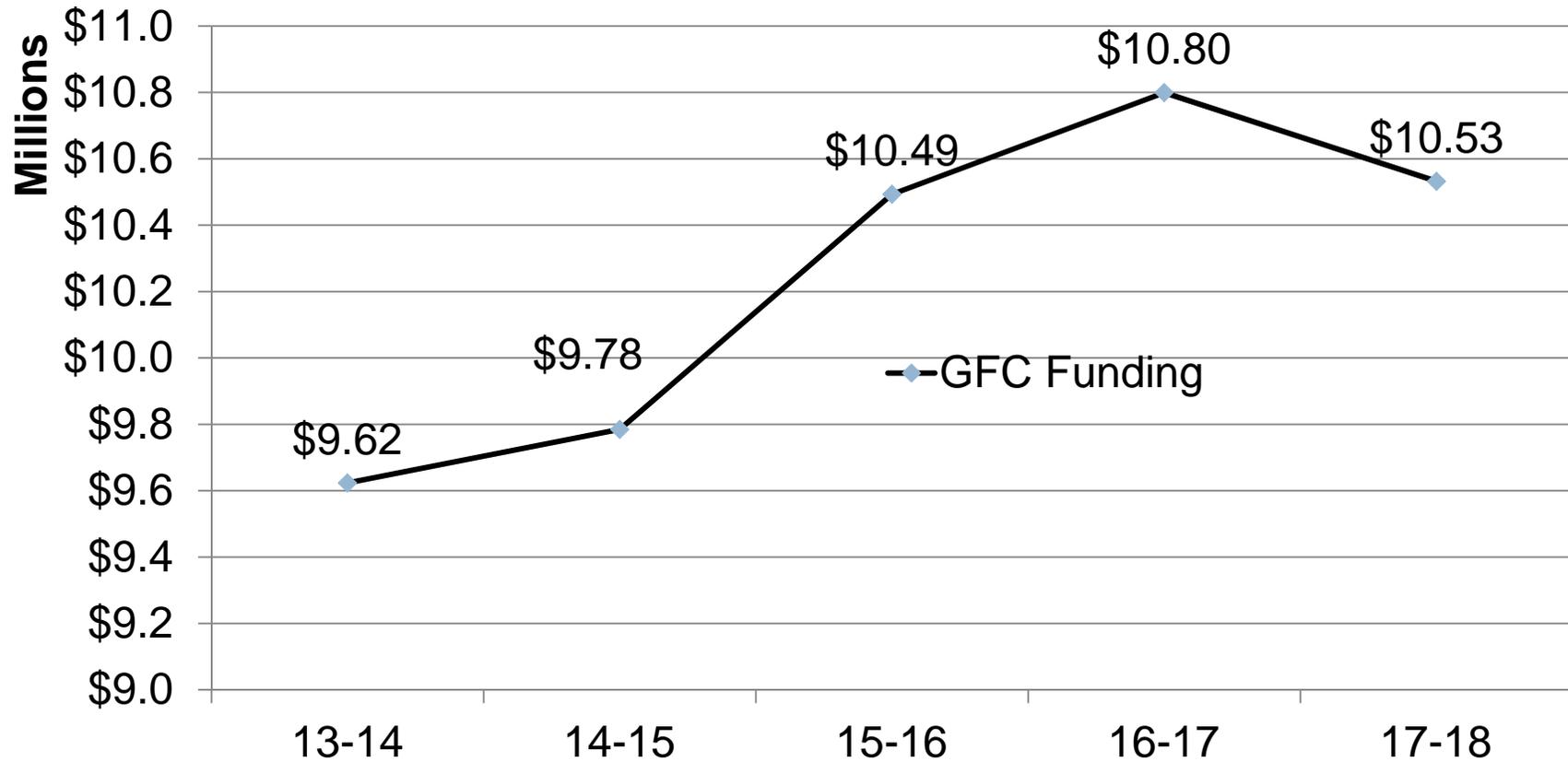


Operating Revenue 5-Year Summary *



* Does not include \$2M in one-time Federal grant revenue for Voting Equipment

GFC 5-Year Summary



FY 2016-17 Anticipated Accomplishments

Elections Program

- Successfully conducted the 2016 Presidential General Election as well as a Retirement Board Election and the Cuyama Water Basin District Election. Will conduct the Isla Vista Recreation and Park District Election in May 2017.
- Establish efficient processes and procedures for the implementation of Conditional Voter Registration, which will allow voters to register to vote and vote on the same day, up to and including Election Day.

Assessor Program

- Anticipate reviewing roughly 14,000 parcels subject to Prop 8/Section 51 of the Revenue and Taxation Code, which require property values to be enrolled at the lesser of factored base value or market value as of the January 1st tax lien date, by June 30th as part of the assessment roll.

Clerk-Recorder Program

- Will record approximately 88,500 official documents and index 100% of the documents the same day.
- Clerk-Recorder began to index additional trustor names on Substitution of Trustee documents to provide better customer service and more transparency for the records.

FY 2017-19 Objectives - Elections

- **Elections:** Conduct the 2018 Direct Primary Election, the 2018 Gubernatorial General Election, and any local elections requested by local agencies.
- **Vote Tabulation System:** Acquire and implement a new vote tabulation system in FY 2017-18.
- **All Vote by Mail Elections:** Continue to evaluate the viability and cost-effectiveness of all-mailed ballot elections as permitted by SB 450 (Effective in 2020).
- **Elections Website:** Continue to update website to make it more accessible to all voters.

FY 2017-19 Objectives - Clerk-Recorder

- **Recording:** Record and index all documents the same business day.
- **Indexing:** Standardize Indexing practices with other counties, create a new training manual, and provide training for the staff.
- **Automation:** Accelerate converting birth certificates that currently reside on microfilm and paper books to electronic documents, which will decrease the wait time for customers requesting birth records from the 1960's.
- **Redaction:** Complete the mandated redaction of all Social Security Numbers in official records recorded back to 1980 (Required to be completed as of 12/31/2017).

FY 2017-19 Objectives - Assessor

- **Prop 8/Section 51:** Review an estimated 11,000 parcels subject to Prop 8/Section 51 of the Revenue and Taxation Code, which require property values to be enrolled at the lesser of factored base value or market value as of the January 1st tax lien date, by June 30th as part of the assessment roll.
- **Assessment Appeals:** Perform timely resolution of assessment appeals within the statutory timeframe while adequately defending the 7.6 Billion disputed roll value at risk.
 - Major Appeal Cases:
 - ULA, Space X
 - ERG, Exxon, Venoco
 - La Cumbre Plaza
- **APS Modernization Project:** Commence the development phase.

Performance Measures

Elections

Description	2014-15 Actual	2015-16 Actual	2016-17 Est.Act.	2017-18 Rec.	2018-19 Prop.
Number of voter registration transactions (adds, deletes, and changes) processed for the Fiscal Year	101,697	126,711	114,486	95,000	100,000
Number of Federal, State and Local Elections conducted in the Fiscal Year	4	1	4	1	2
Total voter registration in the scheduled statewide election	196,998	201,865	222,983	230,000	235,000
Permanent Vote By Mail registration as a percentage of total registration	58%	62%	63%	60%	60%
Total turnout in the scheduled statewide election	114,106	118,974	182,264	80,500	129,250
Poll turnout as percentage of total votes in the scheduled statewide election	32%	32%	34%	29%	33%
Vote By Mail turnout as percentage of total votes in the scheduled statewide election	68%	68%	66%	71%	67%

Performance Measures (Continued)

Clerk-Recorder

Description	2014-15 Actual	2015-16 Actual	2016-17 Est.Act.	2017-18 Rec.	2018-19 Prop.
Percentage and number of official documents recorded and indexed the same business day	100% 78,339	100% 79,418	100% 88,500	100% 85,000	100% 85,000
Percent and number of documents recorded electronically (E-Recorded)	30% 23,399	31% 24,317	34% 30,000	34% 28,900	34% 28,900
Number of marriage licenses issued	3,777	3,912	4,050	4,000	4,000

Assessor

Description	2014-15 Actual	2015-16 Actual	2016-17 Est.Act.	2017-18 Rec.	2018-19 Prop.
Total number of parcels subject to Prop 8/Section 51 of the Revenue and Taxation Code	18,100	16,300	14,200	11,000	9,000
Retention rate and retained value of property under appeal	88% \$1.9B	95% \$1.25B	91% Unknown	94% Unknown	90% Unknown

FY 2017-18 Efficiencies

- Pictometry – Aerial Imagery
- Cross-Sectional Training (ie., AOPs assisting with personal property valuation)
- Cross-Training within sections (ie, real property appraiser doing personal property valuation and vice-versa)
- Review Elections workflow to streamline processes and improve efficiencies

FY 2017-18 Service Level Reductions

Program – Description of Reduction	FTEs	Amount (GFC)	Amount (Non-GFC)
1. Unfund an Assessor Extra Help Position in Information Systems Development and Maintenance	0.450	50,000	
2. Unfund a vacant Assessor Administrative Office Professional *	0.625	60,800	
3. Unfund a vacant Assessor Real Property Appraiser *	1.000	92,296	
Grand Total	1.625	203,096	

* Mandatory Program

** Mandatory Program and Service Level

Future Rebalancing Efforts

- Request to reserve year end unanticipated revenue and budget savings to mitigate future years' budget balancing efforts.
- Create operating efficiencies to operate with minimum level of staff.

Restoration Request

- **1 FTE - \$92,296**
 - 1 Appraiser (\$92,296) within Assessor Program: Will assist with the timely development of the County's annual property tax roll.

Summary

- Magnitude of ongoing operational gap would result in significant service level reductions impacting the assessment roll that provides the funding for many county, state, and local agency public services.

If you don't love the Dodgers, there's a good chance you may not get into Heaven - Tommy Lasorda