



HEALTH CARE CENTERS

PUBLIC HEALTH DEPARTMENT
SANTA BARBARA COUNTY

Health Center (HC) Board Minutes October 23rd, 2019

The Health Center Board met at the PHD Administration building at 300 N. San Antonio Road in Santa Barbara.

Present: Consumer Members: Christopher Hutton, Filipo Chapelle, Lee Harrington, Stephen Ferrara, Richard Osbourne,

Community Members: Skip Szymanski (Chair) Emily Casarez, Jason Prystowsky, Arianna Castellanos, Sylvia Barnard

Non-Voting Member: Douglas Metz, Health Center Executive Director

Staff: Kendall Johnston, Suzanne Jacobson, Elvia Lopez, Paola Hurtado, Elvira Briones-Arellano, Ralph Barbosa, Dana Gamble, Polly Baldwin, Michael Camacho-Craft (by phone), Melissa Gomez, Van Do-Reynoso,

Guests/Speaker: Cynthia Guerrero, Janessa Van Vechter

Agenda Items

I. Call to Order

Meeting was called to order by Chair Szymanski at 12:04pm and quorum established. The two guests in attendance were invited to introduce themselves to the Board.

II. Review and Approve Minutes from the September 25th Meeting

There were no requested revisions to the September meeting minutes.

Mr. Hutton motioned that the minutes from the September 25th meeting be accepted by the Board; Mr. Chapelle seconded.

Motion Carried Unanimously.

III. New Business:

1. September Quality Measures Report-Ms. Gomez (out of agenda order)

Ms. Gomez briefly listed the performance improvements measures for 2019 for the benefit of guests in attendance. The diabetes A1c measure showed a slight improvement in the month of September and stands slightly below the goal but well above the benchmark. The asthma measure has seen a 6% increase since the start of the year so staff anticipate a good response and therefore have increased the goal to 87%. The hypertension measure saw a 3% improvement since the start of the year, but the goal was adjusted to a more realistic level at 65%, with 63.26% being the benchmark. The depression screening at several of the health centers has seen huge improvements, but as a whole, the measure has remained stagnant this year. The new workflow and policy has been provided to health center staff so as to capture the date correctly in EPIC. Breast cancer screenings have had great improvement, specifically at the Franklin health center, but overall PHD continues to struggle to improve the compliance and documentation. Patient satisfaction with wait time has increased to 84.80% with Ms. Gomez and Mr. Gamble stepping in to answer questions from the Board regarding how that data is calculated.

2. Services in the Approved Scope of Project-Mr. Gamble

Mr. Gamble reviewed the list of approved services listed on form 5a on the HRSA grant. *Required* services include: primary care, laboratory, radiology, screenings, coverage for emergencies during and after hours, family planning, immunizations, well child services, gynecological care with prenatal,

intrapartum and postpartum care, preventative dental, pharmaceutical services, homeless substance use services, case management, eligibility assistance, health education, outreach, transportation, translation, and nutrition services. Approved *specialty* services include: endocrinology, ophthalmology, dermatology, gastroenterology, urology, surgery, rheumatology, nephrology, neurology, and orthopedics.

Mr. Chapelle motioned that the Board approve the services listed in Form 5a; Mr. Ferrara seconded.

Motion Carried Unanimously.

[Mr. Camacho-Craft joined the meeting via phone at 12:15]

3. Service Area Identification-Mr. Gamble

Mr. Gamble reviewed the Health Center's service area based on where current or proposed patient populations reside as documented by the ZIP codes reported on the health center's Form 5B: Service Sites. The Zip Codes reported on the health center's form 5B are: 93110, 93458, 93103, 93436, 93454, 93101, and 93013. The PHD sites serve 22,644 people who reside in one of these zip codes. This represents 81.7% of patients served in 2018. These service area ZIP codes are consistent with patient origin data reported by ZIP code in the annual Uniform Data System (UDS) report and at least 75 percent of current health center patients reside within these zip codes, as identified in the most recent UDS report. The service area is appropriate as per HRSA's expectations.

Ms. Taggart motioned that the Board approve the service area based on where the patients reside as per the zip codes listed in form 5b; Mr. Herrington seconded.

Motion Carried Unanimously.

4. Board Meeting Calendar-Dr. Metz

Dr. Metz reviewed the list of dates for the Health Center Board meetings in calendar year 2020 as presented in the Board packet.

Mr. Chapelle motioned that the Board approve the meeting dates through 2020 as shown; Mr. Osbourne seconded.

Motion Carried Unanimously.

[Dr. Baldwin joined the meeting at 12:23pm]

5. Board Member Self Evaluation-Mr. Gamble

Mr. Gamble reminded the Board that their annual Board evaluations should be submitted to staff by the November 20th Board meeting. The evaluation form was provided to anyone in attendance who wanted to submit it after the current meeting.

VIII. Standing Reports:

1. September 2019 Financial Report-Ms. Jacobson

As September is also the end of the first quarter for fiscal year 19-20, Ms. Jacobson presented both the monthly and quarterly financial report to the Board. Currently, expenditures are outpacing revenues, with a year-to-date deficit of \$588K. Ms. Jacobson partially attributed the deficit to vacations, medical leave and vacancies with also the timing of 330b grant activities. Medi-Cal, state/local funds and the Federal 330 grant are all under budget while Medicare is over budget by

\$122K. Revenues ended the quarter below budget at 88.7% with expenses on track at 92.7% of the budget. Staff will continue to work toward revenue enhancements for both the health center and pharmacy operations. Ms. Jacobson concluded her presentation with a photo of Chair Szymanski with health center staff when the Board of Supervisors declared August 4-10 National Health Center Week.

Mr. Hutton motioned that the HC Board approve and accept the September 2019 monthly and quarterly financial report; Ms. Castellanos seconded.

Motion Carried Unanimously.

2. Policy Review Committee-Ms. Taggart

Ms. Taggart shared with the Board that the policy review committee has reviewed the 3 policies presented for the month of October and that there were no issues.

Ms. Taggart motioned that the Board approve and accept the policies as written, Mr. Herrington seconded.

Motion Carried Unanimously.

3. Provider Appointments-Dr. Baldwin

Dr. Baldwin introduced Dr. Tasoula Vorvolakos as the newest provider set to join the Lompoc health center in early November. Dr. Vorvolakos is a locum tenens provider and will be filling the vacancy in Lompoc pediatrics until a full-time provider is hired.

Mr. Herrington made the motion to approve Dr. Vorvolakos for initial appointment; Ms. Taggart seconded.

Motion Carried Unanimously.

4. Executive Director's Report-Dr. Metz

Dr. Metz referred the Board members to the director's report that was handed out to attendees at the start of the meeting, rather than in the Board packet. Dr. Metz notified the Board that the clinics have been very much involved with the recent public safety power shutoffs (PSPS) and emergency preparedness. Kudos was extended to the PHD nursing staff that operate and maintain the standby emergency shelters for these types of events.

The recruitment is underway for the Carpinteria health center administrator position and Dr. Metz is hopeful that a candidate will be identified by the end of the year. Regarding the patient volume report, per day visits showed a 4% increase over the previous month but were short of the monthly target. Dr. Metz reiterated that PHD needs to do better and is hoping to avoid repeating the low amounts reported this past Spring.

IV. Member Announcements

Ms. Taggart announced that she is resigning from the HC Board and sent her resignation notice to Dr. Metz earlier this week. Ms. Taggart expressed appreciation for serving on the Board since its inception in 2010 and for working alongside such a fine group of people.

V. Closed Session for Executive Director Evaluation-Do Reynoso

All non-board members were excused at 1:07pm for a closed session review of Dr. Metz' annual performance evaluation as the health center executive director with Public Health Director Van Do-Reynoso. The closed session of the Health Center Board concluded at 1:17pm and there was nothing to report.

IX. Adjournment

Meeting was adjourned at 1:18pm