

	Manual: Environmental Health Services
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Prepared By:	Original Policy Date: 12-01-85
Revised By: Vivian Nelson	Last Revision Date: 11-9-10
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TITLE: Housing Jurisdiction	

AUTHORITY

Uniform Housing Code (1982) Chapter 10 Sec. 1001(b) Health and Safety Code Section 5410, 5411, 5412

POLICY

Santa Barbara County Environmental Health exercises jurisdiction over two areas of the Uniform Housing Code on a complaint basis.

1. Sewage being discharged on the surface of the ground outside the dwelling.
2. Vermin infestations within the dwelling.

PROCEDURE

The following procedure is to be followed when making a housing related investigation:

1. When a sewage complaint is received by Environmental Health please refer to the policy and procedure entitled Sewage Investigations under Waste Management, Chapter VIII.
2. When an insect/vermin complaint is received by Environmental Health, the Environmental Health office professional will complete a Special Investigation Record as per the S.I.R. procedure (see Chapter 1).
3. Upon receiving the S.I.R., the district E.H.S. will respond to the complaint as priorities permit.
4. When making the investigation, the district E.H.S. may find it necessary to collect evidence which corroborates the complaint (pictures, rodent droppings, insect carcasses, etc.).

5. Discuss appropriate control measures with the occupant and issue a Notice of Violation to the owner of the property if necessary.
6. If the appropriate control measure is not known, the district E.H.S. should consult with his/her supervisor to obtain the correct information.
7. After obtaining the correct information, the E.H.S. should contact the RP, make the necessary recommendations, and complete the appropriate follow-up inspections.

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