



SANTA BARBARA SANTA MARIA LOMPOC SOLVANG CARPINTERIA

**REQUEST TO INSPECT / REVIEW RECORDS**

The California Public Records Act (Government Code Section 6250 et seq.) requires public agencies to make their records available for public inspection and copying unless the records are otherwise exempt from disclosure. Please complete the data request form. Upon receipt of the request form, you will receive confirmation within 10 days from this office regarding the date the records will be disclosed, or confirmation that the records are exempt from disclosure. If you need assistance with your request, please call our office at (805) 934-6200.

Describe the documents or information you are requesting. Please be specific. Include dates, property locations, chemical names, or other appropriate information necessary to identify the information you require. You may attach more pages if necessary.

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**How do you want to receive the information?**

- View documents (no charge)
- Copies of documents (\$0.10 per page)
- Text file on diskette or CD or as an e-mail attachment (\$80.00 per hour, 1 hour minimum)
- Printed report (\$80.00 per hour, 1 hour minimum)

**Where should the information be sent?**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
Telephone: \_\_\_\_\_

**You may bring this form to our office or you may FAX this completed form to:**

805-934-6202