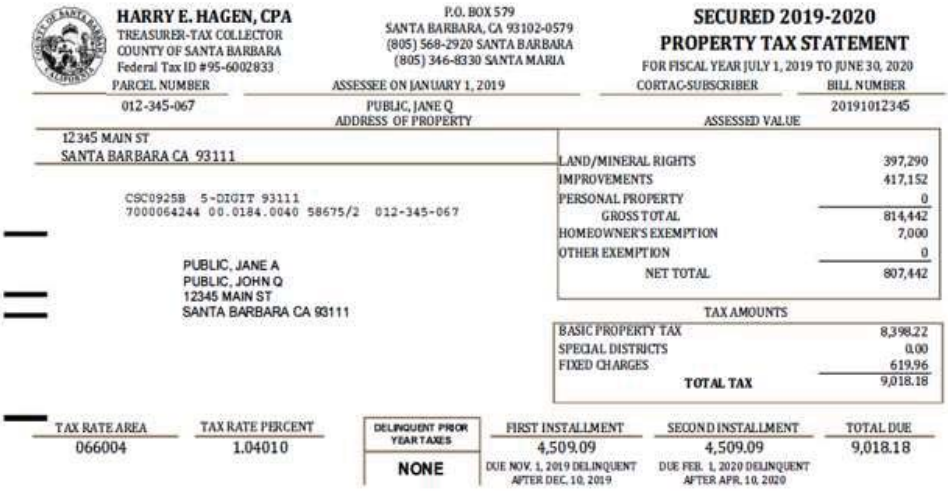
Treasurer – Tax Collector – Public Adm.



HARRY E. HAGEN, CPA
TREASURER-TAX COLLECTOR
COUNTY OF SANTA BARBARA
Federal Tax ID #95-6002833

P.O. BOX 579
SANTA BARBARA, CA 93102-0579
(805) 568-2920 SANTA BARBARA
(805) 346-8330 SANTA MARIA

SECURED 2019-2020
PROPERTY TAX STATEMENT
FOR FISCAL YEAR JULY 1, 2019 TO JUNE 30, 2020

PARCEL NUMBER	ASSESSEE ON JANUARY 1, 2019	CORTAC-SUBSCRIBER	BILL NUMBER
012-345-067	PUBLIC, JANE Q		20191012345

ADDRESS OF PROPERTY
12345 MAIN ST
SANTA BARBARA CA 93111

CSC0925B 5-DIGIT 93111
7000064244 00.0184.0040 58675/2 012-345-067

PUBLIC, JANE A
PUBLIC, JOHN Q
12345 MAIN ST
SANTA BARBARA CA 93111

ASSESSED VALUE

LAND/MINERAL RIGHTS	397,290
IMPROVEMENTS	417,152
PERSONAL PROPERTY	0
GROSS TOTAL	814,442
HOMEOWNER'S EXEMPTION	7,000
OTHER EXEMPTION	0
NET TOTAL	807,442

TAX AMOUNTS

BASIC PROPERTY TAX	8,398.22
SPECIAL DISTRICTS	0.00
FIXED CHARGES	619.96
TOTAL TAX	9,018.18

TAX RATE AREA	TAX RATE PERCENT	DELINQUENT PRIOR YEAR TAXES	FIRST INSTALLMENT	SECOND INSTALLMENT	TOTAL DUE
066004	1.04010	NONE	4,509.09 DUE NOV. 1, 2019 DELINQUENT AFTER DEC. 10, 2019	4,509.09 DUE FEB. 1, 2020 DELINQUENT AFTER APR. 10, 2020	9,018.18

TREASURER-TAX COLLECTOR

PUBLIC SUPPORT

VETERANS' SERVICES

Recommended Budget & Staffing Summary & Budget Programs Chart

Operating	**$**	**7,974,600**
Capital	**$**	**115,500**
FTEs		**44.0**

Harry E. Hagen, CPA, CPFA, CPFO, CFIP, CGIP, ACPFIM
Treasurer-Tax Collector-Public Administrator

- Administration & Support 8.25 FTE
- Treasury 8.15 FTE
- Tax & Collections 10.45 FTE
- Public Support 17.15 FTE

Treasurer – Tax Collector – Public Adm.

Mission Statement

Our mission is to bill and collect all property taxes, and process all payments; to provide banking services; to invest revenue received by the County, schools, and special districts; and to administer the County's debt program, deferred compensation plan, decedents' estates, public conservatorships, and veterans' services.

All of these services are delivered while providing excellent customer service by practicing the core values of ACE: Accountable, Customer-focused and Efficient. By engaging these core values at every opportunity, we strive to improve and strengthen the overall effectiveness and accountability of our organization.

Department Description

The budget programs of the Treasurer-Tax Collector-Public Administrator (TTCPA) Department are Administration & Support, Treasury, Tax & Collections, and Public Support. The TTCPA has staff that provides services in Santa Barbara, Santa Maria, and Lompoc.

The focus of the TTCPA is the continuation and enhancement of the following broad range of services:

- Property tax billing and collection
- Banking services for County departments, schools, and special districts
- Investing public funds with goals of preservation of public agency funds, protection of capital, maintenance of sufficient cash flow to meet daily demands, while earning a market rate of return at minimum risk
- Administering the County's debt program
- Administering the County's deferred compensation plan
- Administering decedent estates and conservatorships
- Assisting County veterans in obtaining state and federal benefits

Highlights of 2020-21 Objectives

- The Department will work with the County Executive Office and other affected departments on cannabis related projects including tax collection, business licenses, and banking services.
- The Department will meet court required LPS and Probate investigations for Incompetent to Stand Trial (IST) defendants and meet all other legal mandates for conservatorship, investigation, and client services.
- The TTCPA will complete the implementation of a new cashiering/remittance processing system project which will increase efficiency and reliability.

Treasurer – Tax Collector – Public Adm.

Highlighted Renew 2022 Initiatives

Already Underway

- Administration & Support
  - Annually refund excess monies in the Forfeiture account to deferred compensation participants.

- Treasury
  - Developed and implemented a cash management application to assist with portfolio management.
  - Began the implementation of a new cashiering/remittance processing system which will increase efficiency and reliability.

- Tax and Collections
  - Developed and implemented a refund application that will integrate with the Aumentum property tax system which will enable staff to work more efficiently and effectively.

- Public Assistance
  - The Public Guardian meets monthly with Behavioral Wellness, the Public Defender and County Counsel to effectively process current and pending IST court referrals.
  - The Public Guardian meets regularly with Social Services to collaborate on current and potential Adult Protective Services referrals to reduce duplication of services, which in turn decreases County costs.

Implementation in FY 2020-21

- Treasury
  - Complete the implementation of a new cashiering/remittance processing system which will increase efficiency and reliability.

- Tax and Collections
  - Utilize available information to find unreported short-term rental activity to bring the businesses into compliance with the County's TOT ordinance.

Treasurer – Tax Collector – Public Adm.

Renew 2022 Big Picture Goals

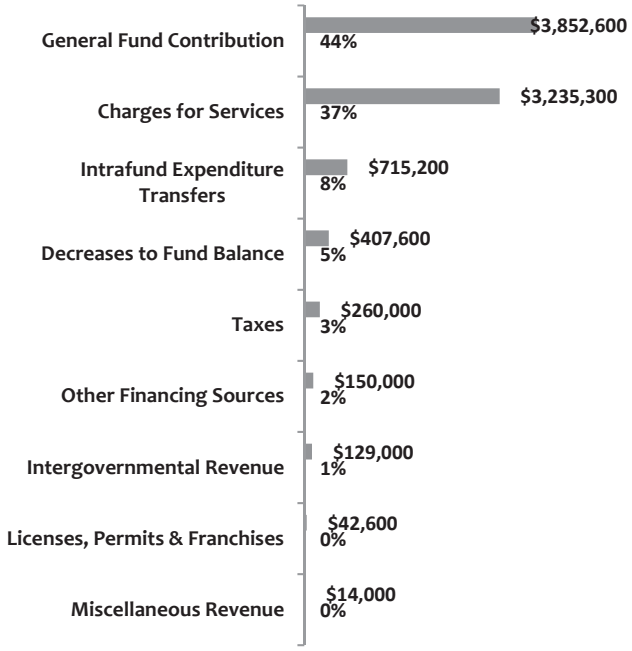
Treasurer-Tax Collector-Public Administrator (TTCPA) will implement the following initiatives in FY 2020-21 to achieve the 6 countywide Big Picture Goals:

Big Picture Goal	FY 2020-21 Initiatives
RE-DESIGN	
Evaluate and migrate County services online	• TTCPA currently has an on-line property tax payment and research system, and will continue to maintain and enhance it. • TTCPA will be looking into the feasibility of implementing a software system for collecting on-line Transient Occupancy Tax (TOT) payments.
Train County employees in County-provided process improvement training	• TTCPA plans to participate in the County-provided process improvement training when it becomes available.
RE-BALANCE	
Enhance financial resiliency	• TTCPA will continue to increase property tax, cannabis tax and TOT collections by being accountable, customer-focused and efficient.
RESPOND	
Conduct an external customer or client satisfaction survey	• Performance feedback is received through personal outreach by the TTCPA to community members through speaking engagements and meetings with community organizations.
RETAIN	
Facilitate the participation of managers in a leadership development program	• The TTCPA will sponsor any manager interested in leadership development opportunities.
Retain new employees during their first 5 years of employment	• The TTCPA engages its employees to determine their interests and encourages training that provides value to the department. • The TTCPA recognizes the value of a work/life balance and allows for alternative schedules where appropriate.

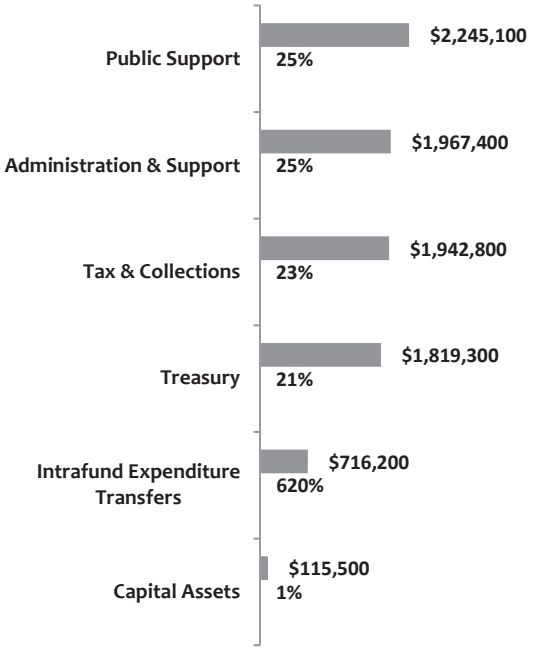
Treasurer – Tax Collector – Public Adm.

Recommended Sources & Uses of Funds

Source of Funds - $8,806,300

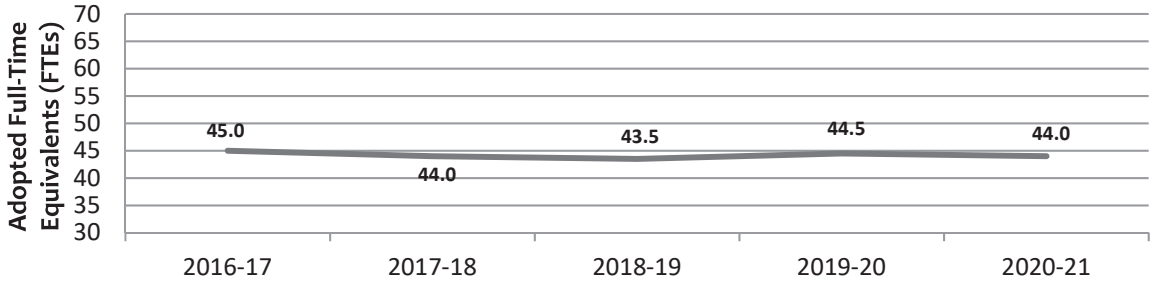


Use of Funds - $8,806,300



Staffing Trend

FTE counts include regular staff only, and do not include extra help and contractors-on-payroll.



Treasurer – Tax Collector – Public Adm.

BUDGET OVERVIEW

Staffing Detail By Budget Program	2018-19 Actual	2019-20 Adopted	2019-20 Estimated Actual	2020-21 Recommended	Change From FY19-20 Ado to FY20-21 Rec
Administration & Support	6.66	7.54	7.54	8.25	0.71
Treasury	8.85	8.25	8.25	8.15	(0.10)
Tax & Collections	8.90	11.47	11.47	10.45	(1.02)
Public Support	15.99	17.24	17.24	17.15	(0.10)
Total	40.40	44.50	44.50	44.00	(0.50)
Budget By Budget Program					
Administration & Support	$ 1,799,649	$ 1,772,700	$ 1,716,500	$ 1,967,400	$ 194,700
Treasury	1,799,850	1,983,400	2,066,900	1,819,300	(164,100)
Tax & Collections	1,765,064	2,130,600	1,589,700	1,942,800	(187,800)
Public Support	1,928,072	2,201,500	1,967,900	2,245,100	43,600
Total	$ 7,292,635	$ 8,088,200	$ 7,341,000	$ 7,974,600	$ (113,600)
Budget By Categories of Expenditures					
Salaries and Employee Benefits	$ 5,768,806	$ 6,282,600	$ 5,770,300	$ 6,315,100	$ 32,500
Services and Supplies	1,267,985	1,553,500	1,286,400	1,346,800	(206,700)
Other Charges	255,844	252,100	284,300	312,700	60,600
Total Operating Expenditures	7,292,635	8,088,200	7,341,000	7,974,600	(113,600)
Capital Assets	217,817	-	222,900	115,500	115,500
Other Financing Uses	4,957	-	-	-	-
Intrafund Expenditure Transfers (+)	135	469,900	320,000	716,200	246,300
Increases to Fund Balances	250	-	-	-	-
Fund Balance Impact (+)	476,517	-	488,700	-	-
Total	$ 7,992,310	$ 8,558,100	$ 8,372,600	$ 8,806,300	$ 248,200
Budget By Categories of Revenues					
Taxes	$ 281,933	$ 225,000	$ 260,000	$ 260,000	$ 35,000
Licenses, Permits and Franchises	37,927	90,200	39,500	42,600	(47,600)
Intergovernmental Revenue	154,328	131,000	129,000	129,000	(2,000)
Charges for Services	3,606,089	3,263,900	3,688,000	3,235,300	(28,600)
Miscellaneous Revenue	70,878	14,000	14,000	14,000	-
Total Operating Revenues	4,151,155	3,724,100	4,130,500	3,680,900	(43,200)
Other Financing Sources	150,305	150,000	150,000	150,000	-
Intrafund Expenditure Transfers (-)	-	468,900	-	715,200	246,300
Decreases to Fund Balances	190,150	442,000	319,000	407,600	(34,400)
General Fund Contribution	3,500,700	3,773,100	3,773,100	3,852,600	79,500
Total	$ 7,992,310	$ 8,558,100	$ 8,372,600	$ 8,806,300	$ 248,200

FTE counts include regular staff only, and do not include extra help and contractors-on-payroll.

Treasurer – Tax Collector – Public Adm.

Changes & Operational Impact: 2019-20 Adopted to 2020-21 Recommended

Staffing

The TTCPA has a projected staff of 44.0 employees with centralized operations in Santa Barbara, and satellite operations in Santa Maria and Lompoc. A decrease of a .5 FTE Financial Office Pro Sr is showing in the 2020-21 budget due to a decrease in originally anticipated Cannabis license revenue.

Expenditures

- Net operating expenditure decrease of $113,600 is primarily due to:
  - +$32,500 increase in Salaries and Employee Benefits due to an increase in departmental retirement costs, employee salaries, and other benefits, less a budgeted 3% salary savings.
  - -$206,700 decrease in Services and Supplies due primarily to:
    - -$107,000 decrease in Hardware and Software charges for a new cashiering system now budgeted as a capital asset
    - -$100,000 decrease in Professional & Special Services for bank fees.
  - +$60,600 increase in Other Charges due to

- Net non-operating expenditure increase of $361,800 is primarily due to:
  - +$107,000 increase in Capital Assets for a new cashiering system.
  - +$246,300 increase in intra-departmental transfers to balance programs.

These changes result in Recommended operating expenditures of $7,974,600, non-operating expenditures of $831,700, and total expenditures of $8,806,300. Non-operating expenditures are Capital Assets and Intrafund transfers.

Revenues

- Net operating revenue decrease of $43,200 primarily consists of:
  - -$47,600 decrease in Licenses, Permits and Franchise fees due primarily to a decrease in originally anticipated Cannabis license revenue.

- Net non-operating revenue increase of $291,400 primarily consists of:
  - +$246,300 increase in intra-departmental transfers to balance programs.

These changes result in Recommended operating revenues of $3,680,900, non-operating revenues of $5,125,400, resulting in total revenues of $8,806,300. Non-operating revenues primarily include General Fund Contribution, Intrafund transfers, and decreases to fund balances.

Related Links

For more information on the Treasurer-Tax Collector-Public Administrator, refer to the website at http://www.countyofsb.org/ttcpapg/index.asp.

Treasurer – Tax Collector – Public Adm.

Performance Measures

Description	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Estimated Actual	FY 2020-21 Recommend
Administration & Support				
Number of participants in County Deferred Compensation Plan	3,964	4,197	4,260	4,311
Number of debt, trustee and arbitrage payments made on behalf of County departments and school districts	137	123	139	153
Percent of departmental Employee Performance Reviews (EPRs) completed by the due date	100% 41	100% 40	95% 39	100% 41
Treasury				
Accounting of cash & cash equivalents processed through the County Treasury	$11.1 Billion	$11.9 Billion	$12.7 Billion	$13.0 Billion
Monitor and project liquidity requirements as evidenced by zero securities sold at a loss to meet the cash flow needs of pool participants	Zero	Zero	Zero	Zero
Investment compliance with the Government Code and the Treasurer's Investment Policy	100%	100%	100%	100%
Tax & Collections				
Percent & amount of annual secured taxes collected	98.8% $ 857 Million	99.0% $905 Million	99.0% $ 947 Million	99.0% $ 992 Million
Percent & amount of annual unsecured taxes collected	96.3% $ 36 Million	96.9% $ 38 Million	96.9% $ 38 Million	97.0% $ 39 Million
Amount of Transient Occupancy Tax (TOT) Collected-non vacation rental	$6,356,000	$8,470,283	$11,847,501	$11,900,000
Amount of Transient Occupancy Tax (TOT) Collected-vacation rental	$2,007,000	$1,688,150	$1,655,007	$1,670,000
Public Support				
Percent & number of probate conservatee visits in the past twelve months	100% 225	100% 237	100% 261	100% 250
Number of Veterans Benefit Claims filed	1,911	1,886	1,770	1,800
Number of Lanterman Petris Short (LPS) clients case managed	139	136	148	148
Number of Representative Payee clients case managed	273	254	247	250
Number of Probate clients case managed	43	45	49	49
Number of Incompetent to Stand Trial (IST) Investigations	41	51	50	50

Treasurer – Tax Collector – Public Adm.

Administration & Support Budget Program

Provide budgetary and administrative activities, general accounting, and deferred compensation plan administration. Plan, coordinate, and implement all information system applications (both hardware and software) for all divisions. Administer bonded indebtedness issued by the County or districts for the purpose of funding or refunding needed revenue, temporary borrowing, and special improvement/assessment bonds.

Staffing

Staffing Detail By Budget Program	2018-19 Actual	2019-20 Adopted	2019-20 Estimated Actual	2020-21 Recommended	Change From FY19-20 Ado to FY20-21 Rec
TREAS/TAX COLL/PUB ADMIN	0.50	0.50	0.50	0.50	-
ASST TREAS/TAXCOLL/PUBADMN	0.82	0.80	0.80	0.75	(0.05)
CHIEF INVESTMENT OFFICER	0.51	0.50	0.50	1.00	0.50
IT MANAGER	0.13	-	-	0.55	0.55
OPERATIONS MANAGER	0.79	0.46	0.46	0.30	(0.16)
TREASURY FINANCE CHIEF	0.79	1.00	1.00	1.00	-
FINANCIAL SYS ANALYST SR	0.78	0.75	0.75	0.80	0.05
FINANCIAL SYS ANALYST	1.14	1.43	1.43	1.25	(0.18)
FINANCIAL ACCT ANALYST	0.03	-	-	-	-
COST ANALYST	0.01	0.85	0.85	-	(0.85)
FINANCIAL OFFICE PRO	0.05	0.25	0.25	1.05	0.80
BUSINESS MANAGER	0.96	1.00	1.00	1.00	-
ACCOUNTANT	0.10	-	-	-	-
FINANCIAL OFFICE PRO SR	0.05	-	-	0.05	0.05
Total	6.66	7.54	7.54	8.25	0.71

FTE counts include regular staff only, and do not include extra help and contractors-on-payroll.

Revenue & Expenditures

Budget By Categories of Expenditures	2018-19 Actual	2019-20 Adopted	2019-20 Estimated Actual	2020-21 Recommended	Change From FY19-20 Ado to FY20-21 Rec
Salaries and Employee Benefits	$ 1,424,236	$ 1,465,900	$ 1,396,000	$ 1,604,100	$ 138,200
Services and Supplies	171,523	105,000	110,000	125,000	20,000
Other Charges	203,890	201,800	210,500	238,300	36,500
Total Operating Expenditures	1,799,649	1,772,700	1,716,500	1,967,400	194,700
Capital Assets	-	-	-	8,000	8,000
Total Expenditures	$ 1,799,649	$ 1,772,700	$ 1,716,500	$ 1,975,400	$ 202,700
Budget By Categories of Revenues					
Charges for Services	115	-	-	-	-
Miscellaneous Revenue	508	-	-	-	-
Total Operating Revenues	623	-	-	-	-
Other Financing Sources	305	-	-	-	-
Intrafund Expenditure Transfers (-)	-	468,900	-	715,200	246,300
Decreases to Fund Balances	-	37,700	-	207,400	169,700
General Fund Contribution	958,900	1,266,100	3,773,100	1,052,800	(213,300)
Total Revenues	$ 959,828	$ 1,772,700	$ 3,773,100	$ 1,975,400	$ 202,700

Administration & Support Budget Program (cont'd)

2019-20 Anticipated Accomplishments

- Filed six Return for Credit Payments to Issuers of Qualified Bonds which enabled the County to receive over $514,000 in interest subsidies from the Internal Revenue Service.
- Updated the County Debt Management policy, which was last updated in 1991, and created a new County Debt Issuance Disclosure policy. These policies will assist in the retention of the County's long-term debt ratings.
- Annually refund excess monies in the Forfeiture account to deferred compensation participants.

2020-21 Objectives

- Complete the issuance of the Laguna County Sanitation District Revenue Certificates of Participation, Series 2020 to fund the District's much needed facility improvements.
- Assist County departments in issuing long-term debt, as needed, to fund capital projects.
- Conduct employee outreach for the County's deferred compensation plan to educate employees on the benefits of the plan and with the goal of increasing participation.

Treasurer – Tax Collector – Public Adm.

Treasury Budget Program

Receive and steward, apply and pay out all monies belonging to the County, schools and special districts, and all other monies as directed by law. Invest County, school and special district funds not required for immediate expenditure. The investment of these funds must comply with state statutes and other legal constraints, with goals of preservation of public agency funds, protection of capital, maintenance of sufficient cash flow to meet daily demands, while earning a market rate of return at minimum risk.

Staffing

Staffing Detail By Budget Program	2018-19 Actual	2019-20 Adopted	2019-20 Estimated Actual	2020-21 Recommended	Change From FY19-20 Ado to FY20-21 Rec
TREAS/TAX COLL/PUB ADMIN	0.25	0.25	0.25	0.25	-
ASST TREAS/TAXCOLL/PUBADMN	0.18	0.20	0.20	0.25	0.05
CHIEF INVESTMENT OFFICER	0.49	0.50	0.50	-	(0.50)
IT MANAGER	0.31	0.05	0.05	0.35	0.30
OPERATIONS MANAGER	0.06	0.04	0.04	0.10	0.06
TREASURY FINANCE CHIEF	0.04	-	-	-	-
FINANCIAL SYS ANALYST SR	0.04	-	-	0.20	0.20
PUBLIC ADMIN/CONS VETS DIV CHIEF	0.04	0.05	0.05	-	(0.05)
FINANCIAL SYS ANALYST	0.62	0.45	0.45	0.30	(0.15)
FINANCIAL ACCT ANALYST	0.38	0.38	0.38	0.45	0.07
COST ANALYST	0.14	0.15	0.15	1.20	1.05
FINANCIAL OFFICE PRO	3.19	3.35	3.35	3.45	0.10
BUSINESS MANAGER	0.03	-	-	-	-
ACCOUNTANT	0.96	0.87	0.87	0.05	(0.82)
PUBLIC ADM/CON VETS SUPV	0.01	-	-	-	-
FINANCIAL OFFICE PRO SR	2.06	1.96	1.96	1.55	(0.41)
PUBLIC ADM/CONSERVATOR	0.04	-	-	-	-
Total	8.85	8.25	8.25	8.15	(0.10)

FTE counts include regular staff only, and do not include extra help and contractors-on-payroll.

Revenue & Expenditures

Budget By Categories of Expenditures	2018-19 Actual	2019-20 Adopted	2019-20 Estimated Actual	2020-21 Recommended	Change From FY19-20 Ado to FY20-21 Rec
Salaries and Employee Benefits	$ 1,258,198	$ 1,130,000	$ 1,394,700	$ 1,157,700	$ 27,700
Services and Supplies	534,622	846,600	665,400	654,800	(191,800)
Other Charges	7,030	6,800	6,800	6,800	-
Total Operating Expenditures	1,799,850	1,983,400	2,066,900	1,819,300	(164,100)
Capital Assets	33,735	-	222,900	107,500	107,500
Intrafund Expenditure Transfers (+)	-	417,600	-	637,000	219,400
Increases to Fund Balances	250	-	-	-	-
Total Expenditures	$ 1,833,835	$ 2,401,000	$ 2,289,800	$ 2,563,800	$ 162,800
Budget By Categories of Revenues					
Charges for Services	2,533,289	2,357,500	2,769,600	2,496,400	138,900
Total Operating Revenues	2,533,289	2,357,500	2,769,600	2,496,400	138,900
Decreases to Fund Balances	19,240	43,500	-	-	(43,500)
General Fund Contribution	-	-	-	67,400	67,400
Total Revenues	$ 2,552,529	$ 2,401,000	$ 2,769,600	$ 2,563,800	$ 162,800

Treasury Budget Program (cont'd)

2019-20 Anticipated Accomplishments

- The County Treasury processes over $12 billion of transactions annually. It also holds and invests funds for the County, schools, and special districts.
- The TTCPA began implementation of the new cashiering/remittance processing system project which will increase efficiency and reliability.
- The Treasury-Tax division expanded its employee cross-training initiative to build skill-sets while ensuring maximum coverage of key job responsibilities.

2020-21 Objectives

- Complete the implementation & final testing of the new cashiering/remittance processing system project which began in the prior fiscal year.

Treasurer – Tax Collector – Public Adm.

Tax & Collections Budget Program

Provide billing, collection, and maintenance of accounting records for all secured, supplemental, and unsecured property taxes levied by the taxing agencies within the County, and the collection and redemption of prior year secured delinquent taxes. Mail notices of delinquent taxes, publish Notice of Impending Default, sell delinquent property after five years at a public auction, and process tax roll corrections, cancellations, and refunds. Provide assistance and response to taxpayer inquiries.

Provide for the collection of Public Health Department patient accounts, Department of Social Services accounts, business licenses, and miscellaneous accounts. Collect Transient Occupancy Tax (TOT) and taxes on Cannabis operations located in the unincorporated areas of the County.

Staffing

Staffing Detail By Budget Program	2018-19 Actual	2019-20 Adopted	2019-20 Estimated Actual	2020-21 Recommended	Change From FY19-20 Ado to FY20-21 Rec
TREAS/TAX COLL/PUB ADMIN	0.25	0.25	0.25	0.25	-
IT MANAGER	0.56	0.95	0.95	0.10	(0.85)
OPERATIONS MANAGER	0.44	0.50	0.50	0.60	0.10
TREASURY FINANCE CHIEF	0.10	-	-	-	-
FINANCIAL SYS ANALYST SR	0.18	0.25	0.25	-	(0.25)
FINANCIAL SYS ANALYST	0.97	1.12	1.12	1.45	0.33
FINANCIAL ACCT ANALYST	0.59	0.62	0.62	0.55	(0.07)
COST ANALYST	0.40	0.84	0.84	0.75	(0.09)
FINANCIAL OFFICE PRO	1.62	2.40	2.40	2.50	0.10
ACCOUNTANT	0.46	-	-	0.85	0.85
FINANCIAL OFFICE PRO SR	3.33	4.54	4.54	3.40	(1.14)
Total	8.90	11.47	11.47	10.45	(1.02)

FTE counts include regular staff only, and do not include extra help and contractors-on-payroll.

TAX & COLLECTIONS BUDGET PROGRAM (CONT'D)

Revenue & Expenditures

Budget By Categories of Expenditures	2018-19 Actual	2019-20 Adopted	2019-20 Estimated Actual	2020-21 Recommended	Change From FY19-20 Ado to FY20-21 Rec
Salaries and Employee Benefits	$ 1,349,830	$ 1,705,800	$ 1,219,800	$ 1,527,100	$ (178,700)
Services and Supplies	408,937	418,400	349,700	395,000	(23,400)
Other Charges	6,296	6,400	20,200	20,700	14,300
Total Operating Expenditures	1,765,064	2,130,600	1,589,700	1,942,800	(187,800)
Capital Assets	184,082	-	-	-	-
Intrafund Expenditure Transfers (+)	135	52,300	320,000	79,200	26,900
Total Expenditures	$ 1,949,280	$ 2,182,900	$ 1,909,700	$ 2,022,000	$ (160,900)
Budget By Categories of Revenues					
Taxes	281,933	225,000	260,000	260,000	35,000
Licenses, Permits and Franchises	37,927	90,200	39,500	42,600	(47,600)
Charges for Services	935,163	816,400	828,400	613,900	(202,500)
Miscellaneous Revenue	70,370	14,000	14,000	14,000	-
Total Operating Revenues	1,325,393	1,145,600	1,141,900	930,500	(215,100)
Decreases to Fund Balances	170,910	283,800	319,000	117,200	(166,600)
General Fund Contribution	928,700	753,500	-	974,300	220,800
Total Revenues	$ 2,425,003	$ 2,182,900	$ 1,460,900	$ 2,022,000	$ (160,900)

2019-20 Anticipated Accomplishments

- Maintained a high secured tax collection ratio of 99.0%, which historically places Santa Barbara County in the top quartile for tax collection among all of the 58 California counties.
- Developed and implemented a refund application that integrates with the Aumentum property tax system and enables staff to operate more efficiently and effectively.
- Coordinated with the County's software vendor to allow for online payments of cannabis taxes.
- In the past 10 years, collected over $4.3 million for the Santa Barbara South Coast and Santa Ynez Tourism Business Improvement Districts. This revenue is used by the improvement districts to promote the local tourism industry. The economic impacts include increased sales tax and TOT revenues.

2020-21 Objectives

- Increase the frequency of collection notifications and expand collection efforts in order to further cannabis tax compliance.
- Increase audit activity for hotel Transient Occupancy Tax revenue collections.
- Utilize available information to find unreported short-term rental activity to bring the businesses into compliance with the County's TOT ordinance.
- Analyze the feasibility of implementing a software system for collecting on-line Transient Occupancy Tax payments.

Treasurer – Tax Collector – Public Adm.

Public Support Budget Program

Assist veterans and their families file claims for Veterans' Administration and other state and federal benefits. Act as administrator/executor of a decedent's estate, as required by Probate Code or Court appointment, and provide services for indigent decedents. Provide conservatorship investigation, and when appointed by the Court, conservatorship case management for those mentally unable to manage their personal needs of health, food, clothing, shelter, and financial resources. Provide payee services to vulnerable adults who are unable to manage their financial benefits.

Staffing

Staffing Detail By Budget Program	2018-19 Actual	2019-20 Adopted	2019-20 Estimated Actual	2020-21 Recommended	Change From FY19-20 Ado to FY20-21 Rec
PUBLIC INFORMATION OFFICER	-	-	-	1.00	1.00
PUBLIC ADMIN/CONS VETS DIV CHIEF	0.96	0.95	0.95	-	(0.95)
COST ANALYST	0.11	0.16	0.16	0.05	(0.11)
FINANCIAL OFFICE PRO	1.92	2.00	2.00	1.00	(1.00)
ADMN OFFICE PRO	2.85	3.00	3.00	3.00	-
BUSINESS MANAGER	0.01	-	-	-	-
ACCOUNTANT	0.18	0.13	0.13	0.10	(0.03)
PUBLIC ADM/CON VETS SUPV	1.99	2.00	2.00	2.00	-
FINANCIAL OFFICE PRO SR	1.00	1.00	1.00	2.00	1.00
ADMN OFFICE PRO SR	1.00	1.00	1.00	1.00	-
PUBLIC ADM/CONSERVATOR	5.96	7.00	7.00	7.00	-
Total	15.99	17.24	17.24	17.15	(0.10)

FTE counts include regular staff only, and do not include extra help and contractors-on-payroll.

Revenue & Expenditures

Budget By Categories of Expenditures	2018-19 Actual	2019-20 Adopted	2019-20 Estimated Actual	2020-21 Recommended	Change From FY19-20 Ado to FY20-21 Rec
Salaries and Employee Benefits	$ 1,736,542	$ 1,980,900	$ 1,759,800	$ 2,026,200	$ 45,300
Services and Supplies	152,901	183,500	161,300	172,000	(11,500)
Other Charges	38,628	37,100	46,800	46,900	9,800
Total Operating Expenditures	1,928,072	2,201,500	1,967,900	2,245,100	43,600
Other Financing Uses	4,957	-	-	-	-
Total Expenditures	$ 1,933,029	$ 2,201,500	$ 1,967,900	$ 2,245,100	$ 43,600
Budget By Categories of Revenues					
Intergovernmental Revenue	154,328	131,000	129,000	129,000	(2,000)
Charges for Services	137,523	90,000	90,000	125,000	35,000
Total Operating Revenues	291,851	221,000	219,000	254,000	33,000
Other Financing Sources	150,000	150,000	150,000	150,000	-
Decreases to Fund Balances	-	77,000	-	83,000	6,000
General Fund Contribution	1,613,100	1,753,500	-	1,758,100	4,600
Total Revenues	$ 2,054,951	$ 2,201,500	$ 369,000	$ 2,245,100	$ 43,600

Public Support Budget Program (cont'd)

2019-20 Anticipated Accomplishments

- The Public Guardian's division served over 148 Lanterman Petris Short (LPS) mental health conservatorships, 247 representative payees, and 49 probate clients this fiscal year, providing case management for individuals unable to provide their own basic needs.
- Successfully completed 50 court ordered LPS and Probate investigations on incompetent to stand trial cases.
- Completed the transition to the Public Administrator/Guardian warehouse in Santa Barbara.
- Hired a new LPS Deputy, expanding the Public Guardian's capacity to investigate new IST cases, and to manage the expanding LPS case load.
- The Veterans' Services program assists County veterans and their families in obtaining benefits. County veterans will receive approximately $9.5 million in new and retroactive benefits, lump sum awards, college fee waivers, and prior awards. In addition, approximately $1.5 million will be brought into the County for GI Bill students and Aid & Attendance assistance.

2020-21 Objectives

- The Public Guardian will continue to meet monthly with Behavioral Wellness, the Public Defender, and County Counsel to effectively process current and pending IST court referrals.
- The Public Guardian will continue to meet regularly with Social Services to collaborate on current and potential Adult Protective Services referrals to reduce duplication of services, which in turn will decrease County costs.