FY 2021-22 Budget Workshop Board Inquiry Form

Board Member	
Williams	
Hart	
Hartmann	**X**
Nelson	
Lavagnino	

Inquiry Number:

Department: Sheriff
Date: 5/4/2021
Page(s) of PowerPoint:

Request/Question:

One of the main KPMG recommendations to the Sheriff was to adopt demand-based, workload-driven processes to optimize staffing and service levels. How is the Sheriff tracking deputy time to various programs and contractual commitments to ensure in-depth analysis of calls for service and enhanced understanding of productivity and utilization? In particular, are reports available that detail activity for IV Foot Patrol, Courts, School Resource Officers, and patrols in geographic areas such as Burton Mesa, Los Alamos, Mission Hills, SYV, Cuyama, etc.? Is it possible to have this information provided to the Board semiannually?

At this point we are using some data from the Computer Aided Dispatch System (CAD) as well as time card coding in the FIN System. The information we are getting out of our CAD is rudimentary and requires time intensive manual extraction and analysis. We look forward to having a professional, dedicated data analyst who can create push/low threshold reports and build dashboards to be used by patrol management as outlined by KPMG.

We require deputies to code their time sheets based on programs, projects and areas set up for specific assignments and projects. This allows us to capture the deputy's time in relation to the program, project or area. The goal is to then have reports created that either capture data from the Computer Aided Dispatch and/or the new Records Management System (RMS) that can be compared to the assignment of the deputy. In addition, the CAD system can also capture the time deputies spend on certain calls for service. Once these reports and dashboards are created and can be accessed on a regular basis, a Station or Division manager can review the demand and workload of the individual deputies.

At this point we do not have the detailed reports that are requested for in the question above. Once we have data staff we hope to have reports created as noted above. Once these reports are created we could certainly provide them to the Board of Supervisors on a routine basis.