

## AGENDA

**Staff Attendees:** Polly Baldwin, MD, Ralph Barbosa, Michael Camacho-Craft, Dana Gamble, Elvia Lopez, Melissa Gomez, Suzanne Jacobson, Jeanie Sleigh, Paola Hurtado, Kendall Johnston, Elvira Briones-Arellano, Jeanette Gumber  
**Guests/Presenters:** Shantal Hover

<b>Board Members</b>		<u>Consumer Members:</u> Lee Herrington, Celia Lee, Filipo Chapelle, Richard Osbourne, Christopher Hutton, Wm Darrel Gardner, Stephen Ferrara, Cynthia Guerrero <u>Community Members:</u> Sylvia Barnard, Skip Szymanski, Jason Prystowsky, MD, Arianna Castellanos, Emily Casarez <u>Non-Voting Staff Member:</u> Dr. Douglas Metz	
<b>Item #</b>	<b>Time</b>	<b>Item</b>	<b>Owner</b>
<b>I.</b>	12:00-12:03	Welcome and Call to Order	Szymanski
<b>II.</b>	12:03-12:08	Review and Approve Minutes from January 22, 2020	Szymanski
<b>III.</b>	12:08-12:10	Roll Call, Sign In, and Quorum Established	Johnston
<b>IV.</b>	12:10-12:13	Public Comment Period for Items Not on the Agenda	
<b>V.</b>	2 min	<b>Old Business:</b> 1. Annual Health Center By-Laws Review and Approval. Staff recommends the Board vote to approve the By-Laws Revision. Per Article XVI in the ByLaws, amendments to the bylaws must be approved by at least two-thirds (2/3) of the members present.	Gamble
<b>VI.</b>	12:15-12:30  10 min  5 min	<b>New Business:</b>  1. Tobacco Prevention Program Presentation: For Board Review, no action necessary  2. Review of Customer Satisfaction Survey Results: For Board Review, no action necessary	Hover  Gamble
<b>VII.</b>	12:31-1:20  12 min  2 min  3 min  5 min  5 min  25 min	<b>Standing Reports and Discussion:</b>  1. <b>A)</b> Monthly Financial Report: Staff recommends that the Board accept and approve the Financial Report for the month of January 2020. <b>B)</b> Annual Audits: Staff recommends that the Board accept and approve the annual Financial and Single Audit Reports as presented. <b>C)</b> Staff recommends that the Board accept and approve that there are no findings specific to the health centers programs and that no corrective action plan is necessary  2. Policy Review Committee Report: The Policy Review Committee recommends that the Board vote to approve the 34 policies referenced in VII.2  3. Provider Appointments: Staff recommends that the Board vote to approve the Provider Appointments referenced in VII.3  4. Quality Measures Report: The quality measures report provides updates on the performance measures selected by the medical quality team for the annual performance improvement plan. For Board Review, No action necessary  5. Executive Director's Report: The ED may report on activities and achievements related to the PHD Health Care Centers including patient visit trends and items of interest to the HC Board, Public and general status. For Board Review, no action necessary.  6. Minding the Gap discussion: Continuation of discussion of strategies to increase patient visits, increase revenue, and reduce expenditures within the PHD Health Care Centers	Jacobson  Policy Review Committee  Baldwin  Gomez  Metz  Metz
<b>VIII.</b>	1:20:29	<b>Member Announcements</b>	Szymanski
<b>X.</b>	1:30	<b>Meeting Adjourned</b>	Szymanski

**Disability Access**

The Health Center Board meeting is located on the ground floor of the Public Health Department Administration Building at 300 North San Antonio Road, Room C101/102, Santa Barbara CA. The meeting room is wheelchair accessible. Accessible public parking is available in front of the Administration Building.

American Sign Language interpreters, Spanish language interpretation and sound enhancement equipment may be arranged by contacting Kendall Johnston by 4:00 p.m. on Friday before the Board meeting. Kendall Johnston can be reached at 805-681-5461 or by email

[Kendall.johnston@sbcphd.org](mailto:Kendall.johnston@sbcphd.org)

**Late Distribution of Materials**

Any disclosable public records related to an open session item on a regular meeting agenda and distributed to all or a majority of the members of the HC Board less than 72 hours prior to that meeting are available for inspection in the Primary Care & Family Health Administration office located at 300 N. San Antonio Road, Room A107, Santa Barbara, CA. 93110 and on the Internet at: <http://www.countyofsb.org/phd/primary-care/health-center-board.sbc>

Any written ex-parte communication subject to disclosure by members of the HC Board may be published online as an attachment to the corresponding item.

**Next Board Meeting:**  
**Wednesday, March 25 2020**  
**Santa Barbara Administration**  
**300 N. San Antonio Road**  
**Santa Barbara, CA 93110**