

HEALTH OFFICER ORDER NO. 2020-8
COUNTY OF SANTA BARBARA

FOR THE CONTROL OF COVID-19
STAY WELL AT HOME ORDER
ESSENTIAL BUSINESSES WITHIN SANTA BARBARA COUNTY

Health Officer Order No. 2020-8 Supersedes and Replaces Health
Officer Order No. 2020-7.1

Effective Date: April 24, 2020, 5:00pm PDT

Please read this Order carefully. Violation of or failure to comply with this Order may constitute a misdemeanor punishable by fine of up to \$1,000, imprisonment, or both. (Health and Safety Code §§ 101029, 120295 et seq.) Violators are also subject to civil enforcement actions including fines or civil penalties per violation per day, injunctive relief, and attorneys' fees and costs.

WHEREAS, on March 4, 2020, Governor Newsom declared a state of emergency for conditions caused by a novel coronavirus, COVID-19, and on March 11, 2020, the World Health Organization declared COVID-19 a global pandemic, and on March 12, 2020, the County of Santa Barbara declared a local emergency and a local health emergency in relation COVID-19 in the community; and

WHEREAS, in the County of Santa Barbara as well as throughout California and the nation, there are insufficient quantities of critical healthcare infrastructure, including hospital beds, ventilators and workers, capable of adequately treating mass numbers of patients at a single time – should the virus spread unchecked; and

WHEREAS, in direct response to the lack of healthcare infrastructure, governments across the nation are taking actions to slow the spread of COVID-19 in order to “flatten the curve” of infection and reduce the numbers of individuals infected at any one time by minimizing situations where the virus can spread; and

WHEREAS, in furtherance of this effort, on March 19, 2020, Governor Newsom issued Executive Order N-33-20, which is attached hereto as Attachment F and incorporated by this reference, requiring all persons residing in the State to remain in their homes or places of residence, except as needed to maintain the continuity of operations for critical infrastructure (the “State Stay-at-Home Order”); and

WHEREAS, also on March 19, 2020, the State Public Health Officer ordered all individuals living in the State of California to stay home or at their place of residence, except as needed to maintain continuity of operations for the federal critical infrastructure sectors, which was updated on March 28, 2020, attached hereto as Attachment G and incorporated by this reference; and

WHEREAS, on March 20, 2020, the State Public Health Officer designated a list of Essential Critical Infrastructure Workers, to help state, local, tribal, and industry partners as they work to protect communities, while ensuring continuity of functions critical to protect public health and safety, which was updated on March 22, 2020, attached hereto as Attachment H and incorporated by this reference; and

WHEREAS, the County Health Officer intends to clarify specific jobs and functions within the Essential Critical Infrastructure Workers list for the County of Santa Barbara; and

WHEREAS, the County Health Officer finds: (1) the County has received repeated reports that some business described herein refuse to comply with the State Stay-at-Home Order; (2) the reported activities are inconsistent with the State Stay-at-Home Order; (3) clarification for these businesses is required to prevent the potential increased spread of COVID-19 which would add strain to the County of Santa Barbara health care system; (4) without the clarifications and restrictions described herein some businesses are likely to continue to impair efforts at mitigating the spread of the illness both within the County and statewide; and (5) distinctions made in this Order are to minimize the spread of COVID-19 that could occur through proximity and duration of contact between individuals.

WHEREAS, the intent of this Order is to provide clarity to businesses in the County of Santa Barbara regarding operations under the State Stay-at-Home Order and to slow the spread of COVID-19 to the maximum extent possible. All provisions of this Order should be interpreted to effectuate this intent.

ACCORDINGLY, UNDER THE AUTHORITY OF CALIFORNIA HEALTH AND SAFETY CODE SECTIONS 101040, 101085, AND 120175, TITLE 17 CALIFORNIA CODE OF REGULATIONS SECTION 2501, THE HEALTH OFFICER OF THE COUNTY OF SANTA BARBARA ORDERS:

1. This Order 2020-8 is effective 5:00 p.m. (PDT) April 24, 2020 and continuing until 5:00 p.m. (PDT), on May 31, 2020 or until it is extended, rescinded, superseded, or amended in writing by the County of Santa Barbara Health Officer ("Health Officer"). This Order applies in the incorporated and unincorporated areas of Santa Barbara County ("County").
2. **Social Distancing Protocol.** All Essential Businesses shall implement social distancing protocol, except when closer contact is required for fire, law enforcement, first responders, childcare, adult or senior care, care to individuals with special needs, and patient care. Social distancing is: 1) maintaining at least a six-foot distance from all individuals who are not part of the same household or living unit; and 2) not gathering in groups.

All Essential Businesses must prepare and post a "Social Distancing Protocol", Attachment E, for each of their facilities in the County frequented by the public or employees. The Social Distancing Protocol must be posted at or near the entrance of the relevant facility and shall be easily viewable by the public and employees. A copy of the Social Distancing Protocol must also be provided to each employee performing work at the facility. All Essential Businesses shall implement the Social

Distancing Protocol, and shall designate a specific on-duty employee to monitor and enforce compliance with the Social Distancing Protocol at all times the business is open to the public. Essential Businesses shall provide evidence of its implementation to any authority enforcing this Order upon demand.

Completion and posting of the Social Distancing Protocol, Attachment E, is required for compliance with this Order. The Social Distancing Protocol must explain how the essential business is achieving the following:

- a. Limiting the number of persons who can enter into the facility and work areas at any one time to ensure that persons in the facility and work areas can easily maintain a minimum six-foot distance from one another at all times;
 - b. Where lines may form at a facility, marking increments of six feet, at a minimum, establishing where individuals must stand to maintain adequate social distancing;
 - c. Providing hand sanitizer, soap and water, or other effective disinfectant at or near the entrance of the facility and in other appropriate areas for use by the public and employees and in locations where there is high-frequency employee interaction with the public (e.g., cashiers);
 - d. Providing for contactless payment systems, or if not feasible to do so disinfect payment systems for the next customer by disinfecting all payment portals, keypads, pens, and styluses after each use;
 - e. Regularly cleaning and disinfecting other high-touch surfaces;
 - f. Posting a sign at the entrance of the facility and work area informing the public and employees that they should avoid entering the facility if they have a cough or fever; maintain a minimum six-foot distance from one another; sneeze and cough into their elbow; and not shake hands or engage in unnecessary physical contact; and
 - g. Any additional social distancing measures being implemented.
3. Unless otherwise ordered by the Health Officer, people may leave their residences: (a) to obtain or perform essential services (such as grocery shopping, medical visits, or to work in essential businesses); or, (b) for outdoor recreation. People who leave their residences for any of these approved reasons still must comply with social distancing requirements at all times.
4. **Essential businesses that may remain open with social distancing** are listed in Attachment A, as attached hereto and incorporated by this reference. This list may be amended from time to time, as required for our region's response to COVID-19.

5. **Essential businesses that may remain open with modified operations and social distancing** are listed in Attachment B, as attached hereto and incorporated by this reference. This list may be amended from time to time, as required for our region's response to COVID-19.
6. **Businesses that must close physical locations** are listed in Attachment C, as attached hereto and incorporated by this reference. Businesses listed in Attachment C may continue to provide services so long as those services can be provided remotely and without individuals physical present at the business location. Maintenance to prevent property damage of the businesses listed in Attachment C is allowed. This list may be amended from time to time, as required for our region's response to COVID-19.

This Health Officer Order No. 2020-8 supersedes and replaces Health Officer Order No. 2020-7 issued April 5, 2020, and amended Health Officer Order No. 2020-7.1 issued April 10, 2020.

This Order is issued as a result of the worldwide pandemic of COVID-19 which has infected at least 2,701,695 individuals worldwide, in 210 countries and territories, including 440 cases, and five fatalities in the County, and is implicated in over 189,298 worldwide deaths.

This Order is issued based on evidence of increasing transmission of COVID-19 both within the County and worldwide, scientific evidence regarding the most effective approach to slow transmission of communicable diseases generally and COVID-19 specifically, as well as best practices as currently known and available to protect the public from the risk of spread of or exposure to COVID-19.

This Order is issued because of the propensity of the virus to spread person to person and also because the virus physically is causing property loss or damage due to its proclivity to attach to surfaces for prolonged periods of time.

This Order is intended to reduce the likelihood of exposure to COVID-19, thereby slowing the spread of COVID-19 in communities worldwide. As the presence of individuals increases, the difficulty and magnitude of tracing individuals who may have been exposed to a case rises exponentially.

This Order is issued in accordance with, and incorporates by reference: the March 4, 2020 Proclamation of a State Emergency issued by Governor Gavin Newsom; the March 12, 2020 Declaration of Local Health Emergency and Proclamation of Emergency based on an imminent and proximate threat to public health from the introduction of novel COVID-19 in the County; the March 17, 2020 Resolution of the Board of Supervisors ratifying the County Declaration of Local Health Emergency and Proclamation of Emergency regarding COVID-19; the guidance issued on March 11, 2020 by the California Department of Public Health regarding large gatherings of 250 people or more; Governor Gavin Newsom's Executive Order N-25-20 of March 12, 2020 preparing the State to commandeer hotels and other places of temporary residence, medical facilities, and other facilities that are suitable as places of temporary residence or medical facilities

as necessary for quarantining, isolating or treating individuals who test positive for COVID-19 or who have had a high-risk exposure and are thought to be in the incubation period; the March 13, 2020 Presidential Declaration of a National Emergency due to the national impacts of COVID-19; the guidance issued on March 15, 2020 by the Centers for Disease Control and Prevention, the California Department of Public Health, and other public health officials through the United States and around the world recommending the cancellation of gatherings involving more than fifty (50) or more persons in a single space at the same time; the March 16, 2020 order of the State Public Health Officer prohibiting all gatherings with expected presence above ten (10) individuals; and Governor Newsom's Executive Order N-33-20 of March 19, 2020 ordering all persons to stay at home to protect the health and well-being of all Californians and to establish consistency across the state in order to slow the spread of COVID-19; the March 22, 2020, Presidential Declaration of a Major Disaster in California beginning on January 20, 2020 under Federal Emergency Management Agency (FEMA) Incident 4482-DR-CA.

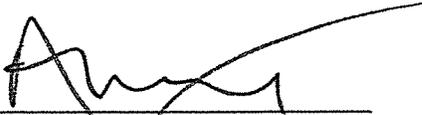
This Order is made in accordance with all applicable State and Federal laws, including but not limited to: Health and Safety Code sections 101040 and 120175; Health and Safety Code sections 101030 et seq., 120100 et seq.; and Title 17 of the California Code of Regulations section 2501.

If any provision of this Order or the application thereof to any person or circumstance is held to be invalid by a court of competent jurisdiction, the remainder of the Order, including the application of such part or provision to other persons or circumstances, shall not be affected and shall continue in full force and effect. To this end, the provisions of this Order are severable.

The violation of any provision of this Order constitutes a threat to public health. Pursuant to Government Code sections 26602 and 41601 and Health and Safety Code sections 101029 and 120295, the Health Officer requests that the Sheriff and all chiefs of police in the County ensure compliance with and enforce this Order.

Copies of this Order shall promptly be: (1) made available at the County Public Health Department; (2) posted on the County Public Health Department's website (publichealthsb.org); and (3) provided to any member of the public requesting a copy of this Order.

IT IS SO ORDERED:



Henning Ansgorg, M.D.
Health Officer
Santa Barbara County Public Health Department

ATTACHMENT A

HEALTH OFFICER ORDER NO. 2020-8 COUNTY OF SANTA BARBARA

FOR THE CONTROL OF COVID-19 STAY WELL AT HOME ORDER ESSENTIAL BUSINESSES WITHIN SANTA BARBARA COUNTY

Essential Businesses that May Remain Open with Social Distancing

1. Agriculture and related businesses and industries
2. Airlines
3. Alarm and security companies
4. Animal boarding, pet supply, grooming, rehabilitation and veterinary services, necessary for the health of the animal
5. Auto repair, parts and service
6. Banks and other financial services
7. Blood donation centers
8. Businesses that supply supplies or items required to work from home.
9. Cemeteries/mortuaries funeral parlor and internment services
10. Community gardens for food production
11. Convenience stores
12. Distribution and delivery of essential consumer or business goods
13. Domestic violence shelters
14. Drug stores
15. Dry cleaners and laundromats
16. Electricians
17. Essential Government services
18. Exterminators
19. Faith-based services:
 - a. May be provided through streaming or other technology; or
 - b. If provided in person all of the following protocols are followed:
 - i. all activity must occur outdoors;
 - ii. all persons attending the activity must be inside a motor vehicle occupied only by persons from the same household or living unit, not exceeding five persons;
 - iii. all motor vehicles at the gathering must maintain at least a minimum distance of six feet from all other vehicles
 - iv. all persons must remain in the vehicle in which they arrived at all times

- during the event;
 - v. no restroom facilities shall be made available to persons at the facility during the event; and
 - vi. no tangible items of any kind, including food products, may be transferred to persons in the motor vehicles.
 - c. Notwithstanding the above, one or more persons, not exceeding five, may enter nearby buildings as necessary to put on the presentation.
19. Farmer's markets, produce stands
 20. Food and goods delivery services
 21. Food banks and other organizations that provide assistance to the disadvantaged
 22. **Food preparation facilities:** Food facility workers may not work while ill. "Food facility" or "food facilities" means all licensed food facilities, as defined by Section 113789 of the Health and Safety Code. No food facility worker or volunteer may work or volunteer in a food facility with symptoms of COVID-19.
 - a. The symptoms requiring exclusion from a food facility as defined by the Santa Barbara County Health Officer are found in Attachment A.
 - b. Food facility workers or volunteers who have had symptoms of COVID-19 as defined by the Santa Barbara County Health Officer (Attachment A) shall return to work only when they have been free of symptoms for at least 72 hours without medication AND at least seven (7) days have elapsed since the onset of symptoms.
 - c. The Health Officer recommends food facility operators actively screen all workers and/or volunteers, including those from outside services (such as HVAC, plumbing, or electrical contractors) for COVID-19 symptoms upon each individual's arrival at the food facility. Individuals who exhibit symptoms consistent with COVID-19 as defined by the Santa Barbara County Health Officer in Attachment D shall be immediately excluded from the facility.
 23. Gas stations
 24. Grocery stores
 25. Hardware stores
 26. Healthcare providers-doctors, dentists, mental health professionals, nurses, hospice and those who provide administrative support to such facilities
 27. Home-based healthcare
 28. Home repair and maintenance (plumbers, electricians, pool service, repairs)
 29. Homeless service providers, shelters
 30. Hospitals, clinics, and medical offices
 31. Information technology support (e.g., providers, repair shops)
 32. Liquor stores
 33. Mailing and shipping services
 34. Manufacturing of essential consumer and business goods
 35. Media
 36. Moving companies (to move individuals, families, belongings to new residence)

37. Online wholesale or retail sales
38. **Outdoor activities:** provided persons comply with social distancing requirements, such as, by way of example, visiting or walking through botanical gardens, golfing, tennis, pickle-ball, walking, hiking, running, bicycling, pleasure driving, and working around their places of residence, including gardening.
39. **Public and Private Golf Courses:** to provide accommodations for persons who wish to golf as a form of outdoor activity, public and private golf courses may operate provided they strictly enforce social distancing requirements and enforce the following additional protocols:
 - a. Only single occupant motorized carts are allowed and each cart must be sanitized before next use;
 - b. No more than four golfers are allowed per group and each group must be stable (i.e., persons may not substitute in or out of the group);
 - c. A distance of at least 30 feet shall be maintained between groups of golfers at all times;
 - d. All ball washers shall be covered and flag pins shall be removed and the cup on each green shall be inverted or otherwise installed to eliminate high-frequency touch services on the greens and tees;
 - e. Persons may use a driving range provided that range balls are properly sanitized before distribution to customers (stand-alone golf driving ranges may also operate);
 - f. Practice putting greens shall remain closed;
 - g. The "Pro Shop" or similar facility designed for the sale of golf-related equipment and supplies shall remain closed; and
 - h. The snack shop(s) and restaurant(s) shall remain closed for in-room dining, and may only offer food to consumers via delivery service, pick-up, or drive-thru as described in the guidelines for Food Facilities and Restaurant Restrictions referenced in Attachment B, item 7.
40. Pharmacies
41. Professional services (legal, insurance, title, accounting, mortgage brokers, payroll, and others as needed to assist with legally mandated or essential services)
42. Property management
43. Public transit, buses
44. Railroads
45. Ranching and related businesses and industries
46. Re-entry or rehabilitation facilities
47. Residential care facilities
48. Solid waste facilities and haulers
49. Storage facilities
50. Trucking and moving services
51. Utility providers: water, power, gas, cable, internet, cell service
52. Wholesale food facilities

ATTACHMENT B

HEALTH OFFICER ORDER NO. 2020-8 COUNTY OF SANTA BARBARA

FOR THE CONTROL OF COVID-19 STAY WELL AT HOME ORDER ESSENTIAL BUSINESSES WITHIN SANTA BARBARA COUNTY

Essential businesses that may remain open with modified operations and social distancing

1. Auto Dealerships (no test drives accompanied by sales persons; phone, online, and delivery when possible)
2. Bicycle repair shops for drop off or pick up only
3. Cannabis retailers for take out only
4. Car washes that are drive through or self-serve only; no mobile car washes
5. Childcare facilities (childcare and licensing are overseen by Community Care Licensing and must follow the procedures outlined here https://www.cdss.ca.gov/Portals/9/CCLD/PINs/2020/CCP/PIN_20-04-CCP.pdf)
6. Construction, architecture, engineering services related to housing, care facilities, and essential infrastructure may continue (workplace safety plans shall be in place, including those for disease transmission prevention)
7. **Food Facilities and Restaurant Restrictions:** All licensed food facilities, as defined by Section 113789 of the Health and Safety Code, (referred to as “food facility” or “food facilities”) may only prepare and offer food that is provided to customers via delivery service, via pick-up for takeout dining, and via drive-thru. Restaurants, bars, nightclubs, and coffee shops that offer food to consumers may remain open only for purposes of continuing to prepare and offer food to consumers via delivery service, pick-up, or drive-thru.
 - a. **Procedures for take-out restaurants and entities.** Licensed food facilities that are allowed to prepare and offer food via delivery service, pick-up, or drive-thru must comply with the following procedures:
 - i. **Containers required.** All food must be completely contained in a suitable container before being transferred to a customer. For example, ice cream cones are not allowed; ice cream scoops in a covered container are allowed. A slice of pizza on a paper plate is not allowed; a slice of pizza in a covered box or securely wrapped in aluminum foil is allowed.
 - ii. **Facial covers required.** “Facial covers” means a cloth cover that fully covers the tip and nostrils of the nose and the mouth. All food workers shall wear protective facial covering while engaged in food preparation, serving, and kitchen maintenance activities. Facial

covers shall be provided by the employer and shall be maintained in a clean and sanitary manner.

iii. **Must consume food away from premises.** The exception for take-out food activities is designed to enable persons who are confined to their places of residence to obtain prepared food to take back to their places of residence for consumption. The take-out food shall not be consumed anywhere within the line-of-sight of a person standing in front of the facility that sold the food. No on-site dining, whether inside or outside (including shared patios, courtyards, or food courts) is permitted. Facilities shall remove, rearrange, or otherwise make unavailable for use all tables, chairs, or other customer seating, or dining fixtures on their premises.

b. **Six-foot spacing must be maintained.** Licensed food facilities that provide and offer food to consumers for pick up must require patrons who are ordering food and beverages to be and remain at least six (6) feet apart from each other while inside the facility. All persons waiting in line or otherwise congregating outside a food facility selling food via take-out, delivery, or drive-thru shall maintain a distance of at least six feet from all other persons. Food facilities shall be responsible for assuring that the six-foot social distancing requirement is observed at all times.

c. **Violators subject to permit suspension.** Food facilities not adhering to the State's Stay-at-Home Order or this Order may be subject to immediate permit suspension and mandatory closure for the duration of this Order, including extensions of this Order.

8. Gun Shops (shooting range closed)
9. Hotels and motels, bed and breakfasts, agricultural homestays and short-term rentals for occupancy related to essential business, not vacation or leisure
10. Housekeeping, janitorial, and sanitation services for essential businesses or for medical necessity
11. Landscape services for vector and weed abatement, not beautification
12. Smoke and tobacco shops that do not sell cannabis for take out service only; no on-site smoking lounges of any type may operate, whether indoors or outdoors
13. Real estate sales and marketing for closings and telephonic activities; no open houses
14. Rideshare, taxis, Uber, Lyft (may transport non-symptomatic riders only; must provide social distancing of six or more feet including while in the vehicle; must follow recommended cleaning/precautions for sanitizing following each ride)
15. **Schools:** public and private (distance learning, administration only)

ATTACHMENT C

HEALTH OFFICER ORDER NO. 2020-8 COUNTY OF SANTA BARBARA

FOR THE CONTROL OF COVID-19 STAY WELL AT HOME ORDER ESSENTIAL BUSINESSES WITHIN SANTA BARBARA COUNTY

Businesses that Must Close Physical Locations

1. Amphitheatres, concert halls, performing arts centers
2. Amusement parks
3. Aquatic centers
4. Arcades
5. Archery ranges, shooting ranges
6. Arenas
7. Art galleries
8. Athletic supply and sporting goods
9. Banquet halls
10. Barbers, hair salons, and hairstylists
11. Bars that do not serve food
12. Body piercing parlors and body art facilities
13. Bookstores
14. Bowling alleys
15. Campground and RV parks, except that persons who certify that their RV is their primary residence may be permitted to stay in the RV park. All persons residing in an RV shall comply with all State and County Health Orders otherwise applicable to residents
16. Casinos and cardrooms
17. Climbing gyms
18. Clothing stores
19. Craft stores
20. Dance halls or studios, dances
21. Day spas and massage parlors, except those required for medical necessity
22. Fairs, public exhibitions
23. Fitness centers, gyms, tennis clubs except those at private single-family residences for use of the residents of the private single-family residence only
24. Health clubs, yoga centers, martial arts studios
25. Historical sites
26. Libraries

27. Live performance venues
28. Model homes
29. Movie theaters, drive-in theaters
30. Museums
31. Music events, concerts
32. Nail salons, manicurist, and pedicurist, except those required for medical necessity, such as treatment for diabetes, or persons taking prescribed blood thinners
33. Nightclubs that do not serve food
34. Pawn Shops
35. Pool and billiards lounges
36. Private social clubs
37. **Swimming pools, spas, hot tubs, splash pads, saunas, and steam rooms, except:**
 - a. Those located at a single-family residence, which shall be used only by members of the household residing at the single-family residence
 - b. Medical or therapy pools that provide medically, prescribed, medically necessary supervised therapy. Therapy sessions should employ social distancing standards of at least six feet at all times possible
38. Raceways
39. Recreation Centers
40. Recyclers, including electronics recyclers
41. Rodeos, public equestrian events
42. Roller skating rinks, roller derby
43. Second hand, thrift, and antiques stores
44. Sports stadiums and facilities
45. Swap meet and flea markets
46. Tattoo parlors, tattoo businesses, tattoo artists
47. Trampoline and bounce houses
48. Trophy shops, trophy businesses
49. Water parks
50. **Wineries, breweries, and tap rooms, except for:**
 - a. Venues that as of March 16, 2020 were authorized to provide off sale beer and wine to be consumed off premises; or
 - b. Venues that include meals provided by a full kitchen should follow Sections for Food Facilities and Restaurant Requirements and food preparation facilities.
51. Zoos

ATTACHMENT D

HEALTH OFFICER ORDER NO. 2020-8
COUNTY OF SANTA BARBARA

FOR THE CONTROL OF COVID-19
STAY WELL AT HOME ORDER
ESSENTIAL BUSINESSES WITHIN SANTA BARBARA COUNTY

COVID-19 SELF-EVALUATION

The County Health Officer has defined COVID-19 symptoms as follows:

Mild to Moderate Symptoms Related to or
Other Respiratory Illness such as:

Sore Throat

Runny Nose

Fever

Chills

Not Feeling Well

Sneezing

Coughing

Gastro-Intestinal symptoms such as:

Soft Stool

Stomach Cramps

New loss of smell and/or taste

ATTACHMENT E
Social Distancing Protocol

Business name: _____ Facility Address: _____

Approximate gross square footage of space open to the public: _____

Essential Businesses must implement all applicable measures listed below, and be prepared to explain why any measure that is not implemented is inapplicable to the essential business.

Signage:

- Signage at each public entrance of the facility to inform all employees and public that they should: avoid entering the facility if they have a cough or fever; maintain a minimum six-foot distance from one another; sneeze and cough into a cloth or tissue or, if not available, into one's elbow; and not shake hands or engage in any unnecessary physical contact.
- Signage posting a copy of the Social Distancing Protocol at each public entrance to the facility.

Measures To Protect Employee Health (check all that apply to the facility):

- Everyone who can carry out their work duties from home has been directed to do so.
- All employees have been told not to come to work if sick.
- All desks or individual work stations are separated by at least six feet.
- Break rooms, bathrooms, and other common areas are being disinfected frequently, on the following schedule:

Break rooms: _____

Bathrooms: _____

Other: _____

- Disinfectant and related supplies are available to all employees at the following location(s):
 - Hand sanitizer effective against COVID-19 is available to all employees at the following location(s): _____
 - Soap and water are available to all employees at the following location(s): _____
 - Copies of this Protocol have been distributed to all employees.
 - Optional—Describe other measures: _____

Measures To Prevent Crowds From Gathering (check all that apply to the facility):

- Limit the number of public in the store at any one time to _____, which allows for public and employees to easily maintain at least six-foot distance from one another at all practicable times.
- Post an employee at the door to ensure that the maximum number of persons in the facility set forth above is not exceeded.
- Placing per-person limits on goods that are selling out quickly to reduce crowds and lines.
Explain: _____
- Optional—Describe other measures: _____

Measures To Keep People At Least Six Feet Apart (check all that apply to the facility)

- Placing signs outside the store reminding people to be at least six feet apart, including when in line.
- Placing tape or other markings at least six feet apart in customer line areas inside the store and on sidewalks at public entrances with signs directing customers to use the markings to maintain distance.
- Separate order areas from delivery areas to prevent persons from gathering.
- All employees have been instructed to maintain at least six feet distance from the public and from each other, except employees may momentarily come closer when necessary to accept payment, deliver goods or services, or as otherwise necessary.
- Optional—Describe other measures: _____

Measures To Prevent Unnecessary Contact (check all that apply to the facility):

- Preventing people from self-serving any items that are food-related.
 - Lids for cups and food-bar type items are provided by staff; not to customers to grab.
 - Bulk-item food bins are not available for self-service use.
- Not permitting customers to bring their own bags, mugs, or other reusable items from home.
- Providing for contactless payment systems or, if not feasible, sanitizing payment systems regularly. Describe: _____
- Optional—Describe other measures (e.g. providing senior-only hours): _____

Measures To Increase Sanitization (check all that apply to the facility):

- Disinfecting wipes that are effective against COVID-19 are available near shopping carts and shopping baskets.
- Employee(s) assigned to disinfect carts and baskets regularly.
- Hand sanitizer, soap and water, or effective disinfectant is available to the public at or near the entrance of the facility, at checkout counters, and anywhere else inside the store or immediately outside where people have direct interactions.
- Disinfecting all payment portals, keypads, pens, and styluses after each use.
- Disinfecting all high-contact surfaces frequently.
- Optional—Describe other measures: _____

* Any additional measures not included here should be listed on separate pages, which the business should attach to this document.

You may contact the following person with any questions or comments about this protocol:

Name: _____ **Phone number:** _____