

**SANTA BARBARA COUNTY FIRE DEPARTMENT**  
**Fire Prevention Division - Certified Unified Program Agency**  
 4410 Cathedral Oaks Road, Santa Barbara, CA 93110 (805) 681-5500 Fax (805) 681-5553

**BUSINESS PLAN / CAL-ARP INSPECTION REPORT / NOTICE TO COMPLY**

Facility Name: \_\_\_\_\_ Date: \_\_\_\_\_ Inspected By: \_\_\_\_\_  
 Site Address: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 City: \_\_\_\_\_ Phone: \_\_\_\_\_  
**Type of Inspection:**     Routine     Re-inspection     Joint     Complaint # \_\_\_\_\_     Other \_\_\_\_\_

**CONSENT TO INSPECT GRANTED BY:** (Name/Title) \_\_\_\_\_

Inspection may involve obtaining photographs, review and copying of records, and determination of compliance with hazardous waste handling requirements.

HSC / CCR 19	HAZARDOUS MATERIALS HANDLING REQUIREMENTS	V	OBSERVATIONS / BASIS FOR VIOLATIONS / CORRECTIVE ACTIONS
25503.5 (2729.1)	Establish and implement a business plan	04	
25503.6	Written business plan notification to the landlord	05	
25503.7	Report storage of rail/marine tank/container >30 days	06	
2729.2(a)(1)	Submit Business Activity page & Owner/Operator page, ER phone number	01	
25504(a) 25509(2729.2)	Submit site map and inventory of all hazardous materials above threshold. Chemical & common name, hazard, amount, concentration, locations, regulated substance.	02	
25504(b) (2731)	Emergency response plan (ERP) completed, implemented properly, immediate 911 call if release, prevention/mitigation measures to protect people/environment, evacuation/notice procedures	18	
25504(c) (2732)	Training Plan implemented properly, ERP/Safety training, familiar with Business Plan. New/annual/refresher training.	19	
(2729.2[a][3])	Submit site map, scale, hazmat location, drainage, safety equipment, shut offs, evacuation routes, neighbors	03	
25505 (2729.4)	Revisions submitted within 30 days. Annual review. Certification submitted by March 1. Business Plan on site	07	
25507 (2703)	Immediate reporting of a release to 911 and State OES	25	
<b>Spill Prevention Control and Countermeasure (SPCC) Plan</b>			
25270	Valid SPCC. PE certified, petroleum storage >1320 gallons (1 or aggregate of AST)	31	
<b>AST Tank #</b>	<b>Tank Capacity</b>	<b>Contents</b>	<b>SPCC Required</b>
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Accidental Release Prevention (CAL/ARP)</b>			
(2740.1(c))	Accurate CAL/ARP registration form submitted for all processes	21	
(2735.5)	Risk Management Plan (RMP) coordination with administering agency	22	
25545.3 (2735.5)	RMP submission on time, complete, registration form, executive summary, worst case Scenario, alternative scenario, accident history, prevention program, ER program, RMP certification	23	
(2745.10)	RMP update submittal at new process, 30 days after new owner, 6 months after revisions or program change, at least every 5 years	24	
(2745.11)	Notification of covered process modification, within 5 days/48 hours. RMP revision within 60 days.	27	
(2750.1-2750.9)	RMP Hazard Assessment, worst case/alternative scenario, population/environment impacts, OCA review/update, OCA documentation, 5 year accidental history	28	
(2755.1-2760.12)	RMP prevention program (Prog. 2 & 3), safety info, hazard review, operating procedures, training/refresher, maintenance procedure, 3 year compliance audit, mechanical integrity, management of change, pre-start up review, employee participation, hot work permit, contractor management	29	
2765.1-2765.2)	Emergency Response Program (Prog. 2 & 3), ERP onsite, pub info, emergency med, mitigation, training/ICS, update communication, OES contingency plan, LEPC coord.	32	
(2775.1)	Record keeping, keep implementation records for 5 years	33	

I have read and understand the above stated violations. (Signature does not imply agreement with findings, only receipt of report.)

(Signature) \_\_\_\_\_ (Print) \_\_\_\_\_ (Date) \_\_\_\_\_ (Phone) \_\_\_\_\_

**POST INSPECTION INSTRUCTIONS:** Correct the violation(s) noted above by \_\_\_\_\_. When all violations corrected, sign below and return a copy of this page to the address above.

**COMPLIANCE CERTIFICATION:** As the owner/operator of the above subject business, I certify that all the violations cited above have been corrected.

(Signature) \_\_\_\_\_ (Print) \_\_\_\_\_ (Date) \_\_\_\_\_

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**HAZARDOUS WASTE GENERATOR INSPECTION REPORT**

Facility Name: \_\_\_\_\_ Date: \_\_\_\_\_ Inspected By: \_\_\_\_\_  
 Site Address: \_\_\_\_\_ Phone No: \_\_\_\_\_ Program No: \_\_\_\_\_  
 City: \_\_\_\_\_ EPA ID# \_\_\_\_\_  
**Purpose of Inspection:**       Routine                                       Re-inspection                                       Pollution Prevention Plan Review  
     Complaint # \_\_\_\_\_                                       Joint     Other \_\_\_\_\_

**CONSENT TO INSPECT GRANTED BY:** (Name/Title) \_\_\_\_\_

Inspection may involve obtaining photographs, review and copying of records, and determination of compliance with hazardous waste handling requirements.

HSC/CCR 22/3000 Citation	V	1 2 M	HAZARDOUS WASTE REQUIREMENTS	OBSERVATIONS/BASIS FOR VIOLATIONS/ CORRECTIVE ACTIONS
<b>Record Keeping / Documentation / Facility Operation</b>				
25158 / 18-31.1	01		CUPA permit to generate haz. waste current & on site	
66262.12	02		Generator has appropriate EPA ID number	
66262.11	03		Haz waste determination made for all wastes by analysis/generator knowledge	
66265.31	04		Good housekeeping practices in place	
66265.32/33	05		Emergency equipment on site & maintained	
66265.53	06		Contingency plan available at facility to everyone	
66265.16(a)(1)(d)	07		Facility personnel properly trained/documentation on file	
66262.23(a), (a)(4)	08		Manifests complete/blue copy(ies) mailed to DTSC	
66262.42	09		Signed TSDf copy back within 35 days of shipment	
25160.2	10		Bills of lading/receipts available (milk runs)	
66268.7	11		LDRs available and complete	
25143.10	12		Onsite recycling reported using UPCF	
<b>Container / Tank Management / Labeling / Marking</b>				
66265.171/66265.174	13		Containers are in good condition / inspected weekly	
66265.173	14		Containers closed except when adding / removing HW	
66262.34(f)	15		Containers are properly labeled	
66261.7/66261.7(f)	16		Empty containers are empty/dated/managed within 1 year	
66265.14(b) / (c)	17		Proper security and signage at HW storage area	
66265.195/66265.193	18		Tanks inspected daily / have adequate containment	
66265.15	19		Facility inspected regularly by owner / operator. Records of inspections kept at facility for 3 years	
66262.34(e)(1)(e) (1)(A) 66262.34(e)(1)(B)	20		Satellite containers at/near point of generation/Satellite containers controlled by operator/One container per waste stream at satellite area/Containers have 2nd ASD marked once full & placed in HW storage area for offsite disposal	
25143.9(a)(c)	21		Excluded recyclable materials labeled / stored properly	
66266.130(c)(3)	22		Used oil filters marked "drained used oil filters"	
25143.9(a)	23		"Used Oil" marked on all used oil tanks / containers	
66273.14/66273.34	24		Universal waste container properly labeled	
25143.9(b)(3)(A)	25		Container mis-marked (HW on a non-HW)	
<b>Accumulation Time Limits</b>				
66262.34 (a)	26		Haz Waste is accumulated not more than 90/180/270 days	
66262.34 (e)(1)(B)	27		Satellite Haz Wastes accumulated for less than 1 year	
66273.35(a)	28		Universal wastes accumulated less than one year	
66266.130(c)(4)	29		Used oil filters offsite within 180 days (1 year if < 1 ton)	
66268.81(a)(6)	30		Pb-acid batteries offsite within 180 days (1 year if < 1 ton)	
<b>Treatment, Transport and Disposal</b>				
67450.2(b), 25201.5(e), 25201.5(d)(7)	31		Treatment authorized PBR, CA, CE	
25163(a)(1) HSC	32		Waste sent with authorized transport (gen. eligible)	
25189.5(a) HSC	33		Waste disposed of to authorized point / party	
25200.1 HSC	34		Financial Assurance in place	

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