

Treasurer – Tax Collector – Public Adm.



HARRY E. HAGEN, CPA
 TREASURER-TAX COLLECTOR
 COUNTY OF SANTA BARBARA
 Federal Tax ID #95-6002833
 PARCEL NUMBER

P.O. BOX 579
 SANTA BARBARA, CA 93102-0579
 (805) 568-2920 SANTA BARBARA
 (805) 346-8330 SANTA MARIA

SECURED 2018-2019
PROPERTY TAX STATEMENT
 FOR FISCAL YEAR JULY 1, 2018 TO JUNE 30, 2019
 CORTAC-SUBSCRIBER BILL NUMBER

012-345-067	ADDRESS OF PROPERTY	PUBLIC, JOHN Q	ASSESSED VALUE	20181012345	
12345 MAIN ST SANTA BARBARA CA 93111					
CSC0925A 5-DIGIT 93111 7000064102 00.0184.0015 58563/1 012-345-067					
PUBLIC, JOHN Q PUBLIC, JANE A 12345 MAIN ST SANTA BARBARA CA 93111					
		LAND/MINERAL RIGHTS	389,500		
		IMPROVEMENTS	408,973		
		PERSONAL PROPERTY	0		
		GROSS TOTAL	798,473		
		HOMEOWNER'S EXEMPTION	7,000		
		OTHER EXEMPTION	0		
		NET TOTAL	791,473		
		TAX AMOUNTS			
		BASIC PROPERTY TAX	8,235.69		
		SPECIAL DISTRICTS	0.00		
		FIXED CHARGES	598.41		
		TOTAL TAX	8,834.10		
TAX RATE AREA	TAX RATE PERCENT	DELINQUENT PRIOR YEAR TAXES	FIRST INSTALLMENT	SECOND INSTALLMENT	TOTAL DUE
066004	1.04055	NONE	4,417.05	4,417.05	8,834.10
			DUE NOV. 1, 2018 DELINQUENT AFTER DEC. 10, 2018	DUE FEB. 1, 2019 DELINQUENT AFTER APR. 10, 2019	

TREASURER-TAX COLLECTOR



PUBLIC SUPPORT

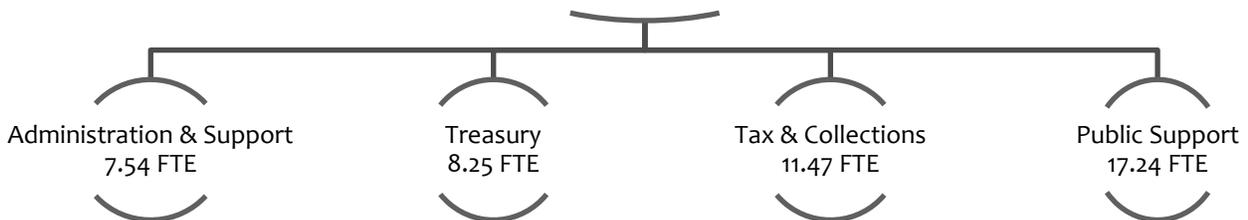


VETERANS' SERVICES

RECOMMENDED BUDGET & STAFFING SUMMARY & BUDGET PROGRAMS CHART

Operating	\$ 8,088,200
Capital	\$ 0
FTEs	44.5

Harry E. Hagen, CPA, CPFA, CPFO, CFIP, CGIP, ACPFIM
 Treasurer-Tax Collector-Public Administrator



Treasurer – Tax Collector – Public Adm.

MISSION STATEMENT

Our mission is to bill and collect all property taxes, and process all payments; to provide banking services; to invest revenue received by the County, schools, and special districts; and to administer the County's debt program, deferred compensation plan, decedents' estates, public conservatorships, and veterans' services.

DEPARTMENT DESCRIPTION

The budget programs of the Treasurer-Tax Collector-Public Administrator (TTCPA) Department are Administration & Support, Treasury, Tax & Collections, and Public Support. The TTCPA has staff that provides services in Santa Barbara, Santa Maria, and Lompoc.

The focus of the TTCPA is the continuation and enhancement of the following broad range of services:

- Property tax billing and collection
- Banking services for County departments, schools, and special districts
- Investing public funds with goals of preservation of public agency funds, protection of capital, maintenance of sufficient cash flow to meet daily demands, while earning a market rate of return at minimum risk
- Administering the County's debt program
- Administering the County's deferred compensation plan
- Administering decedent estates and conservatorships
- Assisting County veterans in obtaining state and federal benefits

HIGHLIGHTS OF 2019-20 OBJECTIVES

- The Department will continue to work with the County Executive Office and other affected departments on cannabis related projects including tax collection, business licenses, and banking services.
- The Department will also continue to meet court required LPS and Probate investigations for Incompetent to Stand Trial (IST) defendants and additionally meet all other legal mandates for conservatorship, investigation, and client services with limited staffing.

Treasurer – Tax Collector – Public Adm.

HIGHLIGHTED RENEW '22 INITIATIVES

Already Underway

- Administration & Support
 - Switched 58% of the department's workforce from using desktop computers to using laptops. The department's investment in mobile computing has resulted in improved service continuity especially during recent rain storms.
- Treasury
 - Implementation of a new cashiering/remittance processing system which will reduce the cost of maintenance, and increase efficiency and reliability of the system.
- Tax and Collections
 - Develop and implement a refund application that will integrate with the Aumentum property tax system which will enable staff to work more efficiently and effectively.
- Public Assistance
 - The Public Guardian meets monthly with Behavioral Wellness, the Public Defender and County Counsel to more effectively process current and pending IST court referrals.
 - The Public Guardian meets regularly with Social Services to collaborate on current and potential Adult Protective Services referrals to reduce duplication of services, which in turn decreases County costs.

Implementation in FY 2019-20

- Tax and Collections
 - Use targeted notifications to promote the use of the website for property tax payments to reduce the number of payments received via the mail.
- Public Assistance
 - Fully implement client video conferencing with the facilities that have that technology, which will reduce time and travel costs.

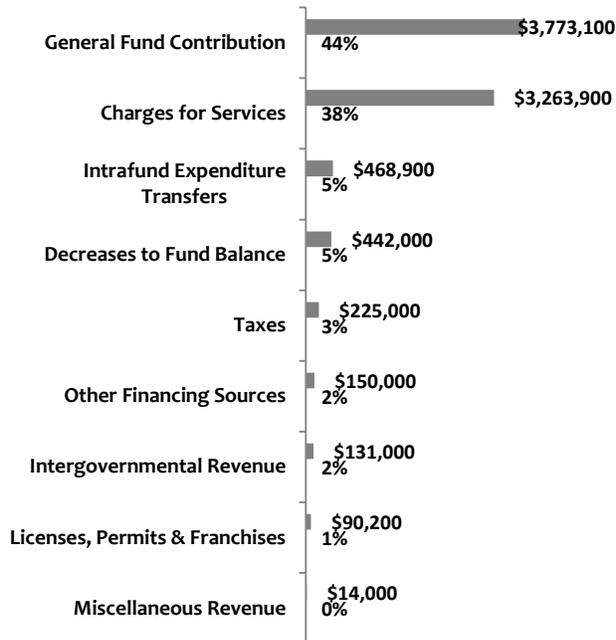
Future Year Implementation

- None

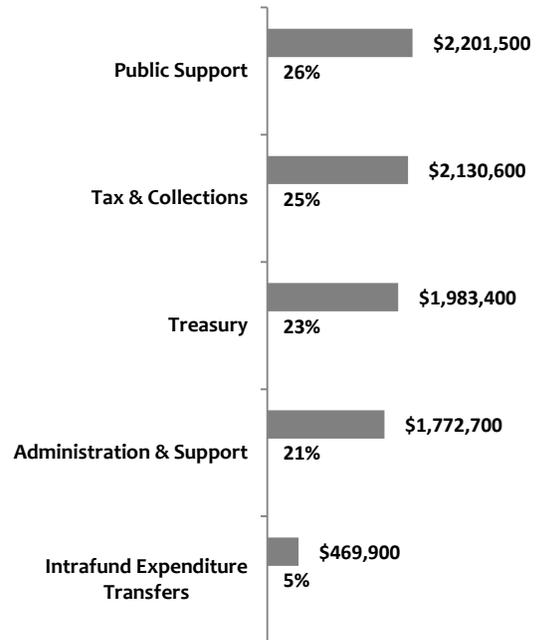
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RECOMMENDED SOURCES & USES OF FUNDS

Source of Funds - \$8,558,100

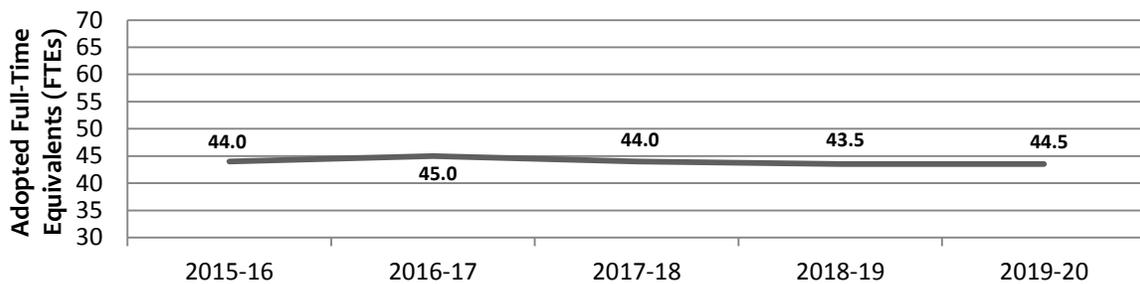


Use of Funds - \$8,558,100



STAFFING TREND

FTE counts include regular staff only, and do not include extra help and contractors-on-payroll.



Treasurer – Tax Collector – Public Adm.

BUDGET OVERVIEW

Staffing Detail By Budget Program	2017-18 Actual	2018-19 Adopted	2018-19 Estimated Actual	2019-20 Recommended	Change From FY18-19 Ado to FY19-20 Rec
Administration & Support	6.04	8.04	8.04	7.54	(0.50)
Treasury	8.66	8.43	8.43	8.25	(0.19)
Tax & Collections	9.89	10.88	10.88	11.47	0.59
Public Support	16.06	16.15	16.15	17.24	1.10
Total	40.64	43.50	43.50	44.50	1.00
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Budget By Budget Program					
Administration & Support	\$ 1,575,981	\$ 1,735,500	\$ 1,838,900	\$ 1,772,700	\$ 37,200
Treasury	1,626,813	2,036,400	1,911,400	1,983,400	(53,000)
Tax & Collections	1,844,158	2,054,700	1,900,200	2,130,600	75,900
Public Support	1,858,387	2,069,600	1,938,500	2,201,500	131,900
Total	\$ 6,905,339	\$ 7,896,200	\$ 7,589,000	\$ 8,088,200	\$ 192,000
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Budget By Categories of Expenditures					
Salaries and Employee Benefits	\$ 5,635,969	\$ 6,135,900	\$ 5,878,500	\$ 6,282,600	\$ 146,700
Services and Supplies	1,046,833	1,497,800	1,443,000	1,553,500	55,700
Other Charges	222,537	262,500	267,500	252,100	(10,400)
Total Operating Expenditures	6,905,339	7,896,200	7,589,000	8,088,200	192,000
Capital Assets	34,019	468,600	464,200	-	(468,600)
Other Financing Uses	165,000	-	-	-	-
Intrafund Expenditure Transfers (+)	-	777,600	777,600	469,900	(307,700)
Increases to Fund Balances	200,000	-	-	-	-
Fund Balance Impact (+)	336,608	-	77,000	-	-
Total	\$ 7,640,966	\$ 9,142,400	\$ 8,907,800	\$ 8,558,100	\$ (584,300)
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Budget By Categories of Revenues					
Taxes	\$ 293,207	\$ 225,000	\$ 225,000	\$ 225,000	\$ -
Licenses, Permits and Franchises	38,456	103,800	70,400	90,200	(13,600)
Intergovernmental Revenue	127,578	135,500	131,000	131,000	(4,500)
Charges for Services	3,403,184	3,693,800	3,542,600	3,263,900	(429,900)
Miscellaneous Revenue	27,842	7,500	73,000	14,000	6,500
Total Operating Revenues	3,890,266	4,165,600	4,042,000	3,724,100	(441,500)
Other Financing Sources	150,000	150,000	150,000	150,000	-
Intrafund Expenditure Transfers (-)	-	776,600	776,600	468,900	(307,700)
Decreases to Fund Balances	100,000	549,500	438,500	442,000	(107,500)
General Fund Contribution	3,500,700	3,500,700	3,500,700	3,773,100	272,400
Total	\$ 7,640,966	\$ 9,142,400	\$ 8,907,800	\$ 8,558,100	\$ (584,300)

FTE counts include regular staff only, and do not include extra help and contractors-on-payroll.

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CHANGES & OPERATIONAL IMPACT: 2018-19 ADOPTED TO 2019-20 RECOMMENDED

Staffing

The TTCPA has a projected staff of 44.5 employees with centralized operations in Santa Barbara, and satellite operations in Santa Maria and Lompoc. An increase of 1.0 FTE Public Administrator/Conservator II has been included in the 2019-20 budget due to an increase in Incompetent to Stand Trial (IST) conservatorship investigations in the Public Guardian program.

Expenditures

- Net operating expenditure increase of \$192,000 is primarily due to:
 - +\$146,700 increase in Salaries and Employee Benefits due to:
 - + 114,000 increase due to 1.0 FTE Public Administrator/Conservator II being added to the budget.
 - + 32,700 increase due to an increase in departmental retirement costs, employee salaries, and other benefits, less a budgeted 3% salary savings.
 - +\$55,700 increase in Services and Supplies due primarily to:
 - +\$150,000 increase in Hardware and Software charges for a new cashiering system.
 - -\$100,000 decrease in Professional & Special Services for bank fees.
- Net non-operating expenditure decrease of \$776,300 is primarily due to:
 - -\$468,600 decrease in Capital Assets due to completion of the Aumentum property tax project.
 - -\$307,700 decrease in intra-departmental transfers to balance programs.

These changes result in Recommended operating expenditures of \$8,088,200, non-operating expenditures of \$469,900, and total expenditures of \$8,558,100. Non-operating expenditures are Intrafund transfers.

Revenues

- Net operating revenue decrease of \$441,500 primarily consists of:
 - -\$429,900 decrease in Charges for Services due primarily to:
 - -\$388,700 decrease in Treasury Administration fees due primarily to a decrease in the TTCPA ICRP rate.
 - -\$28,200 decrease in Property Tax Admin fees also due primarily to the decreased ICRP rate.
 - -\$13,600 decrease in Licenses, Permits and Franchise fees due primarily to the anticipated decrease in taxi cab licenses issued following a change in state law.
- Net non-operating revenue decrease of \$142,800 primarily consists of:
 - -\$107,500 decrease in Decreases to Fund Balances due primarily to:
 - -\$478,500 decrease in release of Tax Collector Projects fund balance due to completion of the Aumentum property tax project and related costs.
 - +365,000 increase to fund Cannabis collections and treasury operations.
 - -\$307,700 decrease in intra-departmental transfers to balance programs.
 - +\$272,400 increase in General Fund contribution.

These changes result in Recommended operating revenues of \$3,724,100, non-operating revenues of \$4,834,000, resulting in total revenues of \$8,558,100. Non-operating revenues primarily include General Fund Contribution, Intrafund transfers, and decreases to fund balances.

Treasurer – Tax Collector – Public Adm.

RELATED LINKS

For more information on the Treasurer-Tax Collector-Public Administrator, refer to the website at <http://www.countyofsb.org/ttcpapg/index.asp>.

Treasurer – Tax Collector – Public Adm.

PERFORMANCE MEASURES

Description	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Estimated Actual	FY 2019-20 Recommend
Administration & Support				
Number of participants in County Deferred Compensation Plan	3,964	3,964	4,101	4,120
Number of debt, trustee and arbitrage payments made on behalf of County departments and school districts	135	137	126	140
Percent of departmental Employee Performance Reviews (EPRs) completed by the due date	100% 41	100% 41	100% 41	100% 41
Treasury				
Accounting of cash & cash equivalents processed through the County Treasury	\$10.6 Billion	\$11.1 Billion	\$12 Billion	\$12 Billion
Monitor and project liquidity requirements as evidenced by zero securities sold at a loss to meet the cash flow needs of pool participants	Zero	Zero	Zero	Zero
Investment compliance with the Government Code and the Treasurer's Investment Policy	100%	100%	100%	100%
Tax & Collections				
Percent & amount of annual secured taxes collected	99.2% \$ 810 Million	98.8% \$ 857 Million	99.0% \$ 904 Million	99.1% \$ 942 Million
Percent & amount of annual unsecured taxes collected	97.3% \$ 36 Million	96.3% \$ 36 Million	97.0% \$ 36 Million	97.1% \$ 37 Million
Amount of Transient Occupancy Tax (TOT) Collected-non vacation rental	\$8,190,000	\$6,356,000	\$8,757,000	\$12,000,000
Amount of Transient Occupancy Tax (TOT) Collected-vacation rental	\$1,880,000	\$2,007,000	\$1,925,000	\$1,600,000
Public Support				
Percent & number of probate conservatee visits in the past twelve months	100% 225	100% 225	100% 237	100% 230
Number of Veterans Benefit Claims filed	1,916	1,911	1,886	1,850
Number of Lanterman Petris Short (LPS) clients case managed	139	139	136	136
Number of Representative Payee clients case managed	273	273	254	260
Number of Probate clients case managed	41	43	45	45
Number of Incompetent to Stand Trial (IST) Investigations	42	41	51	50

Treasurer – Tax Collector – Public Adm.

ADMINISTRATION & SUPPORT BUDGET PROGRAM

Provide budgetary and administrative activities, general accounting, and deferred compensation plan administration. Plan, coordinate, and implement all information system applications (both hardware and software) for all divisions. Administer bonded indebtedness issued by the County or districts for the purpose of funding or refunding needed revenue, temporary borrowing, and special improvement/assessment bonds.

Staffing

Staffing Detail By Budget Program	2017-18 Actual	2018-19 Adopted	2018-19 Estimated Actual	2019-20 Recommended	Change From FY18-19 Ado to FY19-20 Rec
TREAS/TAX COLL/PUB ADMIN	0.50	0.50	0.50	0.50	-
ASST TREAS/TAXCOLL/PUBADMN	0.77	0.80	0.80	0.80	-
CHIEF INVESTMENT OFFICER	0.61	0.40	0.40	0.50	0.10
IT MANAGER	0.04	0.19	0.19	-	(0.19)
TREASURY FINANCE CHIEF	0.89	0.92	0.92	1.00	0.08
OPERATIONS MANAGER	0.37	0.32	0.32	0.46	0.14
FINANCIAL SYS ANALYST SR	0.14	-	-	0.75	0.75
FINANCIAL SYS ANALYST	1.49	1.75	1.75	1.43	(0.32)
FINANCIAL OFFICE PRO	0.06	1.00	1.00	0.25	(0.75)
COST ANALYST	-	-	-	0.85	0.85
BUSINESS MANAGER	0.98	1.00	1.00	1.00	-
ACCOUNTANT	0.15	0.15	0.15	-	(0.15)
FINANCIAL OFFICE PRO SR	0.04	1.01	1.01	-	(1.01)
Total	6.04	8.04	8.04	7.54	(0.50)

FTE counts include regular staff only, and do not include extra help and contractors-on-payroll.

Revenue & Expenditures

Budget By Categories of Expenditures	2017-18 Actual	2018-19 Adopted	2018-19 Estimated Actual	2019-20 Recommended	Change From FY18-19 Ado to FY19-20 Rec
Salaries and Employee Benefits	\$ 1,277,806	\$ 1,416,300	\$ 1,503,700	\$ 1,465,900	\$ 49,600
Services and Supplies	114,391	109,100	133,000	105,000	(4,100)
Other Charges	183,785	210,100	202,200	201,800	(8,300)
Total Operating Expenditures	1,575,981	1,735,500	1,838,900	1,772,700	37,200
Capital Assets	28,398	-	20,000	-	-
Total Expenditures	\$ 1,604,379	\$ 1,735,500	\$ 1,858,900	\$ 1,772,700	\$ 37,200
Budget By Categories of Revenues					
Charges for Services	53	-	-	-	-
Miscellaneous Revenue	13,236	-	-	-	-
Total Operating Revenues	13,288	-	-	-	-
Intrafund Expenditure Transfers (-)	-	776,600	776,600	468,900	(307,700)
Decreases to Fund Balances	-	-	-	37,700	37,700
General Fund Contribution	750,028	958,900	958,900	1,266,100	307,200
Total Revenues	\$ 763,316	\$ 1,735,500	\$ 1,735,500	\$ 1,772,700	\$ 37,200

Treasurer – Tax Collector – Public Adm.

ADMINISTRATION & SUPPORT BUDGET PROGRAM (CONT'D)

2018-19 Anticipated Accomplishments

- Filed six Return for Credit Payments to Issuers of Qualified Bonds which enabled the County to receive over \$550,000 in interest subsidies from the Internal Revenue Service.
- Completed \$150 million public financing to fund significant improvements at the Tajiguas landfill, including construction of a materials recovery facility and anaerobic digester in order to reduce greenhouse gas emissions and extend the operational capacity for the benefit of the county and the cities of Santa Barbara, Goleta, Solvang, and Buellton.

2019-20 Objectives

- The TTCPA will continue to analyze the feasibility of refunding prior year debt issuances. Potential savings from this refinancing would be achieved through lower interest rates.
- Assist County departments in issuing long-term debt to fund capital projects.

Treasurer – Tax Collector – Public Adm.

TREASURY BUDGET PROGRAM

Receive and steward, apply and pay out all monies belonging to the County, schools and special districts, and all other monies as directed by law. Invest County, school and special district funds not required for immediate expenditure. The investment of these funds must comply with state statutes and other legal constraints, with goals of preservation of public agency funds, protection of capital, maintenance of sufficient cash flow to meet daily demands, while earning a market rate of return at minimum risk.

Staffing

Staffing Detail By Budget Program	2017-18 Actual	2018-19 Adopted	2018-19 Estimated Actual	2019-20 Recommended	Change From FY18-19 Ado to FY19-20 Rec
TREAS/TAX COLL/PUB ADMIN	0.25	0.25	0.25	0.25	-
ASST TREAS/TAXCOLL/PUBADMN	0.19	0.20	0.20	0.20	-
CHIEF INVESTMENT OFFICER	0.39	0.59	0.59	0.50	(0.09)
IT MANAGER	0.15	0.14	0.14	0.05	(0.09)
TREASURY FINANCE CHIEF	0.11	0.08	0.08	-	(0.08)
OPERATIONS MANAGER	0.13	0.16	0.16	0.04	(0.12)
FINANCIAL SYS ANALYST SR	0.31	-	-	-	-
PUBLIC ADMIN/CONS VETS DIV CHIEF	0.04	0.07	0.07	0.05	(0.02)
FINANCIAL SYS ANALYST	0.64	0.25	0.25	0.45	0.20
FINANCIAL ACCT ANALYST	0.35	0.40	0.40	0.38	(0.02)
FINANCIAL OFFICE PRO	3.08	2.94	2.94	3.35	0.41
COST ANALYST	-	-	-	0.15	0.15
BUSINESS MANAGER	0.02	-	-	-	-
ACCOUNTANT	1.19	1.26	1.26	0.87	(0.39)
FINANCIAL OFFICE PRO SR	1.79	2.09	2.09	1.96	(0.13)
PUBLIC ADM/CONSERVATOR	0.01	-	-	-	-
Total	8.66	8.43	8.43	8.25	(0.19)

FTE counts include regular staff only, and do not include extra help and contractors-on-payroll.

Revenue & Expenditures

Budget By Categories of Expenditures	2017-18 Actual	2018-19 Adopted	2018-19 Estimated Actual	2019-20 Recommended	Change From FY18-19 Ado to FY19-20 Rec
Salaries and Employee Benefits	\$ 1,199,706	\$ 1,230,200	\$ 1,199,200	\$ 1,130,000	\$ (100,200)
Services and Supplies	420,684	799,400	705,000	846,600	47,200
Other Charges	6,423	6,800	7,200	6,800	-
Total Operating Expenditures	1,626,813	2,036,400	1,911,400	1,983,400	(53,000)
Capital Assets	-	43,900	43,900	-	(43,900)
Intrafund Expenditure Transfers (+)	-	709,800	709,800	417,600	(292,200)
Total Expenditures	\$ 1,626,813	\$ 2,790,100	\$ 2,665,100	\$ 2,401,000	\$ (389,100)
Budget By Categories of Revenues					
Charges for Services	2,370,442	2,746,200	2,591,200	2,357,500	(388,700)
Total Operating Revenues	2,370,442	2,746,200	2,591,200	2,357,500	(388,700)
Decreases to Fund Balances	-	43,900	43,900	43,500	(400)
Total Revenues	\$ 2,370,442	\$ 2,790,100	\$ 2,635,100	\$ 2,401,000	\$ (389,100)

Treasurer – Tax Collector – Public Adm.

TREASURY BUDGET PROGRAM (CONT'D)

2018-19 Anticipated Accomplishments

- The County Treasury processes over \$12 billion of transactions annually. It also holds and invests funds for the County, schools, and special districts.
- The TTCPA implemented a cashiering system and custody process to segregate the collection of Cannabis taxes and related revenues from other non-Cannabis cashiering and custody activity.

2019-20 Objectives

- Implementation of a new cashiering/remittance processing system for the County Treasury.

Treasurer – Tax Collector – Public Adm.

TAX & COLLECTIONS BUDGET PROGRAM

Provide billing, collection, and maintenance of accounting records for all secured, supplemental, and unsecured property taxes levied by the taxing agencies within the County, and the collection and redemption of prior year secured delinquent taxes. Mail notices of delinquent taxes, publish Notice of Impending Default, sell delinquent property after five years at a public auction, and process tax roll corrections, cancellations, and refunds. Provide assistance and response to taxpayer inquiries.

Provide for the collection of Public Health Department patient accounts, Department of Social Services accounts, business licenses, and miscellaneous accounts. Collect Transient Occupancy Tax (TOT) and taxes on Cannabis operations located in the unincorporated areas of the County.

Staffing

Staffing Detail By Budget Program	2017-18 Actual	2018-19 Adopted	2018-19 Estimated Actual	2019-20 Recommended	Change From FY18-19 Ado to FY19-20 Rec
TREAS/TAX COLL/PUB ADMIN	0.25	0.25	0.25	0.25	-
CHIEF INVESTMENT OFFICER	0.01	0.01	0.01	-	(0.01)
IT MANAGER	0.81	0.67	0.67	0.95	0.28
OPERATIONS MANAGER	0.50	0.52	0.52	0.50	(0.02)
FINANCIAL SYS ANALYST SR	0.55	1.00	1.00	0.25	(0.75)
PUBLIC ADMIN/CONS VETS DIV CHIEF	0.01	-	-	-	-
FINANCIAL SYS ANALYST	0.86	1.00	1.00	1.12	0.12
FINANCIAL ACCT ANALYST	0.53	0.60	0.60	0.62	0.02
FINANCIAL OFFICE PRO	1.70	2.06	2.06	2.40	0.34
COST ANALYST	-	-	-	0.84	0.84
ACCOUNTANT	1.51	1.37	1.37	-	(1.37)
FINANCIAL OFFICE PRO SR	3.17	3.40	3.40	4.54	1.14
Total	<u>9.89</u>	<u>10.88</u>	<u>10.88</u>	<u>11.47</u>	<u>0.59</u>

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Treasurer – Tax Collector – Public Adm.

TAX & COLLECTIONS BUDGET PROGRAM (CONT'D)

Revenue & Expenditures

Budget By Categories of Expenditures	2017-18 Actual	2018-19 Adopted	2018-19 Estimated Actual	2019-20 Recommended	Change From FY18-19 Ado to FY19-20 Rec
Salaries and Employee Benefits	\$ 1,463,220	\$ 1,657,900	\$ 1,443,800	\$ 1,705,800	\$ 47,900
Services and Supplies	374,708	389,900	449,500	418,400	28,500
Other Charges	6,230	6,900	6,900	6,400	(500)
Total Operating Expenditures	1,844,158	2,054,700	1,900,200	2,130,600	75,900
Capital Assets	5,622	424,700	400,300	-	(424,700)
Intrafund Expenditure Transfers (+)	-	67,800	67,800	52,300	(15,500)
Increases to Fund Balances	200,000	-	-	-	-
Total Expenditures	\$ 2,049,780	\$ 2,547,200	\$ 2,368,300	\$ 2,182,900	\$ (364,300)
Budget By Categories of Revenues					
Taxes	293,207	225,000	225,000	225,000	-
Licenses, Permits and Franchises	38,456	103,800	70,400	90,200	(13,600)
Charges for Services	940,240	847,600	861,400	816,400	(31,200)
Miscellaneous Revenue	14,606	7,500	73,000	14,000	6,500
Total Operating Revenues	1,286,508	1,183,900	1,229,800	1,145,600	(38,300)
Decreases to Fund Balances	-	434,600	394,600	283,800	(150,800)
General Fund Contribution	1,057,043	928,700	928,700	753,500	(175,200)
Total Revenues	\$ 2,343,551	\$ 2,547,200	\$ 2,553,100	\$ 2,182,900	\$ (364,300)

2018-19 Anticipated Accomplishments

- Maintain a high secured tax collection ratio of 98.8%, which historically places Santa Barbara County in the top quartile for tax collection among all of the 58 California counties.
- Reduce the number of properties and amount due on the redemption roll by over 10%.
- Implemented a new software system and custody process to manage the collection of Cannabis taxes.
- Collected \$3.5 million for the Santa Barbara South Coast and Santa Ynez Tourism Business Improvement Districts in the first nine years of the program. Current annual revenues total \$463,000. This revenue is used by the improvement districts to promote the local tourism industry. The economic impacts include increased sales tax and TOT revenues.

2019-20 Objectives

- Use targeted notifications to promote the use of the website for property tax payments to reduce the number of payments received via the mail.

Analyze the feasibility of implementing a software system for collecting on-line Transient Occupancy Tax payments.

Treasurer – Tax Collector – Public Adm.

PUBLIC SUPPORT BUDGET PROGRAM

Assist veterans and their families file claims for Veterans' Administration and other state and federal benefits. Act as administrator/executor of a decedent's estate, as required by Probate Code or Court appointment, and provide services for indigent decedents. Provide conservatorship investigation, and when appointed by the Court, conservatorship case management for those mentally unable to manage their personal needs of health, food, clothing, shelter, and financial resources. Provide payee services to vulnerable adults who are unable to manage their financial benefits.

Staffing

Staffing Detail By Budget Program	2017-18 Actual	2018-19 Adopted	2018-19 Estimated Actual	2019-20 Recommended	Change From FY18-19 Ado to FY19-20 Rec
ASST TREAS/TAXCOLL/PUBADMN	0.04	-	-	-	-
PUBLIC ADMIN/CONS VETS DIV CHIEF	0.95	0.93	0.93	0.95	0.02
FINANCIAL SYS ANALYST	0.01	-	-	-	-
FINANCIAL OFFICE PRO	1.96	2.00	2.00	2.00	-
ADMN OFFICE PRO	3.00	3.00	3.00	3.00	-
COST ANALYST	-	-	-	0.16	0.16
ACCOUNTANT	0.26	0.22	0.22	0.13	(0.09)
PUBLIC ADM/CON VETS SUPV	2.00	2.00	2.00	2.00	-
FINANCIAL OFFICE PRO SR	1.00	1.00	1.00	1.00	-
ADMN OFFICE PRO SR	1.00	1.00	1.00	1.00	-
PUBLIC ADM/CONSERVATOR	5.84	6.00	6.00	7.00	1.00
Total	16.06	16.15	16.15	17.24	1.10

FTE counts include regular staff only, and do not include extra help and contractors-on-payroll.

Revenue & Expenditures

Budget By Categories of Expenditures	2017-18 Actual	2018-19 Adopted	2018-19 Estimated Actual	2019-20 Recommended	Change From FY18-19 Ado to FY19-20 Rec
Salaries and Employee Benefits	\$ 1,695,237	\$ 1,831,500	\$ 1,731,800	\$ 1,980,900	\$ 149,400
Services and Supplies	137,051	199,400	155,500	183,500	(15,900)
Other Charges	26,099	38,700	51,200	37,100	(1,600)
Total Operating Expenditures	1,858,387	2,069,600	1,938,500	2,201,500	131,900
Other Financing Uses	165,000	-	-	-	-
Total Expenditures	\$ 2,023,387	\$ 2,069,600	\$ 1,938,500	\$ 2,201,500	\$ 131,900
Budget By Categories of Revenues					
Intergovernmental Revenue	127,578	135,500	131,000	131,000	(4,500)
Charges for Services	92,450	100,000	90,000	90,000	(10,000)
Total Operating Revenues	220,028	235,500	221,000	221,000	(14,500)
Other Financing Sources	150,000	150,000	150,000	150,000	-
Decreases to Fund Balances	100,000	71,000	-	77,000	6,000
General Fund Contribution	1,693,629	1,613,100	1,613,100	1,753,500	140,400
Total Revenues	\$ 2,163,657	\$ 2,069,600	\$ 1,984,100	\$ 2,201,500	\$ 131,900

Treasurer – Tax Collector – Public Adm.

PUBLIC SUPPORT BUDGET PROGRAM (CONT'D)

2018-19 Anticipated Accomplishments

- The Public Guardian's division served over 136 Lanterman Petris Short (LPS) mental health conservatorships, 254 representative payees, and 45 probate clients this fiscal year, providing case management for individuals unable to provide their own basic needs.
- Successfully completed 51 court ordered LPS and Probate investigations on incompetent to stand trial cases.
- Moved the Public Administrator/Guardian warehouse from Santa Maria to Santa Barbara, which will decrease driving time and provide a more secure storage environment for items held on behalf of clients.
- The Veterans' Services program assists County veterans and their families in obtaining benefits. County veterans received approximately \$10 million in new and retroactive benefits, lump sum awards, college fee waivers, and prior awards. In addition, approximately \$2 million was brought into the County for GI Bill students and Aid & Attendance assistance.

2019-20 Objectives

- The Public Guardian will continue to meet monthly with Behavioral Wellness, the Public Defender, and County Counsel to more effectively process current and pending IST court referrals.
- The Public Guardian will continue to meet regularly with Social Services to collaborate on current and potential Adult Protective Services referrals to reduce duplication of services, which in turn will decrease County costs.