CHDP Examiner Application Process Guide

The following is an outline of the steps in the CHDP Examiner Application process for approval of an MD, DO, PA, or NP to perform CHDP examinations at an approved CHDP Provider Site. If you have questions about this process please contact the CHDP Administrative Office Assistant (805-681-5130).

1. The Examiner Applicant requests an Application Packet; this is sent out by the Santa Barbara County CHDP program local administrative office.
2. The Applicant reviews the material and submits all documents as indicated in the CHDP Program Examiner Application List of Required Documents.
3. The Applicant must be enrolled in State Medi-Cal and have an NPI number.
4. The CHDP Administrative Office confirms the receipt of the application via email or letter and, if necessary, requests additional documents.
5. The CHDP Public Health Nurse (PHN) reviews the completed application and, if necessary, contacts Applicant to answer questions.
6. When complete, the application is reviewed by the CHDP PHN and Medical Director for a final recommendation for approval of application.
7. An official notice of approval is sent to the examiner who may then perform CHDP exams.
8. The CHDP PHN schedules an orientation appointment with the examiner to review the details of the CHDP Program.