

General Government & Support Services

COUNTY OF SANTA BARBARA

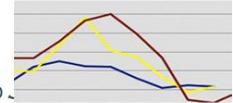


OFFICE OF THE AUDITOR-CONTROLLER



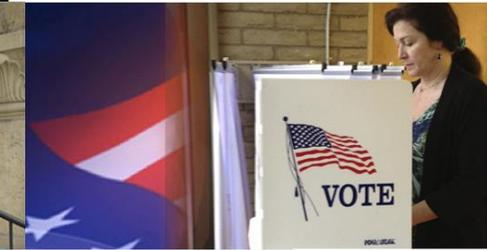
COMPREHENSIVE ANNUAL FINANCIAL REPORT

FISCAL YEAR ENDED



Assessor

- What we do
- How we can help
- Property Value Notice
- Property Tax Programs
- Recent Home Sales



PUBLIC ADMINISTRATION



TAX COLLECTOR

OTHER EXEMPTION

BASIC PROPERTY TAXES

SPECIAL DISTRICT FIXED CHARGES

FIRST INSTALLMENT \$1,134.93

SECOND \$1

DUE NOV. 1, 2017 DELINQUENT AFTER DEC. 31, 2017

DUE FEB. 1 AFTER

VETERANS SERVICES

Expenditures by Department

Department	Percentage
ITD	31.9%
Social Services	15.7%
Public Health	8.3%
Sheriff	7.9%
ADMHS	5.0%
Clerk-Recorder	4.6%
Auditor-Controller	4.7%
Public Works	3.3%
Probation	3.2%
Fire	2.0%
Treasurer	2.5%
Planning and Development	2.1%
Other Depts (12)	8.7%

General Government & Support Services

Functional Group Overview

The General Government and Support Services Functional Group includes the Auditor-Controller (A-C), Clerk-Recorder-Assessor-Elections (CRA), General Services (GS), Human Resources (HR), and Treasurer-Tax Collector/Public Administrator Departments (TTC). They provide the financial infrastructure and central support services to County departments. The elected officers also provide a variety of General Governmental Services by statute to numerous other county government agencies including schools, cities, and special districts. Property tax administration, investment services, and election services are good examples.

The General Government and Support Services Group provides essential financial, budget, accounting, audit, human resource support, investment, payroll, tax administration, public administrator, public guardian, veterans services, vital records maintenance, document recording, election services, purchasing, mail services, information technology support and infrastructure for information technology and communication, fleet operations, facilities, and land management including infrastructure maintenance and capital project management.

Strategic Values

The Functional Group believes in honoring and maintaining the public's trust by providing superior, courteous, and professional services at reasonable costs. The aim is to promote high-quality business services that provide for fairness, accountability, and effectiveness for all County departments and the other public entities they serve.

Strategic Purpose

To provide the financial, physical, and administrative services, human capital and infrastructure that allows the County organization and other public entities to accomplish their mission, goals, and objectives related to delivery of services to the public.

Strategic Goals

- Continue supporting the Aumentum property tax system used by the A-C and TTC. Upgrade and integrate several other systems including the Assessor valuation systems, TTC payment applications, and A-C FIN accounting system.
- GS will complete one of the County's largest capital projects, constructing a 376-bed Northern Branch Jail. This involves a State grant of \$90 million dollars and requires project team expertise from the CEO, GS, Sheriff, County Counsel, the A-C, and consultant and contractors.
- GS, the Community Services Department and CEO are ensuring all resources are maximized to address the maintenance needs for County facilities and parks that seek to replace antiquated infrastructure in Capital Planning.
- The Functional Group maintains and develops financial applications and systems that support the delivery of County services. The group combined, delivers well over 100 applications.
- The County, through the Debt Advisory Committee, manages the County debt levels throughout the year and leverages debt financing when appropriate.
- Property Tax generates the County's largest tax sources and the A-C, TTC, and CRA annually are required to implement legislative changes.
- Elections are complex and driven by details and timelines. CRA is constantly focused on ensuring accurate elections.
- GS has completed a comprehensive evaluation for the County's Public Safety Microwave Radio Communications Network. An RFP for an updated solution is currently being prepared. Phase 3 of the Public Safety Radio Tower Enhancements has been approved and is in process. The County has embraced a new Countywide Information Technology governance structure.
- Implement policy and programs to enhance the recruitment and retention of qualified, diverse staff to meet the needs of the community.
- Employ Strategic Human Resources policies, tools and programs to foster employee engagement.

General Government & Support Services

Functional Summary

Staffing By Department	2017-18 Actual	2018-19 Adopted	2018-19 Estimated Actual	2019-20 Recommended	Change from FY18-19 Ado to FY19-20 Rec
Auditor-Controller	43.76	48.60	48.60	48.60	-
Clerk-Recorder-Assessor	92.81	99.50	99.50	101.50	2.00
General Services	103.92	117.50	117.50	118.50	1.00
Human Resources	25.24	25.25	25.25	30.75	5.50
Treasurer-Tax Collector-Public	40.64	43.50	43.50	44.50	1.00
Total	306.38	334.35	334.35	343.85	9.50

Budget By Department	2017-18 Actual	2018-19 Adopted	2018-19 Estimated Actual	2019-20 Recommended	Change from FY18-19 Ado to FY19-20 Rec
Auditor-Controller	\$ 8,098,527	\$ 9,056,800	\$ 8,637,600	\$ 9,158,900	\$ 102,100
Clerk-Recorder-Assessor	15,671,989	17,968,100	16,348,700	18,499,500	531,400
General Services	45,318,457	49,482,300	46,542,300	52,492,100	3,009,800
Human Resources	8,921,093	8,511,700	8,065,500	8,609,000	97,300
Treasurer-Tax Collector-Public	6,905,339	7,896,200	7,589,000	8,088,200	192,000
North County Jail	37,331,268	37,364,200	30,732,900	7,556,400	(29,807,800)
Debt Service	1,896,360	1,792,300	1,842,100	1,724,500	(67,800)
Total	\$ 124,143,032	\$ 132,071,600	\$ 119,758,100	\$ 106,128,600	\$ (25,943,000)

Budget By Categories of Expenditures	2017-18 Actual	2018-19 Adopted	2018-19 Estimated Actual	2019-20 Recommended	Change from FY18-19 Ado to FY19-20 Rec
Salaries and Employee Benefits	\$ 44,810,452	\$ 48,500,900	\$ 45,063,000	\$ 50,076,700	\$ 1,575,800
Services and Supplies	63,618,267	67,794,100	59,463,600	39,923,700	(27,870,400)
Other Charges	15,714,314	15,776,600	15,231,500	16,128,200	351,600
Total Operating Expenditures	124,143,032	132,071,600	119,758,100	106,128,600	(25,943,000)
Capital Assets	9,838,473	19,173,100	13,180,900	30,546,900	11,373,800
Other Financing Uses	5,363,617	4,919,000	4,952,400	5,039,300	120,300
Intrafund Expenditure Transfers (+)	1,493,742	2,398,400	3,138,200	1,986,900	(411,500)
Increases to Fund Balances	1,813,415	337,000	3,162,400	615,200	278,200
Fund Balance Impact (+)	4,360,050	-	677,200	-	-
Total	\$ 147,012,329	\$ 158,899,100	\$ 144,869,200	\$ 144,316,900	\$ (14,582,200)

Budget By Categories of Revenues	2017-18 Actual	2018-19 Adopted	2018-19 Estimated Actual	2019-20 Recommended	Change from FY18-19 Ado to FY19-20 Rec
Taxes	\$ 293,207	\$ 225,000	\$ 225,000	\$ 225,000	\$ -
Licenses, Permits and Franchises	332,409	424,200	390,200	408,000	(16,200)
Fines, Forfeitures, and Penalties	7,323	6,500	6,500	7,000	500
Use of Money and Property	1,270,403	1,194,400	1,483,000	1,275,900	81,500
Intergovernmental Revenue	39,158,774	27,601,900	21,919,600	7,959,600	(19,642,300)
Charges for Services	43,310,236	44,902,300	44,770,200	45,916,200	1,013,900
Miscellaneous Revenue	4,447,400	3,722,700	3,789,700	3,923,000	200,300
Total Operating Revenues	88,819,752	78,077,000	72,584,200	59,714,700	(18,362,300)
Other Financing Sources	9,961,867	16,276,300	7,928,500	27,223,100	10,946,800
Intrafund Expenditure Transfers (-)	1,507,064	2,412,600	2,092,300	1,999,900	(412,700)
Decreases to Fund Balances	10,575,050	27,058,200	27,189,200	18,835,800	(8,222,400)
General Fund Contribution	35,075,000	35,075,000	35,075,000	36,543,400	1,468,400
Fund Balance Impact (-)	1,073,595	-	-	-	-
Total	\$ 147,012,329	\$ 158,899,100	\$ 144,869,200	\$ 144,316,900	\$ (14,582,200)

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