

# Planning & Development

**Lisa Plowman**  
Department Director

Administration

Permitting

Coastal Mitigation

Code Enforcement

Long Range Planning



FY 2021-22  
**BUDGET HEARINGS**

## Budget Summary

Operating Budget	\$ 28,169,000
Use of One-Time for Ongoing Operations	\$ 8,900 <0.01%
Capital Budget	\$ 0
General Fund Contribution	\$ 3,705,700
Full-Time Equivalents	108.3
Service Level Reductions	\$ 0
Restoration Requests	\$ 0
Expansion Requests	\$ 0

# Highlighted Goals

FY 2021-22

◆ Renew '22  
Department Goal/  
Objective

- Complete Department Strategic Plan and Standards Development.
- Transition to a Digital Service Delivery Model. ◆
  - Provide online permitting services
  - Increase public access to department services
- Long Range Planning - Initiate Multi-Year Projects:
  - Housing Element Update
  - Environmental Justice Element
  - Agriculture Enterprise Ordinance Amendment
  - Utility Grade Solar Ordinance Amendment
  - Potential Cannabis Ordinance Amendment

# Updates

## Cannabis Ordinance Amendments

<b>OPTION 1</b> <b>Maintain existing staffing levels</b>	<b>OPTION 2</b> <b>Add one Planner III</b>	<b>OPTION 3</b> <b>Add new LRP team</b>
<p>Redirect existing staff resources to complete cannabis ordinance amendments (0.3 FTE)</p> <ul style="list-style-type: none"> <li>• Agriculture Enterprise Ord. (0.3 FTE)</li> <li>• Farmstays Ord. Amd. (0.2 FTE)</li> <li>• Utility Grade Solar Ord. Amd. (0.4 FTE)</li> <li>• Circulation Element Update (0.4 FTE)</li> </ul>	<p>Complete cannabis ordinance amendments and an additional ordinance amendment package (e.g., amending zoning regulations for child care facilities)</p>	<p>Allow LRP to work on 3 to 4 additional programs in a given fiscal year (e.g., increase ministerial permits, update Agricultural Element, update Conservation Element)</p>
<p><b>Fiscal Impact:</b>  <b>N/A</b></p>	<p><b>Fiscal Impact:</b>  <b>\$182K</b> (<i>Ongoing</i>)  <b>\$3K</b> (<i>One-time</i>)</p>	<p><b>Fiscal Impact:</b>  <b>\$705K</b> (<i>Ongoing</i>)  <b>\$13K</b> (<i>One-time</i>)</p>

## Expansions – CEO Recommended

Description	FTE(s)	GFC Amount		Non-GFC Amount	
Administration Division - Enterprise Leader: Add one Enterprise Leader to oversee Administration Division. GFC request will partially fund position costs, with remaining recovered through permit revenue.	1.0	\$	74,000 *	\$	49,000
Cannabis - License and Permitting: Add one Supervising Planner and one Planner III for up to two years to expedite permit processing.	2.0		140,400		
<b>Total</b>	<b>3.0</b>	<b>\$</b>	<b>214,400</b>	<b>\$</b>	<b>49,000</b>

\* Ongoing Funding

## Expansions – Deferred to Hearings

**NONE**